

**MINUTES  
BOARD OF TRUSTEES  
January 28, 2014**

*\*This meeting originally scheduled for Tuesday January 21<sup>st</sup> but because of snow event was rescheduled.*

**PRESENT:** Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Tony DeSousa, Irwin Klein, and Patricia O'Neill, Building Inspector Edward Butt, Treasurer Valerie Giacinto, Village Clerk Joanna Palumbo, Code Enforcement Officer Robert Rockelein, and Village Counsel Rachel Scelfo.

Mayor Donno opened the meeting at approximately 8:02 PM with the Pledge of Allegiance & verification of a quorum.

Mayor Donno made a motion to accept the minutes from the amended November 19, 2013 Board of Trustees meeting. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee Klein: Aye  
Trustee O'Neill: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Village Clerk Joanna Palumbo presented the Board with the Justice Court examination of records and books findings by Skinnon and Faber Certified Public Accountants.

Building Inspector Edward Butt advised the Board that the Village has had several complaints with regard to bamboo invading into other peoples properties and other local municipalities have enacted invasive species laws.

Deputy Road Commissioner Robert Rockelein reported to the Board that there were no street lights needing repair this month. He also gave the Board a snow plowing recap and areas that needed more attention during the past snow events.

Village Treasurer Valerie Giacinto then gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Mayor Donno gave the Board a recap of her meeting with the Town of North Hempstead pertaining to the Leeds Pond culvert and the drainage and flooding on North Plandome Road which began when the Town replaced the fence around the Leeds Pond.

Mayor Donno made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated January 28, 2014 and the Profit & Loss Statement ending December 31, 2013. The motion was seconded by Trustee Klein.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee Klein: Aye  
Trustee O'Neill: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Mayor Donno made a motion that the polling place for the Village election to be held on Tuesday, March 18, 2014 be at the Village Hall, 55 Manhasset Ave, Manhasset, NY and that the polling hours will be open from 12 noon – 9pm. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee Klein: Aye  
Trustee O'Neill: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Mayor Donno made a motion that there shall be no village registration day for the March 18, 2014 Village election. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye            Trustee DeSousa: Aye    Trustee Klein: Aye  
Trustee O'Neill: Aye            Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Mayor Donno made a motion that the Board of Trustees approves the appointment of Election Inspectors Jane Stanton, as Chairman and Joan Naughton to be paid a rate of \$150.00 each. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye            Trustee DeSousa: Aye    Trustee Klein: Aye  
Trustee O'Neill: Aye            Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Mayor Donno made a motion that the Board of Trustees approves the appointment of alternate election inspectors, Katherine Dunn, Lisbeth Shibley & Mary Beth Harris. The motion was seconded by Trustee Klein.

Trustee Clinton: Aye            Trustee DeSousa: Aye    Trustee Klein: Aye  
Trustee O'Neill: Aye            Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Mayor Donno made a motion that the Board of Trustees set a date for the public hearing related to the Port Washington Fire Department 2014-2015 contract. Public Hearing date: February 18, 2014. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye            Trustee DeSousa: Aye    Trustee Klein: Aye  
Trustee O'Neill: Aye            Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

The Village Clerk then presented the Board with written correspondence: 1. Ms. Guiducci (Lake Road) pertaining to repetitive plow damage to her property, 2. Mr. Rosso (Circle Drive) requesting Circle Drive be considered for repaving, 3. Correspondence between the Village Clerk, Village Counsel and Mr. Parehk (Bayview Road pertaining to an accessory building on his property, 4. Correspondence between Village Counsel and the Counsel of Mr. & Mrs. Grobe (Circle Drive) pertaining to a drainage matter on their property.

Trustee DeSousa made a motion to convene into Executive Session to discuss a contract matter. The motion was seconded by Trustee O'Neill.

Mayor Donno made a motion to come out of executive session.

Trustee DeSousa made a motion to close the meeting. The motion was seconded by Trustee Clinton.

**Respectfully submitted by:**

**Joanna Palumbo  
Village Clerk**