

**Board of Trustees
Village of Plandome Manor
October 21, 2014 ~ 7:00 PM - Public Meeting
MINUTES**

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Tony DeSousa, Patricia O'Neill, James Baydar, Treasurer Valerie Giacinto, Building Inspector Edward Butt, Village Clerk Randi Malman, Village Counsel Rachel Scelfo and Deputy Road Commissioner and Code Enforcement Officer Robert Rockelein. Also in attendance were, Debra Epstein (21 Jansen Drive) and Cathy Mezzich (14 Janssen Drive).

Mayor Donno opened the meeting at 7:05 PM with the Pledge of Allegiance & verification of a quorum. The Mayor then welcomed the new Village Clerk, Randi Malman, and introduced her to the Board.

Approval of Minutes

Trustee O'Neill made a motion to accept the minutes from the September 16, 2014 Board of Trustees meeting. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Reports

Village Clerk / Court Clerk

The Village Clerk's report was presented by Mayor Donno.

- There is a tentative joint meeting with the Villages of Plandome, Plandome Heights, Plandome Manor and Nassau County OEM to discuss storm preparedness. The meeting will be open to residents. Location, date and time to be determined.
- PSEG has been invited to the November Board Meeting to discuss their Tree Trimming Program scheduled to begin in the Spring.

Building Inspector

Building Inspector Edward Butt updated the Board on the triangle retaining wall repair located at Plandome Road behind the Geiger property and provided the Board with two estimates for the cost of the work.

Trustee O'Neill made a motion that the Board of Trustees approve up to \$1,500.00 for Robert Keogh to repair the retaining wall at Plandome Road and Stonytown Road. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Building Inspector Edward Butt updated the Board on the property that burnt down at 107 Gristmill Lane. The new property owner will go before the Design Review Board on Thursday, October 23, 2014 with plans for a new home.

Road Commissioner

Deputy Road Commissioner Robert Rockelein updated the Board on the construction of new catch basin at 257 Circle Drive. The Board was presented with two estimates for the cost of the work.

Trustee Clinton made a motion that the Board of Trustees approve \$3,200.00 for L.C.G Construction to repair the catch basin at 257 Circle Drive. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Abstain Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0/1 - Motion passes

Deputy Road Commissioner Robert Rockelein updated the Board on the following items:

- Replacing the damaged speed sign at North Plandome Road. He provided the Board with his recommendations on model and placement of the sign. Trustee Clinton requested more information on the cost of the speed signs and new options that may be available.
- Four street lights are out, three on Plandome Road and one on Stonytown Road.
- There is a missing no parking sign on Rockhollow Road
- The missing street signs for have been received from Glenco Supply. Once the proper hardware is received they will be installed.

Treasurer's Report

Village Treasurer Valerie Giacinto gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated October 21, 2014 and the Profit & Loss Statement ending September 30, 2014. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the examination of books and records of the Justice Court for the period of September 1, 2012 – August 31, 2013 prepared by Skinnon & Faber CPA's dated November 25, 2013. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Abstain Mayor Donno: Aye

Approved. VOTE: 4/0/1 - Motion passes

Village Attorney

Village Attorney Rachel Scelfo updated the board on the property located at 94 Lake Road. There is an agreement being discussed to demolish the existing boarded-up home.

Mayor

Mayor Donno updated the Board on the following items:

- Supervisor Bosworth advised the Mayor that the Town of North Hempstead passed a resolution to enter into a contract with Bowne AE&T Group to complete the pre-design site testing for the replacement of the culvert on North Plandome Road.
- The paperwork for the \$1.5 million dollar grant from the State to replace the culvert has been received but cannot be completed until the pre-design site test is complete.

- The Village is still waiting for Nassau County's response to Nelson & Pope's letter for changes at the triangle.
- The Village received a letter from the Governor's Office that the State will provide the local match for Sandy-related FEMA projects, if eligible.
- Port Washington Police and the Town of North Hempstead have voiced their agreement with the Board's decision with respect to resident's request for a crosswalk on North Plandome Road.

Public Comment

Debbie Epstein and Cathy Mezzich, residents of Janssen Drive, addressed the Board with regard to commuter parking on Circle Drive as well as a hazardous vehicle and traffic situation with a nonresident. The nature of the complaint includes parking in a manner that prevents traffic flow at the triangle in the morning while dropping their children at the school bus. The same individual then parks their car on Circle Drive and takes the train into New York City for the day. Mayor Donno advised the residents that the Village will notify the police of the obstruction of traffic at the triangle and the Board will consider the placement of no parking signs on Circle Drive.

Correspondence

Mayor Donno presented the Board with the following pieces of correspondence, which were received by the Village Clerk and addressed to the Board:

- NCPD monthly memos for September
- NYCOM Municipal Bulletin- Summer 2014
- Village of Plandome Heights Notice of Board of Trustees Hearing for October 6, 2014
- Village of Plandome Notice of Zoning Board and Appeals Hearing for October 22, 2014
- Manhasset-Lakeville Fire District Notice of Budget Public Hearing for October 21, 2014
- Jean Kuskowski's letter dated 10/21/14 re: commuter parking on Circle Drive

Trustee O'Neill made a motion to close the meeting. The motion was seconded by Trustee DeSousa. The meeting adjourned at 8:27 PM.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
 Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:

**Randi I. Malman
 Village Clerk**