

Board of Trustees
Village of Plandome Manor
February 12, 2015 ~ 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Tony DeSousa, Patricia O'Neill, James Baydar, Treasurer Valerie Giacinto, Building Inspector Edward Butt, Village Clerk Randi Malman, Village Counsel Rachel Scelfo and Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein.

Mayor Donno opened the meeting at 7:00 PM with the Pledge of Allegiance & verification of a quorum.

Trustee O'Neill arrived at 7:05 PM.

Approval of Minutes

Trustee Clinton made a motion to accept the minutes from the January 20, 2015 Board of Trustees meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Executive Session

Trustee Clinton made a motion to convene into Executive Session to discuss a contract matter. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion to convene back into regular session. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion to approve the proposed agreement with Robert Keogh Inc., for snow removal of all Village sidewalks and walk ways subject to approval as to the form of a contract by the Village Attorney. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Reports

Village Clerk / Court Clerk

Village Clerk Randi Malman updated the Board on the following items:

- Due to a salt shortage the Village it has been difficult to secure shipments from Atlantic Salt. The Village has reached out to the county for assistance during upcoming storms if need be.
- The Clerk is trying to contact the appropriate person to discuss a replacement for the missing osprey nest.

Building Inspector

Building Inspector Ed Butt informed the Board that a demolition permit application has been submitted to the Building Department for the property located at 63 Lake Road.

Road Commissioner

Deputy Road Commissioner and Code Enforcement Officer Robert Rockelein updated the Board on the following items:

- The Village has received the new speed sign as well as replacement pedestrian and no parking signs, which will be installed once the weather improves.
- All the pot holes that were filled during the Spring are holding up well, however some new pot holes have opened up and will need to be addressed.
- Due to the snow the Village parking lot at the Plandome Train Station is missing some spots. The Village will contact the contractor to see if there is any way to clear the snow out on the weekends when the lot is empty.
- The street signs on Circle Drive and Circle Lane were misprinted and will be replaced once the weather improves.

Treasurer's Report

Village Treasurer Valerie Giacinto gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Village Treasurer Valerie Giacinto updated the Board on the following items:

- All the Village bank accounts have been moved over from Bank of America to the First National Bank of Long Island.
- There are three properties that still have outstanding Village taxes for 2014-2015.
- Ms. Giacinto presented the Board with a first draft of the Village budget, which they should review and prepare any comments or questions for the next meeting.

Mayor

- The Town of North Hempstead has received and possibly submitted the paperwork to New York State for the culvert grant.
- Councilwoman DeGiorgio has informed the Mayor the money for storm drains on North Plandome Road was approved in the Town of North Hempstead budget.

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated February 12, 2015 and the Profit & Loss Statement ending January 31, 2015. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye

Trustee DeSousa: Aye

Trustee O'Neill: Aye

Trustee Baydar: Aye

Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees set a date for the hearing on Local Law 1 of 2015 regarding rate cap override." Hearing date: March 17, 2015. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve the proposed agreement with Skinnon and Faber and authorize the Mayor to execute any and all documents related to the agreement. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approves the appointment of Election Inspector Ryan Miller to be paid at the rate of \$150.00. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence

The Village Clerk Randi Malman presented the Board with the following pieces of correspondence received and address to the Board:

- NCPD monthly report
- Letter from Rachel Scelfo to Network Adjusters dated 2/4/15 re: Grobe Claim
- Email from Jean Kuskowski dated 2/5/15 re: Depression on Circle Drive
- Email to Nassau County DPW from the Village Clerk
 - i. Photos from Jasmine Irani re: Traffic on Stonytown Road

The Village Clerk is going to request a meeting with the Nassau County Department of Public Works Commissioner to discuss concerns regarding the traffic light at Plandome and Stonytown Roads.

Trustee DeSousa made a motion to close the meeting. The motion was seconded by Trustee O'Neill. The meeting adjourned.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:

Randi I. Malman

Village Clerk