

Board of Trustees
Village of Plandome Manor
November 17, 2015 ~ 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Tony DeSousa, Patricia O'Neill, Building Inspector Edward Butt, Village Clerk Randi Malman, Village Counsel Rachel Scelfo, Sarah Deonarine, Executive Director of the Manhasset Bay Protection Committee, Plandome Manor residents Jed Siegel and Robert and Debra Epstein, and Matthew Grech from the Manhasset Times.

Mayor Donno opened the meeting at 7:04 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee DeSousa made a motion to accept the minutes from the October 20, 2015 Board of Trustees meeting. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton arrived at 7:07PM

Presentation by the Manhasset Bay Protection Committee

Sarah Deonarine, Executive Director of the Manhasset Bay Protection Committee addressed the Board on the following items:

- The Manhasset Bay Protection Committee (MBPC) was established in 1998 through and IMA with the Town of North Hempstead, Nassau County and thirteen Villages in order to coordinate efforts to protect and enhance the quality of the Bay.
- The IMA has now expired and a new one must be agreed upon by the interested parties to keep the MBPC in existence.
- In 1999 the MBPC received a grant from New York State to complete Water Quality Improvement Plan for the Manhasset Bay
- The MBPC assists the Town, County and Villages in completing their Annual Phase II Stormwater Management Compliance Reports required by federal law. The MBPC is the most cost effective and efficient way to address the Phase II compliance reports.

Public Hearing

Trustee O'Neill made a motion that the Board of Trustees open the public hearing on proposed Local Law No. 3 of 2015 amending Chapter 189 of the Code of the Incorporated Village of Plandome Manor as it relates to street opening permits. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Village Clerk Randi Malman presented the Board with a letter from the Manhasset-Lakeville Water District opposing proposed Local Law No. 3 of 2015.

Trustee DeSousa made a motion that the Board of Trustees close the public hearing on proposed Local Law No. 3 of 2015 amending Chapter 189 of the Code of the Incorporated Village of Plandome Manor as it relates to street opening permits. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees determine proposed Local Law 3 of 2015 will not have any significant adverse impact on the environment. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve Local Law No. 3 of 2015 amending Chapter 189 of the Code of the Incorporated Village of Plandome Manor as it relates to street opening permits. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Public Comment

Jed Siegel of 7 Rockhollow Road, requested that the Village remove the no parking anytime signs in front of his home. Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein informed the Village Clerk earlier that day that he agreed with Mr. Siegel there is no need for the no parking sign in front of Mr. Siegel's home, but that the signs should remain further up the road on the narrow section of Rockhollow. The Village will install no parking signs with arrows in the appropriate directions to reflect these changes.

Robert and Debra Epstein of 21 Janssen Drive, addressed the Board on the following items:

- There has been a great deal of work being done in the Circle Drive area by the Port Washington Water District to replace the water mains and fire hydrants. The roads are a mess and many residents are concerned about when they will be repaired.
- Parking on Circle Drive is an issue. There is a concern among some residents that homeowners are renting out their driveways to commuters and parking their own cars on the street. This is making it even more difficult to maneuver around the narrow roads.

Reports

Village Clerk

Village Clerk Randi Malman updated the Board on the following items:

- The Village received bid documents from the new garbage contract from Winter Brothers and Meadow Carting. Winter Brothers withdrew their bid. The Board discussed going out for bid again in January.
- The Village office has received quite a few calls and emails regarding commuter parking on Circle Drive. The Village has ordered additional no parking signs to try and clearly mark areas of Circle Drive where you cannot park. With the amount of road work going on in the Circle Drive area it is hard for the Code Enforcement Officer to determine which vehicles belong to water district's construction workers and which cars belong to possible commuters.

- The homeowners of 5 Stonytown Road have reported to the Village Clerk that they are often blocked in their driveway by cars backing up at the traffic light on Stonytown Road. The Village has agreed to place a “Do Not Block Driveway” sign to try and prohibit this problem.
- The Village has received the DEC permit needed to start work on the jogging path.
- Plandome Manor, along with the other Manhasset Villages, will be hosting a meeting with the Nassau County Police Department Community Affairs Division to discuss public safety. This meeting will be open to the residents of all five villages. The Clerk is waiting to hear back from NCPD with a date.
- The Superintendent of the Port Washington Water District emailed an update on the Circle Drive Water Main project that the Clerk distributed to the residents via North Shore Alert.

Treasurer’s Report

Village Treasurer Valerie Giacinto gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated November 17, 2015 and the Profit & Loss Statement ending October 31, 2015. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve the agreement with Municipal Audit Services, LLC. The motion was seconded by Trustee O’Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Building Inspector

Building Inspector Edward Butt informed that Board that he was anticipating the submission of a subdivision application for 63 and 73 Lake Road.

Mayor

Mayor Donno updated the Board on the following items:

- The Mayor has requested a meeting with Supervisor Bosworth to discuss the drainage project on North Plandome Road.
- The Mayor has spoken with other Mayors from the area about legislation regarding Air B&B. Other Villages have run into problems with residents leasing their homes on a short term basis for out of towners to use as vacation homes.
 - Village Attorney Rachel Scelfo felt that the Village Code already prohibits against any short term leasing.
- The Village of Sands Point sent a letter to the PWFd with a list of questions concerning their 2016 budget. She is going to follow up with Sands Point and the fire department to get the answers to these questions.
- The Mayor requested that the Village Clerk try to gather more information on the PSEG tree trimming project that has started in the area.

Correspondence

The Village Clerk Randi Malman presented the Board with the following pieces of correspondence received and address to the Board:

1. NCPD monthly report for October
2. Email from NYPIRG dated October 21, 2015 re: outreach program
3. Email from Michael Gilbert dated October 23, 2015 re: dangerous driving conditions on Circle Dr.
4. Letter from the Village of Sands Point dated October 27, 2015 re: PWFD contract
5. Email from Jed Siegel dated October 29, 2015 re: no parking on Rockhollow Road
6. Email from Arlene Orlich dated October 30, 2015 re: Merrick Utility
7. Letter from PSEG dated November 7, 2015 re: tree trimming work starting 11/30/15
8. Email from Dan Brown dated November 9, 2015 re: man hole repairs on Lake Road
9. Email from Dawn Ader dated November 10, 2015 re: future road work on Circle Drive
10. Email from Lori Bonvino dated November 11, 2015 re: Dead End sign on Elm Sea Lane

Trustee DeSousa made a motion to convene into Executive Session to discuss a contract matter. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion to convene back into regular session. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adopt a Resolution authorizing the Village Clerk to advertise for rebids for the Village's garbage removal contract, with revised contract specifications to eliminate vehicle age provision and to provide prices for both two and three day garbage pickup. Bids must be received by January 19, 2016 at noon and shall be opened by the Village Clerk on January 19, 2016 at noon. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:

Randi I. Malman
Village Clerk