Board of Trustees Village of Plandome Manor March 15, 2016 ~ 7:00 PM - Public Meeting <u>MINUTES</u>

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Antonio DeSousa, Patricia O'Neill and James Baydar, Building Inspector Edward Butt, Village Clerk Randi Malman, Village Counsel Rachel Scelfo, and Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein.

Mayor Donno opened the meeting at 7:05 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee Clinton made a motion to accept the minutes from the February 16, 2016 Board of Trustees meeting. The motion was seconded by Trustee O'Neill.

Trustee O'Neill: Aye

Trustee Clinton: AyeTrustee DeSousa: AyeTrustee Baydar: AyeMayor Donno: AyeApproved. VOTE: 5/0 - Motion passes

Budget Presentation

Village Clerk Randi Malman presented the Board with the tentative budget for the fiscal year starting June 1, 2016 and ending May 31, 2017. Deputy Mayor Clinton gave a brief overview of the 2016-2017 budget. No one appeared for public comment on the tentative 2016-2017 budget.

Reports

Treasurer

Village Treasurer Valerie Giacinto gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated March 15, 2016 and the Profit & Loss Statement ending March 31, 2016. The motion was seconded by Trustee DeSousa.

Trustee Clinton: AyeTrustee DeSousa: AyeTrustee O'Neill: AyeTrustee Baydar: AyeMayor Donno: AyeApproved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees set a date for the public hearing on the 2016-2017Village Budget. Hearing date: April 14, 2016. The motion was seconded by Trustee O'Neill.Trustee Clinton: AyeTrustee DeSousa: AyeTrustee Baydar: AyeMayor Donno: AyeApproved. VOTE: 5/0 - Motion passes

Code Enforcement Officer/ Deputy Road Commissioner

Code Enforcement Officer Robert Rockelein informed the Board that he is compiling a list of patches that need to be repaired by Merrick Utility in connection with the Circle Drive Water Main Project.

Village Attorney

Village Attorney Rachel Scelfo updated the Board on the following items:

- National Grid has approached the Village about providing a bond to cover all street opening permit deposits for one year as opposed to submitting individual checks for each permit. The Board would like to discuss this further at the next meeting.
- Ms. Scelfo presented the Board, for the second time, with proposed legislation to address short term rentals.
- Ms. Scelfo presented the Board with an IMA for the purpose of establishing a joint municipal sponsoring board to jointly sponsor an existing Defined Benefit Length of Service Award Program (the "LOSAP") for volunteer firefighters ("Members") of the Port Washington Fire Department.
- The Town of North Hempstead has applied for a grant to continue GIS Mapping and has asked the Villages to enter into an IMA in order to formalize the grant agreement.

Trustee Clinton made a motion that the Board of Trustees approve the IMA with the Town of North Hempstead formalizing the grant agreement for the NYSDEC Geographic Information Systems (GIS) based maps of local Stormwater system subject to clarification of Sydney Bowne and authorize the Mayor to execute any and all documents related to the agreement. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye Trustee Baydar: Aye Mayor Donno: Aye Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve an IMA for the purpose of establishing a joint municipal sponsoring board to jointly sponsor an existing Defined Benefit Length of Service Award Program (the "LOSAP") for volunteer firefighters ("Members") of the Port Washington Fire Department subject to review as to the form of the agreement by the Village Attorney and authorize the Mayor to execute any and all documents related to the agreement. The motion was seconded by Trustee O'Neill

Trustee Clinton: AyeTrustee DeSousa: AyeTrustee O'Neill: AyeTrustee Baydar: AyeMayor Donno: AyeApproved. VOTE: 5/0 - Motion passes

Mayor

Mayor Donno updated the Board on the following items:

- The Mayor, Trustee O'Neill, the Village Clerk and Village Attorney met with the Port Washington Water District to discuss the Circle Drive Water Main Project. Now that the project is complete the Village would like to discuss repaying the entire road with PWWD at one time. The Village Engineer and the Water District's Engineer will schedule a phone call to discuss the project further.
- The Mayor advised the Board of a letter received by the NYSDEC dated March 7, 2016 attempting to clarify the DEC's solid waste management regulations and advising the Village of its options with respect to the Town of North Hempstead's Solid Waste Management Plan. A number of other Villages that had elected not to participate in the Town's plan received the same letter. In response to the letter, NY State Senator Martins organized a meeting with representatives of the DEC and the various municipalities to discuss the responsibilities of the villages, if they are any responsibility to enter into or create a Local

Solid Waste Management Plan, and options for addressing same. The meeting will be held on March 24, 2016.

Trustee Clinton made a motion that the Board of Trustees approve the estimate submitted by Sidney B. Bowne & Son, LLP, Mineola, NY, for Jogging Path location stake out South side of Stonytown Road in the amount of \$3,150. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Mayor Donno: Aye Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill: Aye

Correspondence

The Village Clerk Randi Malman presented the Board with the following pieces of correspondence received and address to the Board:

- **1.** NCPD monthly report for January
 - 2. Email from Samantha Stam dated 2/28/16 re: attempted car break-in
 - 3. Email from Erin Reilly of the TNH describing the NYSDEC GIS Mapping Grant
 - 4. Letter from the NYS DEC dated 3/7/16 re: TNH Solid Waste Management Plan

Trustee DeSousa made a motion to convene into Executive Session. The motion was seconded by Trustee O'Neill.

Trustee Clinton: AyeTrustee DeSousa: AyeTrustee Baydar: AyeMayor Donno: AyeApproved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion to convene back into regular session. The motion was seconded by Trustee Clinton.

Trustee Clinton: AyeTrustee DeSousa: AyeTrustee Baydar: AyeMayor Donno: AyeApproved. VOTE: 5/0 - Motion passes

Trustee O'Neill: Aye

Trustee O'Neill: Aye

Trustee DeSousa made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: AyeTrustee DeSousa: AyeTrustee O'Neill: AyeTrustee Baydar: AyeMayor Donno: AyeApproved. VOTE: 5/0 - Motion passes

Respectfully submitted by: Randi I. Malman Village Clerk