

Board of Trustees
Village of Plandome Manor
July 19, 2016 ~ 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Trustees Antonio DeSousa and Patricia O'Neill, Village Clerk Randi Malman, Village Counsel Chris Nicolio, Village Treasurer Mary Jo Bella and Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein. Also present, Danielle Rizzo, Howard Avurtine, Eddie and Alicia Assad.

Mayor Donno opened the meeting at 7:10 PM with the Pledge of Allegiance & verification of a quorum.

Mayor Donno asked for a moment of silence in remembrance of the fallen police officers involved in the Dallas, Texas shooting on July 7, 2016.

Mayor Donno informed the Board that Village Treasurer Valerie Giacinto has submitted her resignation. Mayor Donno introduced the new treasurer, Mary Jo Bella who has worked in municipal government for many years. Mary Jo Bella is also the treasurer for the Village of Port Washington North and the Bethpage Fire District.

Approval of Minutes

Trustee DeSousa made a motion to accept the minutes from the June 21, 2016 Board of Trustees meeting. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees accept the resignation of Village Treasurer Valerie Giacinto effective July 19, 2016. The motion was seconded by Trustee O'Neill

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees appoint Mary Jo Bella as the Village Treasurer for the remainder of Valerie Giacinto's term until March 31, 2017. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Public Comment

Howard Avurtine, representing Deborah Benjamin, addressed the Board regarding a tent application for a party that will be held on August 27, 2016 from 2:00pm to 11:00pm at 119 Lake Road. The tent will be assembled on August 26, 2016 at dismantled on August 29, 2016. The applicant submitted a parking plan for the party, which would allow cars to be parked on the empty lots located at 63, 71 and 73 Lake Road. The parking plan would keep cars off the streets in order to avoid any inconvenience for residents in the area.

- The Board informed the Building Inspector that they have no problem with the issuance of a tent permit that also allows for parking. Mayor Donno asked the applicant to be cognizant of the

music volume and requested that the 11:00pm end time be adhered to. The Mayor also requested that a name and contact number for the day of the party be shared with the neighbors who have expressed concerns about the party.

Alicia and Eddie Assad, 107 Lake Road, addressed the Board as a follow up to their comments at the last Board of Trustees meeting. The Assads feel as though their neighbors are not being issued tickets for noise and code violations. At the previous meeting the Assads were presented with the option of providing the Village with an affidavit swearing to the code violations, which they state they are witnessing, that can be brought to the Village Court. The Board reiterated that a signed observation of affidavit is the only way the Village can issue tickets for violations that a Village Official does not personally witness.

Reports

Village Clerk

Village Clerk Randi Malman informed the Board that a homeowner on Stonytown Road called to complain about the traffic that backs up at the traffic light. The residents who live in this home frequently have difficulty pulling in and out of their driveway. The Board had already placed a "Do Not Block Driveway" sign in front of the residence.

- The Board offered to paint a grid on the street in front of this home to prevent traffic from blocking the driveway. The Board asked the Clerk to speak with the homeowners about this option.

Village Treasurer

Village Treasurer Mary Jo Bella gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Trustee DeSousa made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated July 19, 2016 and the Profit & Loss Statement ending June 30, 2016. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve the agreement with Skinnon and Faber to perform the Justice Court audit for 2016 in the amount of \$850. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees authorize the Court Clerk to apply for a grant from the Justice Court Assistance Program (JCAP) for 2016-2017 and to request up to the maximum amount available and to authorize the Village Clerk and Court Clerk to sign all required documents in connection with the grant application. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee DeSousa made a motion that the Board adopt a resolution that determines that repaving of existing roads is a Type II action pursuant to SEQRA, not requiring any further SEQRA review, pursuant to 6 NYCRR 617.5(c)(4). The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

*SEE ATTACHED SEQRA

Building Inspector

Building Inspector Edward Butt addressed the Board on the following issues:

- The last lot of the subdivision at 1 Morgan Court has started construction.
- The new home at 13 Luquer Road will be starting construction in the coming months.
- The subdivision at 266 Circle Drive does not require a SWPP to be filed with the DEC however, Ed is going to require that they follow DEC rules and procedures. The Building Inspector will monitor the project closely. This subdivision will be heard before the Planning Board later in the week.

Code Enforcement/ Deputy Road Commissioner

Code Enforcement/ Deputy Road Commissioner Robert Rockelein informed the Board that the water main project on Circle Drive is coming along nicely. The Village Engineer has been out on site as well as the PWWD Engineer.

Correspondence

The Village Clerk Randi Malman presented the Board with the following pieces of correspondence received and address to the Board:

1. NCPD June Crime Report
2. Letter from Mayor Donno to PWWD dated 6/23/16 re: Circle Drive
3. Letter from PWWD dated 6/27/16 re: Letter to residents about work on Circle Drive
4. Letter from PWWD dated 7/6/16 re: Circle Drive
5. Letter from Sarah and Giorgio Meriggi dated 7/7/16 re: pipe extension at 89 Circle Drive
6. Email from Paul Granger dated 7/8/16 re: Merrick's schedule for work on Circle Drive
7. Email from Judi Bosworth dated 7/13/16 in response to Mayor Donno's email re: the culvert and drainage project on North Plandome Road.
8. Email from Ted and Judith Goldsmith dated 7/18/16 re: Landmark perseveration

Trustee DeSousa made a motion to adjourn the meeting. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Respectfully submitted by:

Randi I. Malman
Village Clerk

**INCORPORATED VILLAGE OF PLANDOME MANOR
BOARD OF TRUSTEES**

**NOTICE OF DETERMINATION OF NON-SIGNIFICANCE
PURSUANT TO STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)**

This Notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law of New York.

The Board of Trustees of the Incorporated Village of Plandome Manor, as lead agency, has considered the proposed local law, has reviewed the EAF and the criteria contained in 6 NYCRR 617.7 (c), and has determined that the proposed action described below, will not have a significant effect on the environment and neither a draft environmental impact statement nor a final environmental impact statement will be prepared.

Name of Action: Circle Drive Repaving Project

Description of Action: Repaving portions of Circle Drive, Colonial Drive, and Janssen Drive in the Incorporated Village of Plandome Manor

Reasons Supporting this Determination:

This Board has determined that the proposed action is an Unlisted Action as that term is defined in SEQRA. After careful consideration, the Board and concluded that the proposed action will not have a significant effect on the environmental for the following reasons:

1. The proposed action is not such as would result in any change in existing air quality, ground or surface water quality or quantity, traffic or noise level, nor would it affect solid waste production, or have any effect upon erosion, flooding, leaching or drainage problems.
2. The proposed action will not result in the removal or destruction of any quantities of vegetation or fauna nor interfere with the movement of any resident or migratory fish or wildlife species, nor impact on a significant habitat area, nor result in any other significant adverse effect to natural resources.
3. The proposed action will not affect any Critical Environmental Area.
4. The proposed action is consistent with the community's current plans and goals for maintained the appearance and character of its neighborhoods. The proposed action will not impair the character or quality of any historical, archeological, architectural or aesthetic resources of the Village.
5. The proposed action will not being about any change in either the quantity or type of energy used.
6. The proposed action will not create a hazard to human health.
7. The proposed action will not produce a substantial change in the use, or intensity of use, of land including agricultural, open space or recreational resources, or in its capacity to support existing uses.

8. The proposed action will not encourage or attract a large number of people.
9. The proposed action will not create any demand for other actions that would result in any of the above consequences.
10. The proposed action will not change two or more elements in the environment, which when considered together could result in a substantial adverse impact on the environment.
11. When considered cumulatively with other actions, the proposed action will not have a significant adverse impact on the environment or meet one of the above criteria.

NOW, THEREFORE, be it resolved, that the Board determined that the proposed action will not have any significant adverse impact on the environment, and a Negative Declaration is hereby adopted pursuant to SEQRA.

On a motion by Trustee DeSousa seconded by Trustee O'Neill, the foregoing resolution was adopted by vote as follows:

Barbara Donno, Mayor	-- Aye
Matthew Clinton, Deputy Mayor	-- Absent
Tony DeSousa, Trustee	-- Aye
Patricia O'Neill, Trustee	-- Aye
James Baydar, Trustee	-- Absent

Dated: Plandome Manor, New York
July 19, 2016

Filed: Plandome Manor, New York
July 19, 2016