

**Board of Trustees**  
Village of Plandome Manor  
February 27, 2018- 7:00 PM - Public Meeting  
**MINUTES**

**Call to Order**

**Present:** Mayor Barbara Donno, Trustees Matthew Clinton, Tony DeSousa, Patricia O'Neill, and James Baydar, Village Clerk Randi Malman, Village Counsel Rachel Scelfo, Building Inspector Edward Butt, Code Enforcement Officer and Deputy and Village Treasurer Phyllis Nowakowski. Also present were residents Michael Gilbert and Elliot Sperber and Amelia Camurati of the Manhasset Times.

Mayor Donno opened the meeting at 7:07 PM with the Pledge of Allegiance & verification of a quorum.

**Approval of Minutes**

Trustee DeSousa made a motion to accept the minutes from the January 16, 2018 Board of Trustees meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

**Public Comment**

Elliot Sperber of 139 Circle Drive addressed the Board concerning the parking restrictions on Circle Drive and the placement on new no parking signs. Attached are Mr. Sperber's prepared remarks delivered to the Board of Trustees, which were submitted for the record.

Michael Gilbert of 107 Circle Drive addressed the Board concerning the parking restrictions on Circle Drive. Mr. Gilbert agreed with Elliot Sperber's comments. He asked the Board to consider alternate options, such as exempting residents from the restrictions via a parking permit program. Mr. Gilbert suggests that he could submit codes from other Villages that address parking and the Board agreed that would be useful and invited him to do so. Additionally, Mr. Gilbert discussed a FOIL request he made to the Village.

- Village Attorney Rachel Scelfo pointed out that she has been working with the Village Clerk to address all of Mr. Gilbert's FOIL requests. The Village has responded to the majority of them and is still reviewing one portion.

**Reports**

**Building Inspector**

Building Inspector Edward Butt updated the Board on the following items:

- He has received some noise complaints about generators at 31 Rockhollow Road. He spoke with the contractors and asked that they move the generators to the back of the home so it is further from the neighbors. The home should have electric soon and the generators will no longer be needed.
- The Village received some complaints about damaged caused by the construction vehicles at 266 Circle Drive, which will need to be addressed. The contractors have installed the drainage systems at that site which should stop the erosion and flooding of Circle Drive at that site during storms.

- The Building Department has been contacted about a possible project at 92 Gristmill Lane. There are buyers interested in purchasing and renovating the home.

### **Village Clerk**

Village Clerk Randi Malman informed the Board that Extenet has reached out to the Village's consultants, Municipal Solutions, to schedule a meeting with the Village. They have submitted a deposit to the Village in order to schedule the meeting with the Board and consultants.

### **Code Enforcement Officer**

Code Enforcement Officer Robert Rockelein updated the Board on the following items:

- The new no parking signs have been installed on Circle Drive.
- In the coming weeks Mr. Rockelein will be assessing the village roads for potholes so that we can collect estimates and have repairs done in the early spring.
- The Village has received an estimate from Clean River Environmental for a storm drain cleaning program. The estimate provides for all 50 storm drains to be cleaned out once a year. Some of the drains may not need to be done every year.
  - Mayor Donno said that she would like to have the estimate adjusted for ten storm drains a year, plus as needed for some of the more problematic drains.

### **Public Comment (continued)**

Patricia Mack of 18 Bayside Drive, President of the Plandome Park Homeowners Association, addressed the Board regarding a storm drain on Lake Road. The association recently paid to have the drain cleaned out but it is full again. The Lake Road drain is connected to those on Plandome Road and although Lake Road private road the drain is part of the Village wide system. Ms. Mack would like to discuss working with the Village to address this issue.

### **Village Treasurer**

Village Treasurer Phyllis Nowakowski updated the Board on the following items:

- Ms. Nowakowski gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.
- Ms. Nowakowski presented the Board with the first draft of the tentative 2018-2019 Village Budget, which was reviewed and discussed in detail.

### **Village Trustee Patricia O'Neill**

- Trustee O'Neill is concerned about the amount of signs placed on Circle Drive for the new no parking regulations. Ms. O'Neill received confirmation from Code Enforcement Officer Rockelein that the fewest number of signs were placed to meet the state regulations for enforcement.
- Trustee O'Neill asked the Village Clerk to clarify the procedure for beautification funds. The Village Clerk reviewed the procedure with Trustee O'Neill.

### **Village Attorney**

Village Attorney Rachel Scelfo addressed the Board regarding the need to extend the telecommunications moratorium. The moratorium is set to expire on March 19, 2018. The extension will have to be passed by Local Law, which will have to be submitted to the Nassau County Planning Commission at their March 8, 2018 meeting.

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated February 27, 2018 and the Profit & Loss Statement ending January 31, 2018. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Baydar made a motion that the Board of Trustees set a date for the public hearing on Local Law 1 of 2018 to extend a previously approved moratorium on wireless telecommunications for 120 days. Public Hearing scheduled for: March 15, 2018 at 9:00am. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

**Correspondence**

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

1. NCPD monthly report for January 2018
2. Letter from Brian Tartell regarding tire damage on North Plandome Road
3. Letter to the NYS DEC from County Executive re: Queens Groundwater System
4. Email from NationGrid requesting road paving plans for 2018

Trustee O'Neill made a motion that the Board of Trustees convene into executive session to discuss a personnel matter. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O'Neill made a motion to convene back into regular session. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Clinton made a motion to adjourn the meeting. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

**Respectfully submitted by:**

**Randi I. Malman**

**Village Clerk**