

Board of Trustees
Village of Plandome Manor
March 19, 2019 - 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Trustees Matthew Clinton Tony DeSousa, Patricia O’Neill and James Baydar, Village Clerk Randi Malman, Village Counsel John Farrell, Building Inspector Ed Butt, Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein, and Village Treasurer Marie DePalo. Also present were Danielle Rizzo, Sam Khoga, and Denise Coyle, as well as Plandome Manor residents Heather Kattan, Sal Mirrone, Keith DeMatteis, Kevin Connolly, Paula Chiarucci, Gene Petracca, Robert Weinstock, and Libertina Brandt.

Mayor Donno opened the meeting at 7:03 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee O’Neill made a motion to accept the minutes from the February 19, 2019 Board of Trustees meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Abstain Trustee DeSousa: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Reports

Code Enforcement Officer

Code Enforcement Officer Robert Rockelein updated the Board on the following items:

- A number of the construction sites in the Village received summonses for run off and erosion during heavy rainfalls. The sites have been taking extra precaution and are coming into compliance.
- National Grid’s work on Plandome Road has resulted in a number of potholes. The Village has been reaching out to them to fill the pot holes are they continue to open up.
- Cow Bay has been repairing damage from the snow plows throughout the village.

Public Hearings

Local Law 2 of 2019

Trustee Baydar made a motion that the Board of Trustees open the public hearing on proposed Local Law 2 of 2019 amending Chapter 189 of the Code of the Incorporated Village of Plandome Manor, entitled “Streets and Sidewalks,” to create a maintenance obligation on the part of the owners of private roads located within the Incorporated Village of Plandome Manor (hereinafter, the “Village”) and to authorize the Village Board to take corrective action to remedy violations of these provisions for the protection, order, safety, health and well-being of Village residents, with costs associated for such corrective action to be assessed against the property or properties at issue. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Members of the public were asked to be heard with respect to the local law. **See attached transcript.**

Trustee DeSousa made a motion that the Board of Trustees close the public hearing on proposed Local Law 2 of 2019 amending Chapter 189 of the Code of the Incorporated Village of Plandome Manor, entitled "Streets and Sidewalks," to create a maintenance obligation on the part of the owners of private roads located within the Incorporated Village of Plandome Manor (hereinafter, the "Village") and to authorize the Village Board to take corrective action to remedy violations of these provisions for the protection, order, safety, health and well-being of Village residents, with costs associated for such corrective action to be assessed against the property or properties at issue. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees determine proposed Local Law 2 of 2019 will not have any significant adverse impact on the environment. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve Local Law 2 of 2019 amending Chapter 189 of the Code of the Incorporated Village of Plandome Manor, entitled "Streets and Sidewalks," to create a maintenance obligation on the part of the owners of private roads located within the Incorporated Village of Plandome Manor (hereinafter, the "Village") and to authorize the Village Board to take corrective action to remedy violations of these provisions for the protection, order, safety, health and well-being of Village residents, with costs associated for such corrective action to be assessed against the property or properties at issue. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Local Law 3 of 2019

Trustee Baydar made a motion that the Board of Trustees open the public hearing on proposed Local Law 3 of 2019 amending Chapter 225 of the Code of the Incorporated Village of Plandome Manor, entitled "Zoning," to require that uses permitted by special exception by the Village of Plandome Manor Board of Trustees also undergo site plan review for the proposed special exception. Site plan review process for proposed special exception uses shall be conducted by the Village of Plandome Manor Planning Board. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

No members of the public asked to be heard with respect to the proposed local law.

Trustee Baydar made a motion that the Board of Trustees close the public hearing on proposed Local Law 3 of 2019 amending Chapter 225 of the Code of the Incorporated Village of Plandome Manor, entitled "Zoning," to require that uses permitted by special exception by the Village of Plandome Manor Board of Trustees also undergo site plan review for the proposed special exception. Site plan review process for proposed special exception uses shall be conducted by the Village of Plandome Manor Planning Board. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees determine proposed Local Law 3 of 2019 will not have any significant adverse impact on the environment. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve Local Law 3 of 2019 amending Chapter 225 of the Code of the Incorporated Village of Plandome Manor, entitled "Zoning," to require that uses permitted by special exception by the Village of Plandome Manor Board of Trustees also undergo site plan review for the proposed special exception. Site plan review process for proposed special exception uses shall be conducted by the Village of Plandome Manor Planning Board. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Public Comment

No members of the public asked to be heard.

Reports Continued

Village Clerk

Village Clerk Randi Malman updated the Board on the following items:

- The Village has received a number of complaints about the condition of Plandome Road due to the National Grid. The clerk has been in constant contact with National Grid about maintaining their patches until the road is permanently.

Village Treasurer

Village Treasurer Marie DePalo and Deputy Mayor Matthew Clinton gave an overview of the proposed 2019-2020 Village Budget.

Mayor

Mayor Barbara Donno updated the Board on the estimate she received from Chris Kobos of H2M engineering regarding the GIS mapping services.

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated March 19, 2019 and the Profit & Loss Statement ending February 28, 2019. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees set a date for the public hearing on the 2019-2020 Village Budget. Hearing date: April 16, 2019. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve the estimate submitted by Dejana Industries Inc and Affiliates for village road sweeping services in the amount of \$3,200 for initial sweeping and disposal and \$1,300 for any additional sweeps deemed necessary. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the estimate submitted by H2M Engineers in the amount of \$6,250 for GIS mapping services. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence

Village Clerk Randi Malman presented the Board with the following items of correspondence:

1. NCPD monthly report for February 2019
2. Press release from NCVOA and SCVOA regarding legalization of marijuana
3. Email from LIRR regarding retaining wall reconstruction near Plandome Station

Trustee O'Neill made a motion that the Board of Trustees convene into executive session. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion to convene into regular session and adjourn the meeting. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:

Randi Malman
Village Clerk

