

Board of Trustees
Village of Plandome Manor
May 21, 2019 - 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Patricia O’Neill, Tony DeSousa, James Baydar, Village Clerk Randi Malman, Village Counsel John Farrell, Building Inspector Edward Butt, and Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein.

Mayor Donno opened the meeting at 7:05 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee Clinton made a motion to accept the minutes from the April 16, 2019 Board of Trustees meeting. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye

Trustee DeSousa: Aye

Trustee O’Neill: Aye

Trustee Baydar: Aye

Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Public Comment

There were no members of the public present.

Reports

Village Clerk

Village Clerk Randi Malman updated the Board on the following items:

- The Village Treasurer and Village Clerk have made progress on the Village tax bills and they are on track to be mailed out the first week in June.
- In the Village Treasurer’s absence the Clerk presented the abstract of audited vouchers and the profit and loss statement to the Board.

Building Inspector

Building Inspector Edward Butt updated the Board on the following items:

- National Grid has patched all the bell holes on Plandome Road to the specifications discussed with the Village. The Village Engineer is working on the bid documents for the Plandome Road repaving project. National Grid has agreed to pay a portion for the work they did on Plandome Road.
- The work on the jogging path has started

Code Enforcement Officer

Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein updated the Board on the following items:

- With the exception of Plandome Road, the temporary patches on pot holes throughout the Village are holding up pretty well. Mr. Rockelein will keep an eye on the roads and compile a list of pot holes that may need permanent repairs.

- The Village Arborist has pointed out a few spots on the Plandome Road that the Village may want to consider planting trees once the road repaving is done. This will have to be done with cooperation from homeowners so that the trees are watered and cared for properly.
- The Clerk and Code Enforcement Officer met with Welsbach about updating the lights throughout the Village with LED lights. Welsbach came back with a quote that was much lower than the previous estimate the Village received.

Village Attorney

Village Attorney John Farrell updated the Board on the following items:

- At the last meeting the Board discussed updating the noise code and the Village Attorney did some research on how other municipalities address noise ordinances. Currently the Village does not have a decibel requirement in the code. If the Village does not want to use a decibel reading there may be some wording changes that can be done to make the code more efficient.
- The Board also discussed making changes to the Village’s film code. Currently the code does not address commercial photography but this may be something the Board wants to include in the code.

Trustee O’Neill made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated May 21, 2019 and the Profit & Loss Statement ending April 30, 2019. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the proposal submitted by Cullen and Danowski, LLP for services in connection with the Village of Plandome Manor and the Village Justice Court audit for year-end May 31, 2019 in the amount of \$8,000. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O’Neill made a motion that the Board of Trustees approve the proposal submitted by Borg & Borg Insurance for the 2019-2020 insurance renewal in the amount of \$14,089. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees adopt a Resolution authorizing the Village Clerk to advertise for bids for the Plandome Road Resurfacing Contract, which bids may be received starting June 5, 2019 and shall be opened by the Village Clerk on June 18, 2019 at 11:00am. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees set a date for the public hearing on the condition of the private roads in Plandome Park. Hearing date: June 18, 2019. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

1. NCPD monthly report for April 2019
2. Email from Patty Brosokas dated May 14, 2019 re: garbage bin for train path
3. Email from Manhasset Chamber of Commerce re: June 26, 2019 event
4. Flyer for Shed the Meds Event on June 2, 2019

Trustee DeSousa made a motion to adjourn the meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye

Trustee DeSousa: Aye

Trustee O'Neill: Aye

Trustee Baydar: Aye

Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:

Randi I. Malman

Village Clerk

APPROVED