

Board of Trustees
Village of Plandome Manor
June 19, 2018- 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Patricia O’Neill, Tony DeSousa, James Baydar, Village Clerk Randi Malman, Village Counsel Rachel Scelfo, Building Inspector Ed Butt, Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein, and Village Treasurer Marie DePalo. Also present was Richard Comi of Municipal Solutions, as well as Sam Glasser from the Manhasset Times.

Mayor Donno opened the meeting at 7:05 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee O’Neill made a motion to accept the minutes from the May 22, 2018 Board of Trustees meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Public Hearing

Trustee Clinton made a motion that the Board of Trustees open the public hearing on proposed Local Law 2 of 2018 amending Chapter 225 of the Code of the Incorporated Village of Plandome Manor to include the following regulations for the siting of wireless telecommunication facilities in the Incorporated Village of Plandome Manor. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Village Attorney Rachel Scelfo and Richard Comi of Municipal Solutions, consultant to the Village of Plandome Manor, each gave an overview of the proposed local law and answered questions from the Board of Trustees. Please see attached transcript for remarks.

No members of the public asked to be heard with respect to the proposed local law.

Trustee DeSousa joined the meeting at 7:25PM.

Mayor Donno made the following comments:

- Nassau County Planning Commission adopted a resolution of local determination on June 7, 2018.

Trustee O’Neill made a motion that the Board of Trustees close the public hearing on proposed Local Law 2 of 2018 amending Chapter 225 of the Code of the Incorporated Village of Plandome Manor to include the following regulations for the siting of wireless telecommunication facilities in the Incorporated Village of Plandome Manor. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees adopt a negative declaration pursuant to SEQRA with respect to Local Law 2 of 2018. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye
Trustee Baydar: Aye

Trustee DeSousa: Aye
Mayor Donno: Aye

Trustee O'Neill: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve Local Law 2 of 2018 amending Chapter 225 of the Code of the Incorporated Village of Plandome Manor to include the following regulations for the siting of wireless telecommunication facilities in the Incorporated Village of Plandome Manor. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye

Trustee DeSousa: Aye

Trustee O'Neill: Aye

Trustee Baydar: Aye

Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Public Comment

No members of the public asked to be heard during public comment.

Reports

Village Clerk

Village Clerk Randi Malman informed the Board that the Village's insurance company has recommended that the Village consider Cyber Liability coverage. The Board was concerned whether or not the coverage includes cases of cyber extortion in the event that someone holds the Village's information hostage for ransom. The Clerk will follow up with the insurance company regarding this issue. The Clerk will also reach out to the Village's IT Company for the recommendations regarding cyber insurance.

Village Treasurer

Village Treasurer Marie DePalo gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Code Enforcement Officer

Code Enforcement Officer Robert Rockelein updated the Board on the following items:

- There a few new potholes that have opened up throughout the Village. The Code Enforcement Officer will be collecting estimates to have the holes permanently repaired to the CHIPS specifications.
- There are two Village trees on Gristmill Lane that appear to be dead and should be taken down. The Code Enforcement Officer has requested estimates from a tree contractor to remove the trees.
- The Code Enforcement Officer will be touring the Village with the Arborist to pick out places where trees or shrubs can be planted throughout the Village.

Mayor

Mayor Donno updated the Board on the following items:

- The Mayor, Building Inspector, and Village Clerk met with the Supervisor and representatives from the Town of North Hempstead to discuss the culvert project. The Building Inspector and Village Clerk went down into the culvert to take updated pictures and the condition has deteriorated. The Village provided copies of the pictures to the Supervisor. The Mayor requested that the Town have their engineers go into the culvert to inspect its condition and provide a report to the Village. The last report the Village received was from 2013. As of right now the Town plans to go out to bid on the culvert project on June 19, 2018 and will open the bids on July 19, 2018. The Village requested copies of the bid documents and asked that the bids specify the project is urgent and should start ASAP. The Village informed the Town that New York State plans to repave Port Washington Blvd in the fall and this could interfere with the culvert project

if both roads are to be partially closed. The Village also asked about the \$1.5 million grant that was awarded by the state for this project and the Town said they have been informed by the state that the money is secure.

Building Inspector

Building Inspector Edward Butt informed the Board that he will be collecting additional estimates for engineering for the Stonytown Road sidewalk reconstruction project. The estimate provided by LiRo group was very high and additional estimates should be obtained. He has a meetings with engineer James Antonelli and Prime Engineering Firm to discuss the project. Additionally, the Building Inspector has been trying to reach the contractor for the Stonytown Road Jogging Path project. The Village is ready to start the project but has not received a start date from the contractor.

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated June 19, 2018 and the Profit & Loss Statement ending May 31, 2018. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve the 2018-2019 beautification funds request from the residents of Elm Sea Lane in the amount of \$1,200 and from the residents of Plandome Park in the amount of \$580 for spring cleaning and plantings. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence

Village Clerk Randi Malman presented the Board with the following items of correspondence:

- NCPD monthly report for May
- Letter from Village of Plandome dated Jun 1, 2018 re: Lake Road Subdivision Planning Board Application
- Letter from LiRo Group dated June 4, 2018 re: Leeds Pond Culvert

Trustee O'Neill made a motion that the Board of Trustees convene into executive session to violation/complaint/potential litigation matter. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion to convene back into regular session and adjourn the meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:

Randi I. Malman
Village Clerk