

Board of Trustees
Village of Plandome Manor
July 17, 2018- 7:00 PM - Public Meeting
AMENDED MINUTES

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Patricia O'Neill and James Baydar, Village Counsel Rachel Scelfo, Building Inspector Ed Butt, Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein, and Village Treasurer Marie DePalo. Also present was Plandome Manor resident Michael Gilbert.

Mayor Donno opened the meeting at 7:05 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee O'Neill made a motion to accept the minutes from the June 19, 2018 Board of Trustees meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye

Trustee DeSousa: Absent

Trustee O'Neill: Aye

Trustee Baydar: Aye

Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Public Comment

Michael Gilbert of 107 Circle Drive addressed the Board regarding the status of the pedestrian path on Stonytown Road. The Building Inspector, Ed Butt, informed Mr. Gilbert and the Board that he has spoken with the contractor and is waiting for him to provide the Village with a start date for the project. Mr. Gilbert also reported that a street light at 199 Circle Drive is out.

Reports

Village Clerk

In Village Clerk Randi Malman's absence Treasurer Marie DePalo reported to the Board that the clerk has filed for reimbursement for two state grants in connection with the traffic light at Stonytown and Plandome Roads.

Village Treasurer

Village Treasurer Marie DePalo gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement. Ms. DePalo also reported to the Board that the Village has received about 90% of the tax payments for fiscal year 2018-2019.

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated June 19, 2018 and the Profit & Loss Statement ending May 31, 2018. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye

Trustee DeSousa: Absent

Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Building Inspector

Building Inspector Edward Butt updated the Board on the following items:

- A brief overview of the new and ongoing construction projects in the Village
- Update on the Stonytown Road pedestrian path
- There are two possible subdivision applications that might come before the Village, one on Circle Drive and one on Plandome Road

- The Village has received three engineering proposals for the reconstruction and extension of the sidewalk on Stonytown Road. The estimated total cost of construction for the project is \$110,000, including traffic management and reconstruction of the retaining wall.

Trustee O'Neill made a motion that the Board of Trustees approve the proposal from James Antonelli for engineering services in connection with the Stonytown Road Sidewalk Reconstruction Project in the amount of \$12,000. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye

Trustee DeSousa: Absent

Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Code Enforcement Officer

Code Enforcement Officer Robert Rockelein updated the Board on the following items:

- Mr. Rockelein has received an estimate for the removal and stump grinding of two Village trees on Gristmill Lane that are dead and in danger of falling. There are two additional trees on Gristmill, which are on private property, and the homeowner has been informed that they need to come down.
- Bob Keogh has started the permanent road repairs on the various pot holes throughout the Village and will completing the others.
- All storm drains throughout the Village appear to be functioning well. Mr. Rockelein is working to come up with a maintenance schedule for the drains.
- The village roads have been swept and Mr. Rockelein felt that DeJana did a good job with the sweeping.
- All construction sites have been pretty good with keeping in compliance with the Village Code.

Mayor

Mayor Donno updated the Board on the following items:

- The Town of North Hempstead will be opening the bids for the culvert project on Thursday, June 19, 2018. The Mayor is planning to attend the bid opening. She has asked them to move up the start date of the project if possible due to the deteriorating condition of the culvert.
- National Grid is planning to replace the gas mains on Plandome Road starting in two weeks.
- The Mayor and Village Clerk met with Manhasset Lakeville and National Grid to ask them to coordinate the replacement of the water mains and gas mains so that all the replacements are done around the same time and the Plandome Park Association can repave the roads.
- The portion of Rockhollow Road around the science museum, which belongs to Nassau County, is scheduled to be repaved this year.
- The Mayor and Clerk are looking into a digital agenda management system. This would help modernize the agendas for the various village boards and make them more interactive for the members. The program was recommended by the Village of Great Neck. The Mayor is going to schedule a demo to see how the program works and if it is something that might be useful for the village.
- The Village website recently crashed and due to the fact that it is old and outdated it is no longer functioning to its full potential. The Mayor and Village Clerk have received three proposals for new website design and maintenance.

Trustee Baydar made a motion that the Board of Trustees approve for the Mayor and Village Clerk to move forward with the website development in an amount not to exceed \$5,000. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye

Trustee DeSousa: Absent

Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Village Attorney

Village Attorney Rachel Scelfo updated the Board on the following items:

- It is necessary for the Board to approve a fee schedule for applications for wireless telecommunications.

- The Village of Freeport has brought a lawsuit against Nassau County in order to require the county to provide the village's with a portion of the sales tax revenue. The Village of Freeport has asked other villages to join them.

Mayor Donno made a motion that the Board of Trustees adopt a fee schedule pertaining to the application for wireless telecommunications. The motion was seconded by Trustee Clinton

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees adopt a resolution to commence litigation and join the Village of Freeport's suit against Nassau County. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Mayor Donno made a motion that the Board of Trustees authorize the Plandome Manor Village Court to apply for a grant from the Justice Court Assistance Program (JCAP) for 2018-2019 and to request up to the maximum amount available. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Correspondence

In the absence of Village Clerk Randi Malman, Village Attorney Rachel Scelfo presented the Board with the following items of correspondence:

- NCPD monthly report for June
- Email from Joann Moskowitz re: Cyber Liability coverage

Trustee Clinton made a motion to adjourn the meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Respectfully submitted by:

Rachel Scelfo

Village Attorney