

Board of Trustees
Village of Plandome Manor
July 16, 2019 - 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Patricia O’Neill, Tony DeSousa, James Baydar, Village Clerk Randi Malman, Village Counsel John Farrell, Building Inspector Edward Butt, Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein, and Village Treasurer Marie DePalo. Also present were Plandome Manor residents Madeline and John Gavencak, as well as Terri West of the Manhasset Times and Danielle Rizzo.

Mayor Donno opened the meeting at 7:05 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee Clinton made a motion to accept the minutes from the June 18, 2019 Board of Trustees meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Public Comment

Madeline Gavencak of 59 Colonial Drive addressed the Board about the number of large construction projects going on at one time, as well as code violation, health, and safety concerns. See attached document for complete comments.

Reports

Village Clerk

Village Clerk Randi Malman updated the Board on the following items:

- The Village has received an estimate for engineering for the restoration of the roads in Plandome Park in the amount of \$45,000. The Village will reach out to additional engineers for other estimates to compare prices.
- Plandome Road is scheduled to be repaved in August. The Village has CHIPS money from the state that can be used to cover some of the cost of the repaving.
- The Village Clerk ask the Board to consider updating the rental code to include a rental registry. Currently the Village has no record of homes that are being rented, which makes it difficult to contact residents.

Village Treasurer

Village Treasurer Marie DePalo gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Building Inspector

Building Inspector Edward Butt updated the Board on the following items:

- The jogging path has been completed. The contractor still needs to install the new crosswalk signs but the path itself is done and has been used by pedestrians and joggers.
- The homeowners at 115 Lake Road have applied for a tent permit for their annual Labor Day party. They have supplied the Village with insurance certificates, fire marshal permit, and a parking plan.
 - The Board approved the tent permit application with the request that any amplified music is turned off at 10:00pm.
- Manhasset-Lakeville Water District has awarded the contract for the Plandome Park watermain replacement to ADJO Contracting. They believe that they will be starting the project in the next few weeks. Once MLWD has completed their work National Grid will begin the gas main replacement.

Village Attorney

Village Attorney John Farrell informed the Board that the Village's telecommunication consultant is reviewing the applications from Extenet to install DAS throughout the Village. Once the review is complete the Village will have limited time to hold a public hearing in order to make a determination before the FCC deadline.

Mayor

Mayor Barbara Donno informed the Board that the Village has scheduled a meeting with the Town of North Hempstead to discuss the progress of the culvert project. The project was scheduled to start on July 1, 2019 but has not started yet.

Trustee DeSousa made a motion that the Board of Trustees approve up to \$10,000 for crack sealing and line striping on Stonytown Road. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated July 16, 2019 and the Profit & Loss Statement ending June 30, 2019. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees that the Board of Trustees authorize the Plandome Manor Village Court to apply for a grant from the Justice Court Assistance Program (JCAP) for 2019-2020 and to request up to the maximum amount available. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion to adjourn the meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion to convene back into the public meeting. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees set the date for the public hearings on the special use permit application from ExteNet Systems Inc. for proposed installation of a Distributed Antenna System (DAS). Hearing dates: August 26, August 27, and September 3, 2019. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

- NCPD monthly report for June 2019

Trustee Clinton made a motion to adjourn the meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:

Randi I. Malman

Village Clerk

APPROVED