

Board of Trustees
Village of Plandome Manor
November 19, 2019 - 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Trustees Tony DeSousa, James Baydar, Village Counsel John Farrell, Building Inspector Edward Butt, Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein and Treasurer, Marie DePalo. There were no Plandome Manor residents present.

Mayor Donno opened the meeting at 7:03 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee DeSousa made a motion to accept the minutes from the October 15, 2019 Board of Trustees meeting. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye

Trustee DeSousa: Aye Trustee Clinton: Absent

Trustee Baydar: Aye Trustee O'Neill: Absent

Approved. VOTE: 3/0 - Motion passes

Deputy Mayor Clinton joined the meeting at 7:15 PM.

Public Comment

There was no public comment.

Reports

Code Enforcement Officer

Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein reviewed the LED proposals that had been submitted by Welsbach and NYPA. After a brief discussion, it was determined a meeting with a Welsbach representative would be necessary to make a decision on the LED proposals.

Village Treasurer

Treasurer, Marie DePalo, provided the Board with a copy of the Abstract Report of Audited Vouchers and the Profit and Loss Statement. The Treasurer also provided a summary of the Audited Financials for fiscal year ended May 31, 2019 and advised there were no new Auditor's comments.

Building Inspector

Building Inspector Edward Butt provided an update on the Plandome Park Road project. The Inspector advised that the road project cannot begin until the MLFD and National Grid complete their respective projects in the area which are expected to be completed by the end of December. The road project would most likely begin in the early spring as well as the sidewalk project on Stonytown Road. The inspector advised that he had received an application for a demolition and new construction of a residence on Aspen Gate.

Mayor

Mayor Barbara Donno updated the Board on the following items:

- Liro Engineers had completed a study on the condition of the culvert. The Village had only received a letter explaining a temporary installation of horizontal supports would be required to support the culvert until the major reconstruction could begin. The full report had not yet been received by the Village at the time of the meeting.
- Background information had been provided on the candidate for Village Road Commissioner, Kevin McCormick.

Village Attorney

Village Attorney John Farrell presented the Board with the following draft local laws:

- Noise code: add decibel levels
- Film code: add commercial photography
- Solicitation: creating a solicitation permit and opt in no solicitation list
- Rental: creates a registry for any rentals in the Village

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated November 19, 2019 and the Profit & Loss Statement ending October 31, 2019. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Absent
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the Audit submitted by Cullen and Danowski, LLP for the fiscal year ending May 31, 2019. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Absent
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve the appointment of Kevin McCormick as the new Village Road Commissioner. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Absent
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the 2019-2020 beautification funds request from the residents of Circle Drive in the amount of \$350 for the purchase and installation of wreaths. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Absent
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the 2019-2020 beautification funds request from the residents of Plandome Park in the amount of \$440 for the purchase and installation of wreaths. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees set a date for the public hearing on the 2020 Port Washington Fire Department Contract. Hearing date: January 21, 2020. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Absent
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees set a date for the public hearing on new Local Laws of 2020 relating to noise, filming, solicitation and rentals within the Village of Plandome Manor. Hearing date: January 21, 2020. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Absent
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Correspondence

Deputy Village Clerk Marie DePalo presented the Board with the following pieces of correspondence:

1. Proposal from Ankers's Electric to replace street lighting fixture on Pole #77 at a cost of \$545.
2. NCPD monthly report for October.
3. Email from Dawn Ader regarding sensor lights on Colonial and Circle Drive not turning on.

Trustee DeSousa made a motion to convene the meeting to Executive Session. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Absent
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee DeSousa made a motion to convene the meeting to regular session. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Absent
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion to adjourn the meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Absent
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Respectfully submitted by:

Marie DePalo

Deputy Village Clerk