

**Board of Trustees**  
Village of Plandome Manor  
September 17, 2019 - 7:00 PM - Public Meeting  
**MINUTES**

**Call to Order**

**Present:** Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Patricia O’Neill, Tony DeSousa, James Baydar, Village Clerk Randi Malman, Village Counsel John Farrell, Building Inspector Edward Butt, and Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein. Also present were Plandome Manor residents Kevin Connolly, Oriana Cyprus, and Patricia Mack.

Mayor Donno opened the meeting at 7:03 PM with the Pledge of Allegiance & verification of a quorum.

**Approval of Minutes**

Trustee O’Neill made a motion to accept the minutes from the July 16, 2019 Board of Trustees meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O’Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

**Public Comment**

Kevin Connolly and Oriana Cyprus addressed the Board regarding the water main replacement in Plandome Park. Being that the homeowners paid to repave Heritage Way a few years ago, the original plan from Manhasset Lakeville Water District had most of the work on Heritage way going through the lawns and not the street. However, after realizing how invasive and disruptive this work would be, the homeowners have requests that MLWD open up the road to complete their water main replacement.

The Board informed the residents that the Village has been in contact with MLWD and they have agreed to change their plans and the water district will be restoring the road.

**Reports**

**Village Clerk**

Village Clerk Randi Malman updated the Board on the following items:

- The Village’s new website has officially launched. The new website is more modern and easier to use so that the Village can share information with residents quickly and efficiently.
- The Village has received the last outstanding disbursement agreement for a DASNY grant. The Village has been waiting for this paperwork in order to submit reimbursement for the repaving of Circle Drive, which was completed in 2016.
- A resident of Plandome Manor has been following up with the Village of Plandome about adding a stop sign at North Drive. The resident lives near the intersection and was involved in an accident at that location. The Village of Plandome has not yet put in a stop sign at that location.
- Robert Keogh Inc., has submitted an estimate to replace a collapsed pipe on North Plandome Road that was causing flooding a few weeks ago. The pipe was temporarily fixed however it needs to be replaced. Due to the price of the repair the Village will need to collect two additional estimates.

- The Village received an additional estimate for engineering for the repave of Plandome Park. The estimate from James Antonelli for \$45,000 was still the lower estimate.

### **Village Treasurer**

In Treasurer Marie DePalo's absence, Village Clerk Randi Malman provided the Board with a copy of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

### **Building Inspector**

Building Inspector Edward Butt informed the Board that he has received a number of complaints about the runoff from a construction site on Papermill Road. After visiting the site, the Building Inspector can see that a lot of the runoff is due to water coming from the golf course. The house is now complete, but the runoff needs to be addressed by the golf course so that it does not cause damage to the backyard.

### **Code Enforcement Officer**

Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein informed the Board that there are some potholes throughout the Village that he is keeping an eye on. He will reach out to Robert Keogh for an estimate to repair the potholes.

### **Mayor**

Mayor Barbara Donno updated the Board on the following items:

- H2M engineers has provided the Village with a draft copy of the GIS map they have been working on. This is a hard copy printed map for the office. There will also be a GIS map that can be view digitally and will contain more information.
- The Village website is now live.
- The Town of North Hempstead and PSEG informed the Village that there was a hold up with the culvert project because a number of electrical wires need to be rerouted to get large equipment into Leeds Pond. PSEG is joining the Town's DEC permit so that they can do the work to move the wires and poles. Once that is complete, the culvert project should be able to continue as planned.

### **Village Attorney**

Village Attorney John Farrell presented the Board with the following draft local laws:

- Noise code: add decibel levels
- Film code: add commercial photography
- Solicitation: creating a solicitation permit and opt in no solicitation list
- Rental: creates a registry for any rentals in the Village

Trustee O'Neill made a that the Board of Trustees approve the estimate submitted by Robert Keogh Inc., Port Washington, NY, for snow removal services for 2020. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated September 17, 2019 and the Profit & Loss Statement ending August 31, 2019. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Baydar made a motion that the Board of Trustees that the Board of Trustees grant permission to the Manhasset Women's Coalition Against Breast Cancer to hold their annual walk/run through the Village on Sunday, October 28, 2018 from 9:30am to 10:30am. The motion was seconded by Trustee O'Neill. This request was previously approved by the Board of Trustees via email.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye

Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Baydar made a motion that the Board of Trustees that the Board of Trustees grant permission to Bike the Mansions to bike through the Village of Plandome Manor during their event on Saturday, August 17, 2019. The motion was seconded by Trustee Clinton. This request was previously approved by the Board of Trustees via email.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye

Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Baydar made a motion that the Board of Trustees set the date for the public hearings on the special use permit application from ExteNet Systems Inc. for proposed installation of a Distributed Antenna System (DAS) supported by 21 antennae to be installed at various locations throughout the Village. Proposed hearing dates: October 10, 2019 and October 15, 2019. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye

Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Clinton made a motion that the Board of Trustees approve the IMA with the Village of Plandome to join the bid for services with John McGowan and Sons for road work on Plandome Road and Stonytown Road. The motion was seconded by Trustee Desousa.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye

Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

### **Correspondence**

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

1. NCPD monthly report for July and August
2. Email from Michael DePietro dated 7/23/19 re: cars fail to stop for school bus
3. Email from Daniel Purcell dated 8/5/19 re: stop sign at North Drive
4. Letter from residents of Heritage Way to MLWD dated 9/11/19 re: water main replacement

Trustee DeSousa made a motion to adjourn the meeting. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye

Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

**Respectfully submitted by:**

**Randi I. Malman**

**Village Clerk**