

Board of Trustees
Village of Plandome Manor
January 21, 2020 - 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Trustees Matthew Clinton, Tony DeSousa, Patricia O'Neill, and James Baydar, Village Clerk Randi Malman, Village Counsel John Farrell, Building Inspector Edward Butt, Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein and Treasurer, Marie DePalo. Also present were Plandome Manor residents Keith DeMatteis, Eric Kattan, and Patricia Mack.

Mayor Donno opened the meeting at 7:03 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee Clinton made a motion to accept the minutes from the November 19, 2019 Board of Trustees meeting. The motion was seconded by Trustee DeSousa.

Mayor Donno: Aye Trustee DeSousa: Aye Trustee Clinton: Aye
Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 5/0 - Motion passes

Public Hearings

Local Law 1 of 2020

Trustee O'Neill made a motion that the Board of Trustees open the public hearing on proposed Local Law 1 of 2020 establishing Chapter 165 of the Code of the Incorporated Village of Plandome Manor to create a rental registration for properties within the Village of Plandome Manor. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Please see attached transcript for full discussion on LL 1 of 2020.

Trustee O'Neill made a motion that the Board of Trustees close the public hearing on proposed Local Law 1 of 2020 establishing Chapter 165 of the Code of the Incorporated Village of Plandome Manor to create a rental registration for properties within the Village of Plandome Manor. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees determine proposed Local Law 1 of 2020 will not have any significant adverse impact on the environment. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve Local Law 1 of 2020 establishing Chapter 165 of the Code of the Incorporated Village of Plandome Manor to create a rental registration for properties within the Village of Plandome Manor. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Local Law 2 of 2020

Trustee Clinton made a motion that the Board of Trustees open the public hearing on proposed Local Law 2 of 2020 amending Chapter 84 of the Code of the Incorporated Village of Plandome Manor to require permits for commercial photography within the Village of Plandome Manor. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Please see attached transcript for full discussion on LL 2 of 2020.

Trustee Baydar made a motion that the Board of Trustees close the public hearing on proposed Local Law 2 of 2020 amending Chapter 84 of the Code of the Incorporated Village of Plandome Manor to require permits for commercial photography within the Village of Plandome Manor. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees determine proposed Local Law 2 of 2020 will not have any significant adverse impact on the environment. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve Local Law 2 of 2020 amending Chapter 84 of the Code of the Incorporated Village of Plandome Manor to require permits for commercial photography within the Village of Plandome Manor. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Local Law 3 of 2020

Trustee Baydar made a motion that the Board of Trustees open the public hearing on proposed Local Law 3 of 2020 amending Chapter 147 of the Code of the Incorporated Village of Plandome Manor to include decibel levels in the noise code. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Please see attached transcript for full discussion on LL 3 of 2020.

Trustee DeSousa made a motion that the Board of Trustees close the public hearing on proposed Local Law 3 of 2020 amending Chapter 147 of the Code of the Incorporated Village of Plandome Manor to include decibel levels in the noise code. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees determine proposed Local Law 3 of 2020 will not have any significant adverse impact on the environment. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve Local Law 3 of 2020 amending Chapter 147 of the Code of the Incorporated Village of Plandome Manor to include decibel levels in the noise code. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Local Law 4 of 2020

Trustee Baydar made a motion that the Board of Trustees open the public hearing on proposed Local Law 4 of 2020 amending Chapter 155 of the Code of the Incorporated Village of Plandome Manor to create a permit process for any vendor soliciting in the Village of Plandome Manor. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Please see attached transcript for full discussion on LL 4 of 2020.

Trustee Clinton made a motion that the Board of Trustees close the public hearing on proposed Local Law 4 of 2020 amending Chapter 155 of the Code of the Incorporated Village of Plandome Manor to create a permit process for any vendor soliciting in the Village of Plandome Manor. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees determine proposed Local Law 4 of 2020 will not have any significant adverse impact on the environment. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve Local Law 4 of 2020 amending Chapter 155 of the Code of the Incorporated Village of Plandome Manor to create a permit process for any vendor soliciting in the Village of Plandome Manor. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Port Washington Fire Department

Trustee O'Neill made a motion that the Board of Trustees open the public hearing regarding the 2020 Port Washington Fire Department Contract. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

See attached transcript for complete discussion regarding the 2020 PWFD contract.

Trustee Clinton made a motion that the Board of Trustees close the public hearing regarding the 2020 Port Washington Fire Department Contract. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the proposed agreement with the Port Washington Fire Department for 2020. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Public Comment

Plandome Manor resident Keith DeMatteis addressed the Board regarding issues in Plandome Park. He wanted to know what the status of the water district and gas company repairs were and asked that both utilities do more to clean up after they are done for the day, including street sweeping. He also asked about a plate that was placed in the road and if that is connected to the water main or gas main replacement? Lastly, he commented on the drainage issues on Bayview Road, which the Village is aware of, and has asked Manhasset Lakeville Water District to also look in to.

Plandome Manor Patricia Mack addressed the Board concerning Shoreview Lane. She provided the Village Attorney with a copy of the deed to Shoreview Lane and inquired as to whether that road will be included in the repaving project. The Board responded that they do not intend to include Shoreview Lane but will look at the documentation she provided.

Reports

Village Clerk

Village Clerk Randi Malman provided the Board with a proposal from H2M Engineers for engineering services in connection with engineering services for the GIS Map. The proposal provides hourly rates for services as needed.

Village Treasurer

Treasurer, Marie DePalo, provided the Board with a copy of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Building Inspector

Building Inspector Ed Butt updated the Board on the following items:

- He has been looking into various building department software programs. He has spoken with a few different companies and would like to have someone come in to give a demonstration of the software.
- Woodstock Construction has completed the emergency repairs to the culvert in order to keep it stable until the reconstruction project begins.

Code Enforcement Officer

Code Enforcement Officer Robert Rockelein addressed the Board on the following items:

- The Village's maintenance contractor has submitted a list of conditions he has witnessed that may need to be addressed. Robert will be going out to look at the items on the list.
- The rocks placed along the jogging path on Stonytown Road to deter parking needs to be larger. Unfortunately, there are still cars parking on the jogging path from time to time. The next time there is a subdivision or large construction the Village may be able to obtain larger boulders from the site to place along the path.

Village Attorney

Village Attorney John Farrell presented with the following proposed Local Laws to be adopted at the next meeting:

- Proposed Local Law 5 of 2020 amending Chapter 1 of the Code of the Incorporated Village of Plandome Manor entitled "Penalties for Offenses" to add Chapter 165.
- Proposed Local Law 6 of 2020 establishing Chapter 39 of the Code of the Incorporated Village of Plandome Manor to establish provisions related to the Building Department and Building Superintendent.
- Proposed Local Law No. 7 of 2020 authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c.

Trustee Clinton made a motion that the Board of Trustees approve the estimate submitted by West Side Engineering for engineering services for the repair of Plandome Park roads in the amount of \$45,000. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees adopt a Resolution authorizing the Village Clerk to advertise for bids for the Stonytown Road Sidewalk Project, which bids must be received by February 17, 2020 at noon and shall be opened by the Village Clerk on February 17, 2020 at noon. The motion was seconded by Trustee Clinton.

The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated January 21, 2020 and the Profit & Loss Statement ending December 31, 2019. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adopt a Resolution providing the schedule of board meetings in the year 2020. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve a Resolution providing that the Village election will be held on Wednesday, March 18, 2020. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the polling place for the Village election to be held on Wednesday, March 18, 2020 be at the Village Hall, 55 Manhasset Ave, Manhasset, NY and that the polling hours will be open from 12 noon – 9pm. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that there shall be no Village registration day for Village elections. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approves the appointment of Election Inspectors Rosemarie Ciani, as Chairman, and Florence Doering to be paid at the rate of \$150.00 each. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approves the appointment of alternate election inspector Katherine Dunn. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve the estimate from Welsbach Electric of Long Island for the installation of LED streetlights throughout the village in the amount of \$20,610. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees set a date for the public hearing on proposed LL 5 of 2020, proposed LL 6 of 2020, and proposed LL 7 of 2020. Hearing date: February 18, 2020. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

1. NCPD monthly report for November 2019 and December 2019
2. Letter from County Legislator Nicoletto regarding AIM funding

Trustee DeSousa made a motion that the Board of Trustees convene into executive session to discuss litigation and personnel matters. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees convene into regular session. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:

Randi Malman

Village Clerk