

**Board of Trustees**  
Village of Plandome Manor  
May 19, 2020 - 7:00 PM - Public Meeting via Zoom  
**MINUTES**

Pursuant to Governor Cuomo's Executive Order Number 202.1, this meeting was held via teleconference. Zoom was used to hold this meeting, which was open to public. Residents of Plandome Manor were provided with a URL and phone number to listen/watch the meeting. Additionally, the information was posted on the village's website.

**Call to Order**

**Present:** Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Patricia O'Neill, Tony DeSousa, James Baydar, Village Clerk Randi Malman, Village Counsel John Farrell, Building Inspector Edward Butt, Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein, and Village Treasurer Marie DePalo. Also present were Plandome Manor residents Eric Kattan, Patricia Mack, Sal Mirrione and Lori Bonvino.

Mayor Donno opened the meeting at 7:00 PM with verification of a quorum.

Mayor Donno started the meeting by thanking all the healthcare workers and first responders who are on the frontlines of the coronavirus pandemic.

**Approval of Minutes**

Trustee Baydar made a motion to accept the minutes from the April 21, 2020 Board of Trustees meeting. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye

Trustee DeSousa: Aye

Trustee O'Neill: Aye

Trustee Baydar: Aye

Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

**Public Comment**

No members of the public asked to address the Board.

**Reports**

**Village Clerk**

Village Clerk Randi Malman updated the Board on the following items:

- There are several safety concerns on Rock Hollow Road and the Manhasset Bay beach that have been brought to the Village's attention. These are both County properties, so the clerk has email photos to the Nassau County Commissioner of DPW. The issues include a collapsing catch basin, unfinished steps down to the beach, and garbage removal.
- The Village's LED light contractor, Wellsbach, has received the additional fixtures needed to finish the installation throughout the Village. They will be completing that work in the coming weeks.
- Streets throughout the Village are scheduled to be swept the week after Memorial Day.

## **Village Treasurer**

Treasurer, Marie DePalo, provided the Board with a copy of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

## **Building Inspector**

Building Inspector Edward Butt updated the Board on the following items:

- The homeowner at 27 Stonytown Road installed a basketball court without a permit that can be seen from the street. Mr. Butt and the Code Enforcement Officer have been in touch with the homeowner about this project and construction is not to continue until a permit has been issued.
- The contractor has completed the new sidewalk along Stonytown Road between the entrances to Circle Drive.
- The Village Engineer should be completed with drawings for the Plandome Park resurfacing project by the end of the week.
- The Building Inspector will begin to move along the project to widen the triangle at the intersection of Stonytown and Plandome Roads.
- The Building Inspector proposed that the Board consider adopting a resolution to extend building permit expiration dates to account for the lost construction time due to COVID-19. The Board will take this up at the June meeting.

## **Code Enforcement Officer**

Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein updated the Board on the following items:

- The Code Enforcement Officer has heard of other villages extending permits by 6 months or at the Building Departments discretion.
- The Building Department should consider putting some language on the permits that contractors will follow COVID-19 guidelines.

## **Mayor**

Mayor Barbara Donno updated the Board on the following items:

- The Mayor had a Zoom call with the other Nassau County Mayors and the County Executive about the ongoing issues facing the County with respect to COVID-19.
- The NCVOA is meeting virtually to discuss a letter from the Long Island Builders Institute, which made several requests to villages for modernizations the permit and zoning process. Additionally, LIBI has requested that the State consider waiving local zoning during COVID-19.

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated May 19, 2020 and the Profit & Loss Statement ending April 30, 2020. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye            Trustee DeSousa: Aye            Trustee O'Neill: Aye

Trustee Baydar: Aye            Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee DeSousa made a motion that the Board of Trustees adopt a Resolution authorizing the Village Clerk to advertise for bids for the Plandome Park Repaving Project starting May 27, 2020, which bids can be must be received by June 10, 2020 at noon and shall be opened by the Village Clerk on June 10, 2020 at 1:00pm via a public Zoom". The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Clinton made a motion that the Board of Trustees approve the proposal submitted by Borg & Borg Insurance for the 2020-2021 insurance renewal in the amount of \$14,667.66. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Clinton made a motion that the Board of Trustees adopt a Resolution to join municipal group self-insurance program. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O'Neill made a motion that the Board of Trustees approve the 2020-2021 beautification funds request from the residents of Gulls Cove in the amount of \$2,000 for seasonal cleanings and plantings throughout the year. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Clinton made a motion that the Board of Trustees approve the estimate from Robert Keogh Inc. for repair of the wall at the intersection of Plandome and Stonytown Roads in the amount of \$1,130. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

### **Correspondence**

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

- NCPD monthly report for April 2020
- Letter from LIBI dated May 14, 2020 re: Post COVID-19 Long Island Municipal Modernization Plan

Trustee O'Neill made a motion to adjourn the meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

**Respectfully submitted by:**

**Randi I. Malman**

**Village Clerk**