

Board of Trustees
Village of Plandome Manor
July 21, 2020 - 7:00 PM - Public Meeting via Zoom
MINUTES

Pursuant to Governor Cuomo's Executive Order Number 202.1, this meeting was held via videoconference and teleconference. The meeting was conducted on the platform commonly known as Zoom and was open to public. Residents of Plandome Manor were provided with a URL and phone number to listen/watch the meeting. Additionally, the information was posted on the village's website.

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Patricia O'Neill, Tony DeSousa, James Baydar, Village Clerk Randi Malman, Village Counsel John Farrell, Building Inspector Edward Butt, Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein, and Village Treasurer Marie DePalo. Also present were Plandome Manor resident Eric Kattan and Sarah Meriggi.

Mayor Donno opened the meeting at 7:01 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee O'Neill made a motion to accept the minutes from the June 16, 2020 Board of Trustees meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye

Trustee DeSousa: Aye

Trustee O'Neill: Aye

Trustee Baydar: Aye

Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion to accept the minutes from the July 7, 2020 Special Meeting of the Board of Trustees. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye

Trustee DeSousa: Aye

Trustee O'Neill: Aye

Trustee Baydar: Aye

Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Reports

Village Clerk

Village Clerk Randi Malman updated the Board on the following items:

- Wellsbach has completed the installation of the new LED lights. There are two additional lights that need to be installed however two lights need some additional work from PSEG before they can be completed.
- The JCAP court grant is allowing courts to request \$1,000 in reimbursement for PPE. The court ordered plexiglass dividers for the Judge and staff and will request the \$1,000 reimbursement for those costs.

Treasurer

Treasurer, Marie DePalo, provided the Board with a copy of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Building Inspector

Building Inspector Edward Butt updated the Board on the following items:

- The culvert project has started. They have completed a lot of work on the bay side and will be moving over to the pond side. The contractors may have to close the road to complete some night work to move the project along faster. They will give the Village advance notice of any closures or night work so that we can advise out residents.
- John McGowan & Sons, who was awarded the bid for the Plandome Park project will be coming into the office this week to sign their contract and provide the Village with a bond and the certificates of insurance. The project is scheduled to start in early to mid-August.

Code Enforcement Officer

Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein updated the Board on the following items:

- The trees on Circle Drive were trimmed around the streetlights to help illuminate the street. There is more trimming to be completed.
- Robert has asked the Village's maintenance contractor to place larger stones along the jogging path to prevent cars from parking on the path.
- There are several cars parking on Elm Sea Lane and Morgan Court to access the beach. Parking near the Science museum has been difficult due to the construction at the museum and the culvert. The Code Enforcement Officer will continue to monitor and ask people not to park in that area but the Village may want to consider instituting parking restrictions in the area if this continues.

Motions:

Trustee Clinton made a motion that the Board of Trustees approve the reimbursement for a withdrawn building permit application at 70 Gristmill Lane in the amount of \$2,225. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the partial reimbursement for a withdrawn building permit application at 25 Morgan Court. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Abstain
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated July 21, 2020 and the Profit & Loss Statement ending June 30, 2020. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees authorize the Plandome Manor Village Justice Court to apply for a grant from the Justice Court Assistance Program (JCAP) for 2020-2021 and to request up to the maximum amount available. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees that the Board of Trustees adopt a Resolution re-appointing Susan Katz Richman as the Associate Justice of the Plandome Manor Village Justice Court until the reorganization meeting on October 20, 2020. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve the 2020-2021 beautification funds request from the residents of Elm Sea Lane in the amount of \$120 for seasonal plantings. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve the contract with Berkman Henoch Peterson Peddy & Fenchel, P.C. by Joseph Macy to represent the Village of Plandome Manor in a litigation matter commenced by Extenet Systems, Inc. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees allow the Mayor to execute an Intermunicipal Agreement with Nassau County for maintenance and repairs at the Nassau County owned property at Manhasset Bay. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion to adjourn the meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:
Randi I. Malman
Village Clerk