

BZA Member Seat #2 – Nancy Cuneo (term expires March 31, 2025)
BZA Alternate—Peter Kulka
DRB Seat #1—Semiramis Geiger (term expires March 31, 2023)
DRB Seat #2—Isabel DeSousa (term expires March 31, 2023)
DRB Alternate—
Planning Board Member Seat #1—Declan Meagher (term expires March 31, 2025)
Village Arborist – Ann Frankel
Village Attorney’s – Sahn Ward Coschignano by John Farrell
Village Engineer – West Side Engineering by James Antonelli
Village Auditor—Cullen and Dankowski, LLP
Registrar of Vital Statistics – Town of North Hempstead’s Clerk Wayne H. Wink, Jr.
Deputy Registrar of Vital Statistics - Town of North Hempstead’s Deputy Clerk Eileen Kraneburg

The motion was seconded by Trustee DeSousa.

Trustee Clinton: Abstain Trustee DeSousa: Aye Trustee O’Neill: Abstain
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee Clinton then made motion that the Board of Trustees approve the following organizational resolutions.
Be it Resolved,

- a. that in the absence of the Mayor or in his/her inability to act, the Deputy Mayor be and is hereby authorized to assume all of the responsibilities and perform all of the duties of the Mayor of said Village as are provided by law
- b. that the Board of Trustees designates Manhasset Press as the Official Newspaper of the Village.
- c. that the Board of Trustees designates the third Tuesday of each month as the regular meeting date for the Board of Trustees.
- d. that the Board of Trustees adopts that Special Meetings may be called by the Mayor or any Trustee with 24 hours notice by telephone, fax, e-mail or in writing, unless an emergency exists.
- e. that the Board of Trustees designates April 20, 2021 as the date of the next Village Organizational Meeting.
- f. that the Board of Trustees does hereby designate Bank of America, Chase Bank, Wells Fargo, First National Bank of Long Island, Signature Bank, Flushing Bank and People’s United Bank as the official depositories of all money received by the Village.
- g. that the Board of Trustees authorizes Planning Board, Board of Zoning Appeals, Mayor, Board of Trustees, Village Justice, Associate Justice, Village Clerk, Building Inspector, and Code Enforcement Officer to attend any training schools and/or conferences.
- h. that the Board of Trustees shall approve reimbursement for actual expenses for attendance at meetings, schools and conferences.
- i. that the Village Clerk is authorized to execute all documents in relation to grant applications on behalf of the Village.
- j. that the Board of Trustees approve the Comprehensive Emergency Management Plan.

The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye

Trustee DeSousa: Aye

Trustee O'Neill: Aye

Trustee Baydar: Aye

Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Reports:

Village Clerk

Village Clerk, Randi Malman, updated the Board on the following items:

- The Village was informed that the office phone system had been hacked. The phone provider and the Village's IT contractor were both aware of the issue and worked to secure the phone system. None of the charges from the hacked calls were applied to the Village's account. The IT contractor has taken steps to heighten security in the phone system to prevent this from happening again.
- Robert Keogh has submitted two estimates for the Board's approval. One is for pruning and tree removal at the Elm Sea Lane Island. This work falls outside the normal "beautification" and is necessary maintenance to be done every five years. The trees in the island are owned by the Village. The second estimate is for a Belgium block curb in front of 108 Circle Drive to stop the erosion occurring at the edge of the street.

Village Treasurer

Treasurer, Marie DePalo, provided the Board with a copy of the Abstract Report of Audited Vouchers and the Profit and Loss Statement. Ms. DePalo also provided the Board with a breakdown of the costs associated with the Plandome Park Resurfacing Project.

Building Inspector

Building Inspector, Edward Butt, updated the Board on the following topics:

- A resident at 272 Circle Drive has a stone retaining wall they will be removing. They have offered the Village the stones free of charge. Robert Keogh will be removing some of the stones to place along the jogging path on Stonytown Road that will prevent cars from parking on the path.
- The job at the culvert is moving along. They have had to close the road for a few days and will most likely have to close the road again in the future. There have been some engineering issues that have come up and Mr. Butt will be meeting with the Town and LiRo to discuss the problems.
- Mr. Butt and the Village Engineer James Antonelli visited the home at 16 Gristmill Lane to assess the erosion damage to the back yard. The home is on the pond and a large portion of the backyard has been compromised. They will provide the homeowner with the name of an engineer who can help them rectify this issue.

Code Enforcement

Code Enforcement Officer Robert Rockelein addressed the Board on the following items:

- Mr. Rockelein has placed flags along the jogging path on Stonytown Road where he feels the rocks from 272 Circle Drive should be placed to prevent parking.
- A resident filed a complaint about trees that were removed on Papermill Road. Mr. Rockelein measured the property line and confirmed that the trees were in fact Village trees and the Village did have the right to remove them. The trees were in poor condition.

- Mr. Rockelein and Trustee O'Neill did a lighting assessment of Circle Drive and felt that there is one area where additional light may be necessary. Mr. Rockelein has contacted the Village's lighting contractor, Welsbach, to ask that they visit the site and provide the Village with lighting options.
- Parking on Elm Sea has improved however there are still some cars that park in the cul-de-sac to access the Bay. The Village may want to consider some options, such as time limited parking, to prevent on street parking by nonresidents.

Village Attorney

Village Attorney, John Farrell, informed the Board that he is still working with Nassau County to complete an IMA so that the Village can be reimbursed for maintenance work done on county properties. The Village's maintenance contractor has provided a list of the work that needs to be done to repair damages on the properties, as well as regular maintenance work that needs to occur on a regular basis.

Mayor

Mayor Donno updated the Board on the following items:

- The Manhasset villages are going to be meeting with an Electrical Grid Consultant to speak about the power outages and PSEG's response to the outages in the Manhasset area. The Manhasset area was one of the last areas restored after the last large storm. The mayors would like to better understand the grid and how PSEG can improve restoration times to villages on the North Shore.
- The mayors will be meeting with the NCPD 6th Precinct. There has been an increase of break-ins of residential and commercial properties that the mayors wish to discuss with the precinct.

Trustee O'Neill

Trustee Patricia O'Neill addressed the Board about her concerns over the property at 295 Stonytown Road. The property has been under construction for many years. The work is being done by the homeowner, however, the length of time and the condition of the property are concerning. The Mayor and other Trustees agreed that the Village needs to take action so that this property is following the Village Code and the permits are closed out in a timely manner.

Motions:

Trustee O'Neill made a motion that the Board of Trustees approve an estimate from Robert Keogh Inc. for a curb/gutter in front of 108 Circle Drive in the amount of \$2,295." The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
 Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve an increase to the contract with West Side Engineering for engineering services in relation to the Plandome Park project to total \$59,140. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
 Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated October 20, 2020 and the Profit & Loss Statement ending September 30, 2020. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve Resolution #9/2020 Adopting the Retention and Disposition Schedule for New York Local Government Records (LGS-1)". The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve an estimate from Robert Keogh Inc. for pruning and tree removal in the island at Elm Sea Lane in the amount of \$2,380. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

- a. NCPD monthly report for September 2020
- b. Letter from PWFD regarding 2021 budget
- c. Email from Michael Gilbert regarding culvert area
- d. Email from Seth Ader regarding a noise complaint
- e. Email from Kathleen Denihan regarding Plandome Park paving project
- f. Letter from residents concerning condition of 295 Stonytown Road

Trustee O'Neill made a motion to adjourn the meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:

Randi I. Malman

Village Clerk