

Approved by the Board of Trustees on January 19, 2021

covered it is not worth the time it will take to submit the related paperwork. The Village will continue to seek reimbursement from FEMA for the Tropical Storm Isaias.

- The letters to the residents of Plandome Park asking for their payments for the road repaving have been mailed out. As per the Board's approval, the letter requests payment by February 1, 2021.
- The Village Office lease will be expiring. There is an option period however the Board may want to bring discussions with the landlord regarding a new lease.
- All members of the Board must complete their yearly sexual harassment training by December 31, 2020. This is a NYS requirement mandated by law. A link to complete the training online has been emailed to all Board members, representatives, and staff.

Village Treasurer

Treasurer, Marie DePalo, provided the Board with a copy of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Building Inspector

Building Inspector, Edward Butt, updated the Board on the following topics:

- The North Plandome Road culvert project is just about complete. The Building Inspector is still working with the Town of North Hempstead and contractors to address the uneven heights of the two culverts to avoid any issues in the future.
- The Town is considering putting in a low-profile railing around Leeds Pond. The Village should consider putting a similar railing on the opposite side of North Plandome Road to replace the guardrail.

Trustee O'Neill joined the meeting at 8:08pm.

Code Enforcement

In Code Enforcement Officer Robert Rockelein's absence Village Clerk Randi Malman presented his report to the Board on the following items:

- The Code Enforcement Officer has issued two summonses to the home on Stonytown Road for maintenance violations.
- The Code Enforcement Officer and the Court Clerk informed the Board that court has been suspended by the state and Administrative Judge of Nassau County. The Prosecutor and the Court Clerk will work on a system to handle and process tickets without in person court hearings. The Court Clerk informed the Board that there is not a large back log of tickets in the court at this time.
- The Code Enforcement Officer has noticed the smell of gas at times on Lake Road and Bayside Drive and will keep an eye on it.

Mayor

Mayor Donno updated the Board on the following items:

- The Mayor and Building Inspector conducted a walkthrough of the Village with County Legislator Nicoletto. The Mayor has followed up with Legislator Nicoletto regarding the following items:
 - Gristmill Bridge railing replacement. The county has advised that the materials for this have been ordered.
 - Railing for the steps to the beach near Manhasset Bay
 - Gabion wall at the Science Museum. The county has informed the Village that this will be replaced with the original stone wall.
 - Boardwalk along Mahasset Bay Beach.

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- The Board packet includes a letter for approval by the Board to engage with Firefly Inc., to handle the LOSAP program for the PWFD.
- The Mayor attended a conference call with the NCPD Commissioner. He updated the participants on the reforms NCPD is enacting, an increase in guns sales within the county, and rising COVID-19 cases.

Motions:

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated November 17, 2020 and the Profit & Loss Statement ending October 31, 2020. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the engagement letter with Firefly Admin Inc., for the Port Washington Fire Department Service Award Program (LOSAP) starting January 1, 2021 through December 31, 2021. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the estimate from Fabco Industries for catch basin filters in the amount of \$1,190. The motion was seconded by Trustee O’Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Correspondence

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

- a. NCPD monthly report for November 2020

Trustee Baydar made a motion to adjourn the meeting. The motion was seconded by Trustee O’Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Respectfully submitted by:

Randi I. Malman

Village Clerk