Board of Trustees

Village of Plandome Manor November 17, 2020 - 7:00 PM - Public Meeting via Zoom MINUTES

Pursuant to Governor Cuomo's Executive Order Number 202.1, this meeting was held via videoconference and teleconference. The meeting was conducted on the platform commonly known as Zoom and was open to public. Residents of Plandome Manor were provided with a URL and phone number to listen/watch the meeting. Additionally, the information was posted on the village's website.

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Patricia O'Neill, Tony DeSousa, James Baydar, Village Clerk Randi Malman, Village Counsel John Farrell, Building Inspector Edward Butt, and Village Treasurer Marie DePalo.

Mayor Donno opened the meeting at 7:06 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee O'Neill made a motion to accept the minutes from the October 20, 2020 Board of Trustees meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: AyeTrustee DeSousa: AyeTrustee Baydar: AyeMayor Donno: AyeApproved. VOTE: 5/0 - Motion passes

Trustee O'Neill: Aye

Reports:

Village Clerk

Village Clerk, Randi Malman, updated the Board on the following items:

- The Village's maintenance contract expires at the end of 2020. The yearly cost for the new proposed fouryear contract is \$25,806.52 an increase of \$4,069.48 per year. The new contract price includes the standard 4% increase, as well as additional work that has been added. This includes new catch basins and maintenance for the Stonytown Road jogging path.
- The street sign at Bayview Road and Heritage Way was knocked down by a contractor's truck when they were delivering materials to a construction site. The contractor and the homeowner have been provided a copy of the estimate and are expected to reimburse the Village for the cost of replacing the street sign.
- The clerk has been attending FEMA webinars regarding COVID-19 reimbursements. FEMA has stated that they will not cover any technology related expenses.

Village Treasurer

Treasurer, Marie DePalo, provided the Board with a copy of the Abstract Report of Audited Vouchers and the Profit and Loss Statement. Ms. DePalo also provided the Board with the remarks and findings of the audit completed by Cullen and Danowski.

Approved by the Board of Trustees on December 15, 2020 Building Inspector

Building Inspector, Edward Butt, updated the Board on the following topics:

- The North Plandome Road Culvert project is 95% complete. The Building Inspector has been in discussion with the Town about their plans to replace some guardrails in the area.
- The Building Inspector and Code Enforcement Officer have discussed violations for the lack of property maintenance at 295 Stonytown Road.

Code Enforcement

In Coder Enforcement Officer Robert Rockelein's absence Village Clerk Randi Malman presented his report to the Board on the following items:

- The Village is still waiting to hear back from our contact at Wellsbach to discuss if additional lighting may be needed in the Circle Drive area.
- Mr. Rockelien will be compiling a list of potholes throughout the Village that need to be addressed.

Village Attorney

Village Attorney, John Farrell, informed the Board that he is still working with Nassau County to complete an IMA so that the Village can be reimbursed for maintenance work done on county properties.

Mayor

Mayor Donno updated the Board on the following items:

- The Mayor attended a budget hearing for the PWFD 2021 budget.
- Mayor Donno and Building Inspector Ed Butt did a walkthrough of the Village with County Legislator Rich Nicolello and DPW Commissioner Ken Arnold to show them the county owned areas in the Village that need to be addressed by Nassau County. The primary areas of interest are the path to the beach at Manhasset Bay, the Science Museum retaining wall, and the railing at the Gristmill Bridge.

Motions:

Trustee DeSousa made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated November 17, 2020 and the Profit & Loss Statement ending October 31, 2020. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye	Trustee DeSousa: Aye	Trustee O'Neill: Aye		
Trustee Baydar: Aye	Mayor Donno: Aye			
Approved. VOTE: 5/0 - Motion passes				

Trustee Baydar made a motion that the Board of Trustees approve the Audited Financial Report prepared and submitted by Cullen and Danowski, LLP for the fiscal year ended May 31, 2020. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye	Trustee DeSousa: Aye	Trustee O'Neill: Aye	
Trustee Baydar: Aye	Mayor Donno: Aye		
Approved. VOTE: 5/0 - Motion passes			

Trustee O'Neill made a motion that the Board of Trustees set a date for the public hearing on the 2021 PortWashington Fire Department Contract. Hearing date: January 19, 2021. The motion was seconded by Trustee Baydar.Trustee Clinton: AyeTrustee DeSousa: AyeTrustee Baydar: AyeMayor Donno: Aye

Approved by the Board of Trustees on December 15, 2020 Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the Intermunicipal Agreement with Manhasset Lakeville Water District for the reimbursement for the Plandome Park road resurfacing. The motion was seconded by Trustee Baydar.

Trustee Clinton: AyeTrustee DeSousa: AyeTrustee O'Neill: AyeTrustee Baydar: AyeMayor Donno: AyeApproved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the maintenance contract with Robert Keogh Inc
starting January 1, 2021 through December 31, 2025 in the amount of \$25,806.52 per year. The motion was seconded
by Trustee Clinton.Trustee Clinton.Trustee DeSousa: AyeTrustee O'Neill: AyeTrustee Baydar: AyeMayor Donno: AyeTrustee O'Neill: AyeApproved. VOTE: 5/0 - Motion passesTrustee Clinton passes

Trustee O'Neill made a motion that the Board of Trustees convene into executive session to discuss a litigationmatter.. The motion was seconded by Trustee Baydar.Trustee Clinton: AyeTrustee DeSousa: AyeTrustee Baydar: AyeMayor Donno: AyeApproved. VOTE: 5/0 - Motion passes

Correspondence

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

a. NCPD monthly report for October 2020

Trustee Clinton made a motion that the Board of Trustees convene in regular session. The motion was seconded by Trustee Baydar.

Trustee Clinton: AyeTrustee DeSousa: AyeTrustee Baydar: AyeMayor Donno: AyeApproved. VOTE: 5/0 - Motion passes

Trustee O'Neill: Aye

Trustee DeSousa made a motion to adjourn the meeting. The motion was seconded by Trustee Baydar.Trustee Clinton: AyeTrustee DeSousa: AyeTrustee O'Neill: AyeTrustee Baydar: AyeMayor Donno: AyeApproved. VOTE: 5/0 - Motion passes

Respectfully submitted by: Randi I. Malman Village Clerk