

Board of Trustees
Village of Plandome Manor
January 19, 2021 - 7:00 PM - Public Meeting via Zoom
MINUTES

Pursuant to Governor Cuomo's Executive Order Number 202.1, this meeting was held via videoconference and teleconference. The meeting was conducted on the platform commonly known as Zoom and was open to public. Residents of Plandome Manor were provided with a URL and phone number to listen/watch the meeting. Additionally, the information was posted on the village's website.

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Patricia O'Neill and James Baydar, Village Clerk Randi Malman, Village Counsel John Farrell, Building Inspector Edward Butt, Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein, and Village Treasurer Marie DePalo. Also present were Plandome Manor residents Joshua Polsky and Nancy Cuneo.

Mayor Donno opened the meeting at 7:06 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee O'Neill made a motion to accept the minutes from the December 15, 2020 Board of Trustees meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Abstain Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Public Hearings

Port Washington Fire Department

Trustee Baydar made a motion that the Board of Trustees open the public hearing regarding the 2021 Port Washington Fire Department Contract. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Chris Ballerman of the Port Washington Fire Department made a presentation relative to the 2021 contract. In the proposed contract, the Port Washington Fire Department shall receive a sum of \$23,669 from the Village of Plandome Manor for fire and emergency medical services.

No members of the public spoke with respect to the presentation.

Trustee Clinton made a motion that the Board of Trustees close the public hearing regarding the 2021 Port Washington Fire Department Contract. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve the proposed agreement with the Port Washington Fire Department for 2021 subject to the approval of the Village Attorney as to the form of the contract. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye

Trustee DeSousa: Aye

Trustee O'Neill: Aye

Trustee Baydar: Aye

Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Public Comment

Joshua Polsky, of 289 Circle Drive, submitted written remarks to the Board which addressed the issue of feral cats who reside at their neighbor's property at 280 Circle Drive. This neighbor leaves her garage door open where there is a food and water for the cats. The cats often leave the neighbor's property and wonder the Polsky's yard where they defecate and leave dead rodents. For the four years the Polsky's have lived on Circle Drive they have found it difficult to use their yard and allow their small children to play freely. Mr. Polsky is asking that the Village do more than issue summonses. He would like to see the cats removed from the property.

Nancy Cuneo, of 4 Circle Lane, addressed the Board regarding the feral cat issue. She explained that another neighbor on Circle Drive did trap and fix all the cats so that they will not reproduce. The cat population on Circle Drive has dwindled and there are significantly less cats than there once was. The neighbor who feeds and cares for the cats sees them as her pets and deeply cares about the cats. There are other neighbors in the Circle Drive area that have outdoor cats.

The Village agreed to speak with the homeowner about the cats. The Village Attorney explained that the Village does not have the authority or resources to remove the cats from private property. The Code Enforcement Officer and Trustee O'Neill are going to meet with the homeowner at 280 Circle Drive to discuss some solutions to deal with the cat issue.

Reports:

Village Clerk

Village Clerk, Randi Malman, updated the Board on the following items:

- The Village has currently received payments for the repaving of Plandome Park from 16 homes out of 50. The letter requested that payment be made by February 1, 2021. The Village will follow up with a second letter once that date has passed.
- The Village is anticipating reimbursement from several grants. The clerk has submitted reimbursement for the Stontown Road sidewalk from a DASNY grant. She will also be submitting for reimbursement for the repaving of Andover Court from CHIPS funding. Additionally, the Village is still waiting to hear from FEMA about reimbursement for costs associated with storm Isaias.

Village Treasurer

Treasurer, Marie DePalo, provided the Board with a copy of the Abstract Report of Audited Vouchers and the Profit and Loss Statement. She also presented the Board with an Anti-Fraud Policy. The Village's auditors suggested the Village put this policy in place.

Building Inspector

Building Inspector, Edward Butt, updated the Board on the following topics:

- The Village's maintenance contractor, Robert Keogh, submitted a list of projects and issue areas the Village may want to consider addressing. Mr. Butt went over the list with the Board.
- The Town of North Hempstead will be replacing the guardrail around Leeds Pond with a wooden guiderail as part of the culvert project. The Building Inspector is looking into whether the Village can piggy-back on the contract to replace the guardrail on the other side of North Plandome Road with the same wooden rail.

Code Enforcement

Code Enforcement Officer Robert Rockelein discussed the issue of ground water that has been leaking near the LIRR lot on Stonytown Road. He has been keeping an eye on it, and while it has been better in recent months there is still some evidence that water is seeping up. He is not sure where the water is coming from and will continue to investigate it.

Village Attorney

Village Attorney John Farrell addressed the Board on the following items:

- A complaint has been raised to the Village regarding a joint piece of private property on Gulls Cove which is not being maintained. The property is deeded to all those who live in Gulls Cove and the neighbors need to come together to maintain the property so that it does not violate the Village Code. Mr. Farrell has drafted a letter to the residents of Gulls Cove.
 - Gulls Cove resident Elyn Sosin addressed the Board on this issue.
- A resident has inquired about applying for a fence permit that would partially in the Village right of way. The Board would have to give permission for a structure to be placed in the right of way. Mr. Farrell would like to gage whether the Board would consider this type of application.
 - The Board members expressed that they will not permit the encroachment of fences on Village rights of way.

Motions:

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated January 19, 2021 and the Profit & Loss Statement ending December 31, 2020. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adopt a Resolution providing the schedule of board meetings in the year 2021. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve a Resolution authorizing the adoption of the Nassau County Hazard Mitigation Plan. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve a Resolution providing that the Village election will be held on Tuesday, March 16, 2021. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the polling place for the Village election to be held on Tuesday, March 16, 2021 be at the Village Hall, 55 Manhasset Ave, Manhasset, NY and that the polling hours will be open from 12 noon – 9pm. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that there shall be no Village registration day for Village elections. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approves the appointment of Election Inspectors Rosemarie Ciani, as Chairman, and Jerald Samuels to be paid at the rate of \$150.00 each. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approves the appointment of alternate election inspector Katherine Dunn. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approves the estimate from Creative Landscaping by Cow Bay, Inc. in the amount of \$3,750 for asphalt repairs on Stonytown Road. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approves the Anti-Fraud Policy. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approves the estimates submitted by Robert Keogh to repair Belgian block curb on North Plandome Road, to add asphalt along path on North Plandome Road, and to

extract boulders from 272 Circle Drive for the jogging path on Stonytown Road in the amount of \$970, \$520, and \$1,760 respectively. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

a. NCPD monthly report for November 2020

Trustee O'Neill made a motion that the Board of Trustees convene into executive session to discuss a litigation matter. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees convene into regular session. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:

Randi I. Malman

Village Clerk