



INCORPORATED VILLAGE OF PLANDOME MANOR

BUDGET

FOR THE YEAR JUNE 1, 2021 TO MAY 31, 2022

FINAL BUDGET DOCUMENTS

APRIL 20, 2021

**Plandome Manor Budget
2021-2022
Summary**

Incorporated Village of Plandome Manor
For the year June 1, 2021 to May 31, 2022

	Projected 2021-2022	For Reference Adopted Budget Figures 2020-2021
Appropriations (From Page 3)	1,489,023.00	1,568,829.00
Less:		
Estimated Revenues other than Real Property Taxes (Page 1)	514,023.00	508,829.00
Appropriated Surplus (Page 4)	275,000.00	285,000.00
Other Adjustment	0.00	0.00
Total Revenues	789,023.00	893,829.00
Balance to be raised by Real Property Tax Levy	700,000.00	675,000.00
Total Assessed Value of Taxable Property	720,294.00	751,461.00
Average Tax Rate per Hundred Dollars	97.18	89.83
Total to be raised by Fire District Tax	27,475.00	27,007.00
Total to be raised by Plandome Manor Village Tax	672,525.00	647,993.00
Total	700,000.00	675,000.00

Est Levy Incr.	Households	Est Increase per HH
25,000.00	285	87.71929825

Note: Average incremental increase per household

Plandome Manor Budget
2021-2022

Revenues-General Fund		2019-2020	2019-2020	2019-2020	2019-2020	2020-2021	2020-2021	2020-2021	2020-2021	2021-2022
Description		Actual Y/E	Adopted	YTD 1/31/20	Actual Y/E	Adopted	YTD 1/31/21	Projected Y/E	Proposed	
Income										
A1090	Int. & Late Penalties-Prop Tax	2,969.92	3,000.00	4,271.00	5,212.58	3,500.00	3,851.02	3,861.02	3,500.00	
A1120	Sales Tax Revenue	2,423.00	0.00	0.00	0.00	0.00	2,423.00	2,423.00	0.00	
A1130	Utilities Gross Taxes	7,116.68	7,000.00	17,580.00	17,743.15	10,000.00	11,036.34	11,036.34	10,000.00	
A1170	Franchise Tax on Cablevision	13,737.97	8,000.00	6,711.00	14,909.67	8,000.00	6,551.38	8,500.00	8,500.00	
A1560	Bldg. Safety Inspect Fee/Permit	82,293.68	100,000.00	74,893.00	93,656.87	95,000.00	45,324.76	80,000.00	125,000.00	
A2401	Interest & Earnings on bank bal	15,172.25	16,000.00	11,982.00	20,231.46	15,000.00	2,975.56	4,000.00	5,000.00	
A2560	Street Opening Permits	2,000.00	1,750.00	1,000.00	1,000.00	1,000.00	750.00	1,000.00	2,000.00	
A2590	Parking Permits	3,850.00	3,500.00	3,950.00	4,450.00	4,000.00	1,250.00	2,000.00	3,000.00	
A2610	Fines from Village Court	18,151.00	13,000.00	10,583.00	12,445.00	13,000.00	1,761.00	2,000.00	5,000.00	
A2655	Other Misc. Income	2,898.00	500.00	982.00	25,220.04	130,500.00	164,127.62	164,127.62	1,000.00	
2655.1	Plandome Park Reimbursement	0.00	0.00	0.00	0.00	200,000.00	179,936.81	332,748.00	45,374.00	
A2701	Refunds of Prior Yr. expends	1,404.87	0.00	0.00	878.37	0.00	0.00	0.00	0.00	
A2750	AIM Funding	0.00	0.00	0.00	3,829.00	3,829.00	0.00	3,829.00	3,063.00	
A3001	State Rev. Sharing Per Capita	3,829.00	3,829.00	0.00	0.00	0.00	0.00	0.00	0.00	
A3005	State Aid Mortgage Tax	31,954.31	30,000.00	22,052.00	35,818.23	30,000.00	24,317.73	30,000.00	30,000.00	
A3501	State Aid Highway (CHIPS)	2,230.00	67,000.00	60,000.00	60,000.00	60,000.00	0.00	67,402.00	55,000.00	
A3599	State Revenue (Grants) (Other)	834.00	0.00	0.00	137,295.77	0.00	1,000.00	0.00	34,882.00	
3599.1	State Grant Triangle Imp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	112,704.00	
3599.3	State Grant Storm Drains	15,000.00	35,000.00	0.00	0.00	35,000.00	0.00	0.00	35,000.00	
3599.4	State Grant Jogging Path/Sidewalk	33,845.45	100,000.00	2,407.00	2,406.92	6.00	0.00	58,721.52	0.00	
	Transfer from Capital Fund	0.00	150,000.00	150,000.00	150,000.00	0.00	0.00	0.00	35,000.00	
	Total Income	239,709.93	538,579.00	366,361.00	584,897.06	908,829.00	439,604.22	771,638.50	514,023.00	

Plandome Manor Budget
2021-2022

Expense	Appropriations: General Fund	2018-2019	2019-2020	2019-2020	2019-2020	2019-2020	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2021-2022
	Description	Actual Y/E	Adopted	YTD 1/31/20	Actual Y/E	Adopted	YTD 1/31/21	Projected Y/E				Proposed
	A1010 · Board of Trustees	5,129.86	5,000.00	2,976.00	4,221.69	5,000.00	3,038.11	6,000.00			6,000.00	6,000.00
	1110.1 · Village Court Salaries	4,982.50	5,000.00	3,461.00	4,999.80	6,000.00	4,115.39	6,000.00			6,000.00	6,000.00
	1110.41 · Village Court Contractual	6,585.76	4,000.00	2,365.00	2,977.00	4,000.00	604.00	604.00			604.00	4,000.00
	1110.42 · Prosecutor	3,491.75	5,000.00	1,946.00	4,905.50	5,000.00	3,307.50	3,307.50			3,307.50	6,000.00
	1110.43 · Associates Justice	1,750.00	2,000.00	1,000.00	1,500.00	2,000.00	687.50	687.50			687.50	2,000.00
	1110.44 · Village Court Comp.Pgm/Supplies	84.05	1,500.00	1,028.00	1,278.84	1,500.00	1,394.85	1,394.85			1,394.85	1,500.00
	A1320 · Auditor	8,000.00	8,500.00	8,000.00	8,000.00	8,500.00	8,500.00	8,500.00			8,500.00	8,500.00
	1325.1 · Treasurer Salaries	27,781.54	45,350.00	33,328.00	47,718.47	48,687.00	33,603.47	48,687.00			48,687.00	51,100.00
	1325.4 · Treasurer Tax Bill Prep & Fees	2,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00
	A1410.11 · Clerk Salaries	68,913.55	72,450.00	50,025.00	72,317.35	86,940.00	59,831.99	86,940.00			86,940.00	89,548.00
	1410.13 · Summer Int./Temp. Help	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00
	1410.2 · Clerk Equipment/Furniture	350.00	2,500.00	1,627.00	5,173.20	8,700.00	0.00	1,500.00			1,500.00	2,500.00
	1410.41 · Clerk Contractual Exp./Training	11,454.54	10,000.00	7,385.00	11,319.31	12,000.00	8,966.48	12,000.00			12,000.00	12,000.00
	1410.42 · clerk office equipment rental	3,000.00	3,000.00	2,000.00	3,000.00	3,000.00	2,000.00	3,000.00			3,000.00	3,000.00
	1410.43 · clerk telephone & fax	3,008.51	3,500.00	2,037.00	2,866.33	3,500.00	2,249.52	3,000.00			3,000.00	3,500.00
	1410.44 · clerk office supplies & postage	6,549.87	6,000.00	4,064.00	5,344.52	6,000.00	3,615.48	6,000.00			6,000.00	6,000.00
	A1420.41 · Law Contractual Services	44,637.29	60,000.00	30,113.00	61,693.50	90,000.00	52,269.90	75,000.00			75,000.00	90,000.00
	1420.44 · Law Codification	1,885.23	2,000.00	1,676.00	2,671.17	3,000.00	1,416.00	2,416.00			2,416.00	3,000.00
	A1440 · Engineer	11,363.73	50,000.00	15,436.00	23,936.40	35,000.00	6,280.00	9,000.00			9,000.00	25,000.00
	1440.10 · Engineer-GIS Mapping	0.00	6,250.00	6,239.00	6,239.00	2,000.00	483.63	483.63			483.63	2,000.00
	A1450 · Village Election	300.00	750.00	22.00	245.35	500.00	300.00	700.00			700.00	500.00
	A1520.41 · Buildings Contractual Expenses	780.00	750.00	480.00	600.00	750.00	1,380.00	2,140.00			2,140.00	2,140.00
	1520.47 · Buildings-rent	52,140.84	50,400.00	37,800.00	50,400.00	60,000.00	42,033.27	60,000.00			60,000.00	60,000.00
	1520.48 · Building - Utilities	3,161.91	4,000.00	1,905.00	3,483.72	4,000.00	1,623.63	3,500.00			3,500.00	4,000.00
	A1910 · Unallocated Insurance	14,968.60	20,000.00	18,985.00	19,817.46	22,000.00	18,435.58	23,000.00			23,000.00	25,000.00
	A1920 · Municipal Assn. Dues	2,445.00	5,700.00	4,287.00	5,262.00	6,000.00	2,702.00	6,000.00			6,000.00	6,000.00
	A1964 · Property Tax Refunds	0.00	500.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00
	A1990 · Contingent Account	0.00	20,000.00	0.00	0.00	18,485.00	0.00	18,485.00			18,485.00	18,124.00
	A3089.11 · Grant Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	34,882.00
	A3089.13 · Grant Storm Drains	0.00	35,000.00	0.00	0.00	35,000.00	0.00	0.00			0.00	35,000.00
	A3089.14 · Grant Jogging Path/Sidewalk	19,100.00	100,000.00	500.00	500.00	0.00	58,221.52	58,221.52			58,221.52	0.00
	A3089.15 · Grant Triangle Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	112,704.00

Plandome Manor Budget
2021-2022

Appropriations: General Fund	2018-2019 Actual Y/E	2019-2020 Adopted	2019-2020 YTD 1/31/20	2019-2020 Actual Y/E	2020-2021 Adopted	2020-2021 YTD 1/31/21	2020-2021 Projected Y/E	2021-2022 Proposed
A3410 - PWFD Fire Protection								
3410.2 - LOSAP	4,370.00	5,620.00	5,620.00	6,688.17	3,806.00	2,636.83	3,806.00	3,806.00
3410 - PWFD Fire Protection - Other	37,282.25	37,777.00	22,093.00	31,702.70	23,201.00	13,534.90	23,201.00	23,669.00
A3620.2 - Bldg Safety								
3620.41 - Bldg. Inspections (Superintendent)	66,475.00	70,000.00	45,706.00	82,222.39	115,000.00	79,615.26	115,000.00	118,450.00
3620.43 - Code Enforcement	18,441.00	22,300.00	12,582.00	19,668.00	29,530.00	11,113.00	20,000.00	24,000.00
A5110.47 - Normal Road Care/Winter Repairs	15,541.21	22,000.00	3,490.00	3,780.00	12,000.00	1,159.62	5,000.00	12,000.00
A5112 - Road Construction Perm.Impr.	0.00	426,782.00	97,514.00	104,808.64	15,000.00	0.00	0.00	140,000.00
5112.1 - Private Road Construction	0.00	0.00	3,164.00	33,503.90	374,000.00	459,127.35	459,127.35	0.00
5112.4-Road Construction (CHIPS)	2,230.00	87,000.00	60,000.00	60,000.00	60,000.00	56,692.00	55,692.00	55,000.00
A5142.41 - Snow removal Contractor	25,460.00	50,000.00	4,600.00	6,900.00	50,000.00	9,020.00	40,000.00	50,000.00
5142.42 - Snow Removal Supplies	13,766.45	20,000.00	2,886.00	6,502.54	20,000.00	116.20	13,500.00	20,000.00
514241a - Snow Removal - Non Roads	4,800.00	5,000.00	1,890.00	3,080.00	7,000.00	2,344.00	12,000.00	10,000.00
A5182.41 - Street Lighting inc. new fixtur	4,090.00	10,000.00	3,220.00	23,920.00	3,000.00	0.00	1,000.00	3,000.00
5182.42 - Street Lighting elec & pole	4,925.33	6,000.00	3,278.00	5,069.98	6,000.00	2,273.21	4,000.00	5,000.00
A9560 - Payroll Expenses	1,667.60	1,900.00	1,067.00	1,666.10	2,000.00	1,156.65	2,000.00	2,000.00
A8140 - Storm Sewers	9,755.00	15,000.00	0.00	0.00	10,000.00	1,190.00	1,190.00	10,000.00
A8160.4 - Refuse & Garbage Removal	156,900.00	190,000.00	126,667.00	189,999.95	215,000.00	143,333.36	215,000.00	235,000.00
A8170 - Street Sweeping	3,200.00	4,500.00	0.00	1,475.00	4,500.00	0.00	2,000.00	4,000.00
A8510.41 - Community Beaut-Community Maint	38,922.03	50,000.00	27,426.00	45,347.04	50,000.00	61,460.48	65,000.00	55,000.00
8510.42 - Community Beaut-Projects	11,335.78	10,000.00	6,100.00	7,767.05	10,000.00	3,715.00	10,000.00	10,000.00
8510 - Community Beaut-Other(Trif/Mem)	0.00	4,000.00	1,480.00	2,260.00	4,000.00	1,790.73	4,000.00	4,000.00
A8560 - Shade Trees	0.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00	3,000.00
A9025.3 -401k Pension Contribution	4,435.79	4,650.00	3,209.00	4,639.02	16,000.00	10,245.55	16,000.00	17,000.00
A9030.8 - Social Security	7,641.93	7,900.00	6,475.00	11,187.72	20,500.00	12,990.76	20,500.00	22,000.00
A9040.8 - Workers' Compensation	2,902.88	3,500.00	3,070.00	3,070.33	10,000.00	6,298.00	6,288.00	6,600.00
A9060.8 - Benefits - Health Insurance	8,244.53	13,000.00	7,221.00	11,751.75	33,750.00	23,886.36	33,000.00	36,500.00
A9950.9 - Transfer to Cap. Projects Fund	75,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	821,459.11	1,583,579.00	687,090.00	1,019,572.90	1,568,829.00	1,204,529.08	1,574,351.35	1,489,023.00

**Plandome Manor Budget
2021-2022**

incorporated Village of Plandome Manor

For the year June 1, 2021 to May 31, 2022

	Estimated <u>2020-2021</u>	For reference Actual/Audit <u>2019-2020</u>
Unappropriated Reserves Beginning FY	\$ 845,991	\$ 1,092,381
Estimated Year End Surplus	\$ 142,531	\$ 38,610
Available Reserves Year End	\$ 988,522	\$ 1,130,991
Less Budget Appropriated Reserve for 2021-2022	\$ 275,000	\$ 285,000
Net Balance After Appropriation	<u>\$ 713,522</u>	<u>\$ 845,991</u>

Tax Cap Calculation for Fiscal Year 2021-2022

Tax Levy FYE 2020/21	\$675,000
Tax Base Growth Factor	1.0166
Allowable Levy Growth Factor	1.0131
Tax Levy Limit 2021/22	\$695,194
Allowable carryover from 2020/21:	4,940
Max Tax Levy 2021/22:	\$700,134

**Plandome Manor Capital Fund Budget
For the year June 1, 2021 to May 31, 2022**

	Budget Officer's Recommended	Budget Officer's Recommended
	Transfer In from General	Transfer Out to General
	Adopted	Adopted
Balance June 1, 2017	161,144	
Transferr in 2017-2018	100,000	100,000
Transfer Out	0	
Balance May 31, 2018	<u>261,144</u>	
Balance June 1, 2018	261,144	
Transfer in 2018-2019	75,000	75,000
Appropriations 2018-2019	0	
Balance May 31, 2019	<u>336,144</u>	
Balance June 1, 2019	336,144	
Transfer in 2019-2020	0	
Transfer out for Roads	-150,000	150,000
Balance May 31, 2020	<u>186,144</u>	
Balance June 1, 2020	186,145	
Transfer in 2020-2021	0	0
Transfer out	0	0
Balance May 31, 2021	<u>186,145</u>	
Estimated Balance June 1, 2021	186,145	
Transfer in 2021-2022	0	
Transfer out for Roads	-35,000	35,000
Estimated Balance May 31, 2022	<u>151,145</u>	

**Plandome Manor Budget
2021-2022**

Incorporated Village of Plandome Manor
Budget Year June 1, 2021 to May 31, 2022

Schedule of Salaries and Wages

General Fund

		<u>2020-2021</u>	<u>2021-2022</u>
		Total Appropriation	Total Appropriation
Unit and Title			
A1110.1 Village Court Clerk-PT 1 person for 12 months	FBK	6,000.00	6,000.00
A1325.1 Treasurer-PT 1 person for 12 months	CPF	48,667.00	51,100.00
A1410.11 Clerk-FT 1 person for 12 months	GPA	86,940.00	89,548.00
A3620.41 Superintendent of Buildings-FT 1 person for 12 Months	XSK	115,000.00	118,450.00
Total General Fund Salaries and Wages		<u>256,607.00</u>	<u>265,098.00</u>

I certify that this is a true copy of the budget of the
Village of Plandome Manor for the Fiscal Year ending
May 31, 2022 as it was adopted by the Village Board of
Trustees on April 20, 2021.

Signed Marie DePolo

Title Treasurer