

Board of Trustees
Village of Plandome Manor
June 15, 2021 - 7:00 PM - Public Meeting via Zoom
MINUTES

Pursuant to Governor Cuomo's Executive Order Number 202.1, this meeting was held via videoconference and teleconference. The meeting was conducted on the platform commonly known as Zoom and was open to public. Residents of Plandome Manor were provided with a URL and phone number to listen/watch the meeting. Additionally, the information was posted on the village's website.

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Patricia O'Neill and James Baydar, Village Clerk Randi Malman, Village Counsel John Farrell, Building Inspector Edward Butt, and Village Treasurer Marie DePalo. Also present was Plandome Manor resident Robert Weinstock.

Mayor Donno opened the meeting at 7:05 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee O'Neill made a motion to accept the minutes from the May 18, 2021 Board of Trustees meeting. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye

Trustee DeSousa: Absent

Trustee O'Neill: Aye

Trustee Baydar: Abstain

Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Public Comment

Plandome Manor resident Robert Weinstock addressed the Board to thank the village for including a link to the proposed local laws in the email sent out to residents with the meeting agenda. Additionally, he informed the Board that the streetlight on the path to the train on Circle Drive is out.

Reports:

Village Clerk

Village Clerk, Randi Malman, updated the Board on the following items:

- The Village has received two tent applications from 119 Lake Road for two summer parties, 4th of July and Labor Day. The homeowner also provided a parking plan, which they have used in the past to keep all cars on the empty lots on Lake Road and off the street. The Clerk did inform the homeowner of the new noise ordinance.
 - The Board had no objections to the application, but they did ask that the homeowner inform the surrounding neighbors, adhere to the noise code, provide a day of contact person, and have the tent inspected by the Code Enforcement Officer.
- The Science Museum has requested to use both Plandome Manor and Plandome's LIRR lots for their Thursday night concerts. The Clerk has already informed the Science Museum that the Plandome Manor lot is very small and that they would benefit more from using one of the Town of North Hempstead's lots and shuttling people from Port Washington.

Village Treasurer

Treasurer, Marie DePalo, provided the Board with a copy of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Building Inspector

Building Inspector, Edward Butt updated the Board on the following items:

- Building permit applications for new homes are being submitted to the office.
- Mr. Butt has made a change to the fee structure to bring it more in line with other villages. The cost of construction, which is used to calculate permit fees, had not been updated in many years and was due for an increase.
- Mr. Butt had a conversation with the Village's former engineer regarding possibilities for the guard rail on North Plandome Road.
- Mr. Butt will be speaking with the Village engineers regarding the N. Plandome Road repaving project and the triangle project.

Mayor

Mayor Donno updated the Board on the following item:

- The Mayor attended NYCOM's annual conference in Lake George. She attended seminars that helped to explain how the Village may use the American Rescue Act funds from the federal government. Additionally, the mayors were updated on legislation that is being introduced on the state level to address various issues that have been brought to NYCOM's attention.
- The Village needs volunteers for the Planning, Zoning, and Design Review Boards. If any of the Trustees have someone in mind, please inform the Clerk so that we can reach out and see if they are interested.

Village Attorney

Village Attorney John Farrell discussed three proposed local laws with the Board; prohibiting smoking on village property, opting out of the state's marijuana law, and a local law that would allow the Village Justice to reside outside the Village.

Motions:

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated June 15, 2021 and the Profit & Loss Statement ending May 31, 2021. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees adopt a Resolution to increase the expenditure budget for the 2020-2021 budget. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees set a date for the public hearing on proposed LL 1 of 2021, establishing provisions relating to the Village Justice. Hearing date: July 20, 2021. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees appoint Tom Lang as the village's representative to the Manhasset Bay Protection Committee. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the 2021-2022 beautification funds request from the residents of Gulls Cove in the amount of \$2,000 for seasonal cleanings and plantings throughout the year. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Correspondence

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

- NCPD monthly report for May 2021
- Email from Kristen Laird, Executive Director of the SMLI, regarding parking
- Email from Samantha Hoek regarding summer parties at 119 Lake Road

Trustee O'Neill made a motion that the Board of Trustees convene into executive session to discuss a litigation matter. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Abstain Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee Baydar recused himself from executive session.

Trustee O'Neill made a motion that the Board of Trustees convene into regular session. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Abstain Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Abstain Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Respectfully submitted by:
Randi I. Malman
Village Clerk