

Board of Trustees
Village of Plandome Manor
July 20, 2021 - 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Trustees Tony DeSousa, Patricia O'Neill and James Baydar, Village Clerk Randi Malman, Village Counsel John Farrell, Building Inspector Edward Butt, and Village Treasurer Marie DePalo.

Mayor Donno opened the meeting at 7:05 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee Baydar made a motion to accept the minutes from the June 15, 2021, Board of Trustees meeting. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Abstain Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Public Hearing

Trustee DeSousa made a motion that the Board of Trustees open the public hearing on proposed Local Law 1 of 2021 establishing provisions relating to the Village Justice. The motion was seconded by Trustee Baydar.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Village Attorney John Farrell gave a brief overview of LL 1 of 2021.

No members of the public were present to address the Board.

Trustee DeSousa made a motion that the Board of Trustees close the public hearing on proposed Local Law 1 of 2021 establishing provisions relating to the Village Justice. The motion was seconded by Trustee Baydar.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees determine proposed Local Law 1 of 2021 will not have any significant adverse impact on the environment. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve Local Law 1 of 2021 establishing provisions relating to the Village Justice. The motion was seconded by Trustee Baydar.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Public Comment

No members of the public were present at the meeting.

Reports:

Village Clerk

Village Clerk, Randi Malman, updated the Board on the following items:

- The Village has received complaints that the streetlight on the path to the train has been out. The lighting maintenance contractor has replaced the bulb and the light has been on when the Code Enforcement Officer checked it. The problem appears to be intermittent. The lighting maintenance contractor believes that the problem is an underground wiring issue. They are investigating but have not found the source of the outage.
- Cow Bay has performed pothole repairs throughout the Village. New potholes have opened due to all the rain so there are additional repairs that will be made in the coming weeks.
- The Village was contacted by an organization that is planning a bike parade from Manorhaven to the Science Museum and would like permission to ride through the Village. North Plandome Road will have to be closed for the ride. The clerk requested that the organizers submit more information on the ride before the Board can make a decision.

Village Treasurer

Treasurer, Marie DePalo, provided the Board with a copy of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Building Inspector

Building Inspector, Edward Butt updated the Board on the following items:

- Two new homes went before the Design Review Board at last month's meeting. It is a subdivision on Circle Drive. The Board did not approve the plans and both homes will be on the agenda for the July meeting. Additionally, there is a new home going before the BZA at their July meeting.
- There is an issue with property maintenance on Gulls Cove. One resident has submitted numerous correspondence to the Board regarding the condition of the share property. The Mayor asked for the Building Inspector to meet her at the site so she can see the issue in person.
- The Town of North Hempstead will need to plant grass where the culvert project took place. The project killed the grass in the area.

Mayor

Mayor Donno expressed that she would like to set up a meeting with the Village Attorney, Village Clerk, Building Inspector, Trustee O'Neill, and Design Review Board Chair Isabel DeSousa to discuss changes that need to be made to the Village's Zoning Code and application process.

Village Attorney

Village Attorney John Farrell discussed three proposed local laws with the Board, prohibiting smoking on village property, opting out of the state's marijuana law, and a local law amending the fee schedule.

Motions:

Trustee O'Neill made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated July 20, 2021 and the Profit & Loss Statement ending June 30, 2021. The motion was seconded by Trustee Baydar.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adopt a Resolution which authorizes the Plandome Manor Village Court to apply for a JCAP grant in the 2021-22 grant cycle up to \$30,000. The motion was seconded by Trustee Baydar.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adopt a Resolution authorizing the Village Clerk to advertise for bids for the North Plandome Road Repaving Project starting July 21, 2021, which bids must be received by August 4, 2021 at 11:00am and shall be opened by the Village Clerk on August 4, 2021 at 11:00am. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees set a date for the public hearing on proposed LL 2 of 2021 opting out of licensing and establishing retail cannabis dispensaries and LL 3 of 2021 amendments to chapter A228 Fees, Charges, and Deposits. Hearing date: September 21, 2021. The motion was seconded by Trustee Baydar.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Correspondence

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

- NCPD monthly report for June 2021
- Email from Heinz Jufer regarding a Port Washington Bike Parade on September 19, 2021

Trustee DeSousa made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Respectfully submitted by:

Randi I. Malman

Village Clerk