

Board of Trustees
Village of Plandome Manor
October 19, 2021 - 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustee Patricia O'Neill, Village Clerk Randi Malman, Village Counsel John Farrell, Building Inspector Edward Butt, and Village Treasurer Marie DePalo. Also present was Ninoy Job.

Mayor Donno opened the meeting at 7:05 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee O'Neill made a motion to accept the minutes from the September 21, 2021, Board of Trustees meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Reports:

Village Clerk:

Village Clerk Randi Malman updated the Board on the following items:

- The Village had a follow up call with FEMA to discuss the damages sustained to the jogging path during Hurricane Ida. There are several documents that the Clerk will submit to FEMA to keep the application for assistance moving along.
- The Village's snow contract has expired. The approval of the bid dates is on the agenda for approval. The Clerk would like to schedule a special meeting after the bids have been received to approve the new contract as soon as possible in case there is a snow event.

Village Treasurer

Treasurer, Marie DePalo, provided the Board with a copy of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Building Inspector

Building Inspector Edward Butt updated the Board on the following items:

- The Building Inspector discussed the estimates the Village received to repair a drain on Papermill Road. The estimates have come in higher than expected all over \$100,000. The Village will have to go out to public bid for this project.

Public Comment:

- Ninoy Job, 59 Colonial Drive, addressed the Board regarding the demolition of 150 Circle Drive. Mr. Job was concerned about the dust that was created because of the demolition. Building Inspector Ed Butt addressed Mr. Job's concerns and informed him that demolition is complete, and the house was tested for asbestos, which there was none.

Motions:

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated October 19, 2021, and the Profit & Loss Statement ending September 30, 2021. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adopt a Resolution authorizing the Village Clerk to advertise for bids for the Village's snow removal contract, which bids must be received by November 4, 2021, at noon and shall be opened by the Village Clerk on November 4, 2021, at noon. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the Engagement of Firefly Admin Inc. for the Port Washington Fire Department Service Award Program for a two-year period starting January 1, 2022 and expiring December 31, 2023. The motion was seconded by Trustee O'Neill

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee O'Neill made a that the Board of Trustees approve the estimate submitted by Robert Keogh Inc. to remove the broken guard rail at Water Lane in the amount of \$1,310. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Correspondence

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

- NCPD monthly report for September
- Email from Eric Kattan regarding drainage at the LIRR station

Trustee O'Neill made a motion that the Board of Trustees convene into executive session to discuss a litigation matter. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees convene back into public session. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Absent Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Respectfully submitted by:

Randi I. Malman

Village Clerk