

Board of Trustees
Village of Plandome Manor
November 16, 2021 - 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Tony DeSousa, Patricia O’Neill, and James Baydar, Village Clerk Randi Malman, Village Attorney John Farrell, Building Inspector Edward Butt, and Village Treasurer Marie DePalo. Also present was Mallory Rutigliano, Karl Palmquist, and Cynthia Rutigliano.

Mayor Donno opened the meeting at 7:05 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee O’Neill made a motion to accept the minutes from the October 19, 2021, Board of Trustees meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Abstain Trustee O’Neill: Aye
Trustee Baydar: Abstain Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee DeSousa made a motion to accept the minutes from the November 5, 2021, Board of Trustees meeting. The motion was seconded by Trustee O’Neill.

Trustee Clinton: Abstain Trustee DeSousa: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Public Comment:

Mallory Rutigliano addressed the Board concerning the property at 149 Circle Drive. The home currently on the property was originally built in the 1770s and was moved from Massachusetts to Plandome Manor by barge in the 1920s. The home has been meticulously cared for and is in pristine condition. Unfortunately, the previous owners were unable to find buyers who would live in the current home and the property was sold to a developer. The home is slated for demolition. Ms. Rutigliano has spent many months researching the possibility of moving the home to a property in Westchester or Upstate New York, however due to transportation limitations the home can not be moved that far. Ms. Rutigliano implored the Village and the Board to do anything they can to preserve this home and important piece of Plandome Manor history before it is lost forever.

- The Board discussed the possibility of having a historic preservation specialist come in and document the house for historic purposes. The Clerk has been in touch with Preservation Long Island to see if they can help make sure the home is documents before it is demolished.

Reports:

Village Clerk:

Village Clerk Randi Malman updated the Board on the following items:

- The Village has received the 2022 PWFD contract, which will be on the agenda for the January meeting. The increase from 2021 is \$527. The Board has been provided with a copy of the contract for their review and should email the Clerk with any questions.
- The Village has submitted for CHIPS reimbursement for winter repairs performed by Cow Bay. Even with this reimbursement, the Village has money left in its CHIPS balance for a larger road project.

Village Treasurer

Treasurer, Marie DePalo, provided the Board with a copy of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Building Inspector

Building Inspector Edward Butt discussed the possibility of the Village purchasing a building department software. Due to the storage limitations of the Village Office, the building department files need to move from hard copies to digital files.

Motions:

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated November 16, 2021 and the Profit & Loss Statement ending October 31, 2021. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye
 Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees set a date for the public hearing on the 2021 Port Washington Fire Department Contract. Hearing date: January 18, 2022. The motion was seconded by Trustee O’Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye
 Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the 2021-2022 beautification funds request from the residents of Plandome Park in the amount of \$300 for holiday wreaths. The motion was seconded by Trustee O’Neill

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye
 Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O’Neill made a motion that the Board of Trustees approves the appointment of Bruce Rothstein to Board of Zoning and Appeals (seat ____) effective January 1, 2022, to fill the term of Nancy Cuneo. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye
 Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a that the Board of Trustees approves the appointment of Jed Siegel to the Design Review Board (Seat ___) to fill the term of Bruce Rothstein, and the appointment of Janine Petracca to the Design Review Board (alternate seat), to fill the term of Jed Siegel, both effective January 1, 2022.”

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

- NCPD monthly report for October
- Letter from the Manhasset Bay Protection Committee regarding dues

Trustee O'Neill made a motion that the Board of Trustees convene into executive session to discuss a litigation matter. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees convene back into public session. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:

Randi I. Malman

Village Clerk