

Board of Trustees
Village of Plandome Manor
January 18, 2022 - 7:00 PM - Public Meeting via Zoom

MINUTES

This meeting was held via videoconference and teleconference. The meeting was conducted on the platform commonly known as Zoom and was open to public. Residents of Plandome Manor were provided with a URL and phone number to listen/watch the meeting. Additionally, the information was posted on the village's website.

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Tony DeSousa, Patricia O'Neill, and James Baydar, Village Clerk Randi Malman, Village Attorney John Farrell, Building Inspector Edward Butt, and Village Treasurer Marie DePalo. Please see attached list for additional attendees.

Mayor Donno opened the meeting at 7:05 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee O'Neill made a motion to accept the minutes from the that the minutes from the November 16, 2021, December 14, 2021, and the January 4, 2022, Board of Trustees meetings be Approved. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Public Hearing:

Port Washington Fire Department

Trustee O'Neill made a motion that the Board of Trustees open the public hearing regarding the 2022 Port Washington Fire Department Contract. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

No members of the public spoke with respect to the presentation.

Trustee O'Neill made a motion that the Board of Trustees close the public hearing regarding the 2022 Port Washington Fire Department Contract. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve the proposed agreement with the Port Washington Fire Department for 2022 subject to the approval of the Village Attorney as to the form of the contract. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees open the public hearing on Local Law 1 of 2022 amending Chapter 225-2 of the Village Code of the Village of Plandome Manor Entitled "Definitions.". The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Village Attorney John Farrell gave a brief overview of LL 1 of 2022.

Bruce Migatz addresses the Board with respect to LL 1 of 2022. See transcript.

Trustee Baydar made a motion that the Board of Trustees close the public hearing on Local Law 1 of 2022 amending Chapter 225-2 of the Village Code of the Village of Plandome Manor Entitled "Definitions." The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees determine Local Law 1 of 2022 will not have any significant adverse impact on the environment. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees reserve decision on Local Law 1 of 2022 amending Chapter 225-2 of the Village Code of the Village of Plandome Manor Entitled "Definitions.". The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Local Law 2 of 2022

Trustee Baydar made a motion that the Board of Trustees open the public hearing on Local Law 2 of 2022 amending Chapter 225-7 of the Village Code of the Village of Plandome Manor Entitled "Sky Exposure Plane (Height/Setback Ratio)." The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Village Attorney John Farrell gave a brief overview of LL 2 of 2022.

Bruce Migatz addresses the Board with respect to LL 2 of 2022. See transcript.

Trustee DeSousa made a motion that the Board of Trustees close the public hearing on Local Law 2 of 2022 amending Chapter 225-7 of the Village Code of the Village of Plandome Manor Entitled "Sky Exposure Plane (Height/Setback Ratio)." The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees reserve decision on Local Law 2 of 2022 amending Chapter 225-7 of the Village Code of the Village of Plandome Manor Entitled "Sky Exposure Plane (Height/Setback Ratio)." The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye
Approved. VOTE: 5/0 - Motion passes

Local Law 3 of 2022

Trustee DeSousa made a motion that the Board of Trustees open the public hearing on Local Law 3 of 2022 amending Chapter 225-6 of the Village Code of the Village of Plandome Manor Entitled "Floor Area Ratio." The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye
Approved. VOTE: 5/0 - Motion passes

Village Attorney John Farrell gave a brief overview of LL 3 of 2022.

Bruce Migatz addresses the Board with respect to LL 3 of 2022. See transcript.

Trustee Clinton made a motion that the Board of Trustees close the public hearing on proposed Local Law 2 of 2022 amending Chapter 225-7 of the Village Code of the Village of Plandome Manor Entitled "Sky Exposure Plane (Height/Setback Ratio)." The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye
Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees reserve decision on Local Law 2 of 2022 amending Chapter 225-7 of the Village Code of the Village of Plandome Manor Entitled "Sky Exposure Plane (Height/Setback Ratio)." The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye
Approved. VOTE: 5/0 - Motion passes

Motions:

Trustee Clinton made a that the Board of Trustees approve the Abstract of Audited Vouchers dated January 18, 2022, and the Profit & Loss Statement ending December 31, 2021. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye
Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the Audited Financial Report prepared and submitted by Cullen and Danowski, LLP for the fiscal year ended May 31, 2021. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye
Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adopt a Resolution providing the schedule of board meetings in the year 2022. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye
Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees accept the resignation of Village Clerk Randi Malman effective January 19, 2022, and appoint Marie DePalo as Acting Village Clerk effective January 19, 2022, through February 7, 2022. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve the appointment of Lisa Mancuso as Village Clerk effective February 7, 2022. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approves the appointment of Rachel Scelfo as Associate Village Justice, to fill the term of Susan Katz Richman. The motion was seconded by Trustee O'Neill

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approves Katherine Hannon as a part time intern to be paid at the rate of \$22 per hour until August 15, 2022. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve a Resolution providing that the Village election will be held on Tuesday, March 15, 2022. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the polling place for the Village election to be held on Tuesday, March 15, 2022, be at the Village Hall, 55 Manhasset Ave, Manhasset, NY and that the polling hours will be open from 12 noon – 9pm. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that there shall be no Village registration day for Village elections. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approves the appointment of Election Inspectors Rosemarie Ciani, as Chairman, and Jerald Samuels to be paid at the rate of \$150.00 each. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approves the appointment of alternate election inspector Katherine Dunn. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Presentation:

Village Clerk Randi Malman gave a presentation to the Board and the public regarding a proposal prepared by a group of volunteers to move the historic home located at 149 Circle Drive, known as the “The Richardson House”, and move it to a Village owned lot also on Circle Drive for use as a Village Hall.

The Board and members of the public were given an opportunity to ask questions and make comments regarding the proposal.

The presentation and additional information on can be found on the Village’s website and on file with the Village Clerk.

Trustee O’Neill made a motion that the Board of Trustees approves the proposal from Jan Hird Pokorny Associates, Inc. for architectural and historic preservation services in connection with the relocation of the Richardson home in an amount not to exceed \$63,456. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

- a. NCPD monthly report for December 2021
- b. NYCOM 2022 Legislative Priorities
- c. Email from Ray dated January 13, 2022, regarding gas leaf blowers

Trustee O’Neill made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:

Randi I. Malman

Village Clerk