

**Board of Trustees  
Village of Plandome Manor  
January 18, 2022 -- 7:00 PM - Public Meeting via Zoom  
AGENDA.**

**A. Call to Order**

- a. Verification of Quorum & Pledge of Allegiance

**B. Approval of Minutes**

- a. Recommended Motion: “that the minutes from the November 16, 2021 Board of Trustees meeting be Approved.”
- b. Recommended Motion: “that the minutes from the December 14, 2021 special Board of Trustees meeting be Approved.”
- c. Recommended Motion: “that the minutes from the January 4, 2022 special Board of Trustees meeting be Approved.”

**C. Public Hearings**

**Port Washington Fire Department**

- Recommended Motion: “that the Board of Trustees open the public hearing regarding the 2022 Port Washington Fire Department Contract”
- Recommended Motion: “that the Board of Trustees close the public hearing regarding the 2022 Port Washington Fire Department Contract.”
- Recommended Motion: “that the Board of Trustees approve the 2022 Port Washington Fire Department contract.”

**Local Law 1 of 2022**

**LOCAL LAW NO. 1 OF 2022 AMENDING §225-2 OF THE VILLAGE CODE OF THE VILLAGE OF PLANDOME MANOR ENTITLED “DEFINITIONS”**

- Recommended Motion: “that the Board of Trustees open the public hearing on proposed Local Law 1 of 2022 amending Chapter 225-2 of the Village Code of the Village of Plandome Manor Entitled “Definitions.””
- Recommended Motion: “that the Board of Trustees close the public hearing on proposed Local Law 1 of 2022 amending Chapter 225-2 of the Village Code of the Village of Plandome Manor Entitled “Definitions.””
- Recommended Motion: “that the Board of Trustees determine proposed Local Law 1 of 2022 will not have any significant adverse impact on the environment.”
- Recommended Motion: “that the Board of Trustees approve Local Law 1 of 2022 amending Chapter 225-2 of the Village Code of the Village of Plandome Manor Entitled “Definitions.””

**Local Law 2 of 2022**

**LOCAL LAW NO. 2 OF 2022 AMENDING §225-7 OF THE VILLAGE CODE OF THE VILLAGE OF PLANDOME MANOR ENTITLED “SKY EXPOSURE PLANE (HEIGHT/SETBACK RATIO)”**

- Recommended Motion: “that the Board of Trustees open the public hearing on proposed Local Law 2 of 2022 amending Chapter 225-7 of the Village Code of the Village of Plandome Manor Entitled “Sky Exposure Plane (Height/Setback Ratio).””
- Recommended Motion: “that the Board of Trustees close the public hearing on proposed Local Law 2 of 2022 amending Chapter 225-7 of the Village Code of the Village of Plandome Manor Entitled “Sky Exposure Plane (Height/Setback Ratio).””
- Recommended Motion: “that the Board of Trustees determine proposed Local Law 2 of 2022 will not have any significant adverse impact on the environment.”
- Recommended Motion: “that the Board of Trustees approve Local Law 2 of 2022 amending Chapter 225-7 of the Village Code of the Village of Plandome Manor Entitled “Sky Exposure Plane (Height/Setback Ratio).””

## Local Law 3 of 2022

### LOCAL LAW NO. 3 OF 2022 AMENDING §225-6 OF THE VILLAGE CODE OF THE VILLAGE OF PLANDOME MANOR ENTITLED “FLOOR AREA RATIO”

- **Recommended Motion:** “that the Board of Trustees open the public hearing on proposed Local Law 3 of 2022 amending Chapter 225-6 of the Village Code of the Village of Plandome Manor Entitled “Floor Area Ratio.””
- **Recommended Motion:** “that the Board of Trustees close the public hearing on proposed Local Law 3 of 2022 amending Chapter 225-6 of the Village Code of the Village of Plandome Manor Entitled “Floor Area Ratio.””
- **Recommended Motion:** “that the Board of Trustees determine proposed Local Law 3 of 2022 will not have any significant adverse impact on the environment.”
- **Recommended Motion:** “that the Board of Trustees approve Local Law 3 of 2022 amending Chapter 225-6 of the Village Code of the Village of Plandome Manor Entitled “Floor Area Ratio.””

#### D. Presentation

A presentation on the proposed relocation of the home at 149 Circle Drive to the Village owned lot on Circle Drive.

#### E. Public Comment (15 minutes maximum)

This is the portion of the meeting where residents of Plandome Manor are given the opportunity to address the Board of Trustees ON ANY ITEMS OF INTEREST.

#### F. Reports

Village Clerk / Court Clerk

Treasurer’s Report

Building Inspector

Code Enforcement Officer/ Deputy Road Commissioner

Mayor

Village Attorney

- a. **Recommended Motion:** “that the Board of Trustees approve the Abstract of Audited Vouchers dated January 18, 2022 and the Profit & Loss Statement ending December 31, 2021.”
- b. **Recommended Motion:** “that the Board of Trustees adopt a Resolution providing the schedule of board meetings in the year 2022.”
- c. **Recommended Motion:** “that the Board of Trustees approve the Audited Financial Report prepared and submitted by Cullen and Danowski, LLP for the fiscal year ended May 31, 2021.”
- d. **Recommended Motion:** “that the Board of Trustees accept the resignation of Village Clerk Randi Malman effective January 19, 2022 and appoint Marie DePalo as Acting Village Clerk effective January 19, 2022 through February 7, 2022.”
- e. **Recommended Motion:** “that the Board of Trustees approve the appointment of Lisa Mancuso as Village Clerk effective February 7, 2022.”
- f. **Recommended Motion:** “that the Board of Trustees approves the appointment of Rachel Scelfo as Associate Village Justice, to fill the term of Susan Katz Richman.”
- g. **Recommended Motion:** “that the Board of Trustees approves Katherine Hannon as a part time intern to be paid at the rate of \$22 per hour until August 15, 2022.” (Possible IMA)
- h. **Recommended Motion:** “that the Board of Trustees authorizes the Mayor to enter into an agreement to take ownership of the structure at 149 Circle Drive subject to the approval and review of the Village Attorney.”
- i. **Recommended Motion:** “that the Board of Trustees approves the proposal from Jan Hird Pokorny Associates, Inc. for architectural and historic preservation services in connection with the relocation of the Richardson home in an amount not to exceed \$63,456.”
- j. **Recommended Motion:** “that the Board of Trustees approve a Resolution providing that the Village election will be held on Tuesday, March 15, 2022.”
- k. **Recommended Motion:** “that the polling place for the Village election to be held on Tuesday, March 15, 2022 be at the Village Hall, 55 Manhasset Ave, Manhasset, NY and that the polling hours will be open from 12 noon – 9pm.”

- l. **Recommended Motion**: “that there shall be no Village registration day for Village elections.”
- m. **Recommended Motion**: “that the Board of Trustees approves the appointment of Election Inspectors Rosemarie Ciani, as Chairman, and Jerald Samuels to be paid at the rate of \$150.00 each.”
- n. **Recommended Motion**: “that the Board of Trustees approves the appointment of alternate election inspector Katherine Dunn.”

**G. New / Future Business**

- a. Board meeting- Tuesday, February 15, 2022
- b. Board meeting & Village Election- Tuesday, March 15, 2022

**H. Correspondence**

- a. NCPD monthly report for December 2021
- b. NYCOM 2022 Legislative Priorities
- c. Email from Ray dated January 13, 2022, regarding gas leaf blowers

**I. Executive Session (If needed)**