

Board of Trustees
Village of Plandome Manor
April 12, 2022 -- 7:00 PM – Public Meeting
AGENDA.

A. Call to Order

- a. Verification of Quorum & Pledge of Allegiance

B. Approval of Minutes

- a. Recommended Motion: “that the minutes from the March 15, 2022, Board of Trustees meeting be Approved.”

C. Public Hearing: Budget for the 2022/2023 fiscal year:

- a. **Recommended Motion**: “that the Board of Trustees open the public hearing on the Budget for the fiscal year June 1, 2022, to May 31, 2023.”
- b. **Recommended Motion**: “that the Board of Trustees close the public hearing on the Budget for the fiscal year June 1, 2022, to May 31, 2023.”
- c. **Recommended Motion**: “that the Board of Trustees adopt the Budget for the fiscal year June 1, 2022, to May 31, 2023.”

D. Reorganization

- a. **Recommended Motion: Appointments**- “that the Board of Trustees approve the appointment of the following positions and names”: **(Exhibit A)**
- b. **Recommended Motion: Organizational Resolutions** - “that the Board of Trustees accept the following resolutions”: **(Exhibit B)**

E. Reports

Village Clerk/Correspondence

- NCPD monthly report for February 2022 **(Exhibit C)**

Treasurer’s Report

Building Inspector

Code Enforcement Officer/ Deputy Road Commissioner

Mayor

Village Attorney

F. Motions

- a. **Recommended Motion**: “that the Board of Trustees approve the Abstract of Audited Vouchers dated April 12, 2022, and the Profit & Loss Statement ending March 31, 2022.”
- b. **Recommended Motion**: “that the Board of Trustees approve the 2021-2022 beautification funds request from the residents of Elm Sea Lane in the amount of \$900.00 for spring cleaning and plantings.” **(Exhibit E)**
- c. **Recommended Motion**: “that the Board of Trustees approve the contract with from Bob Keogh for repair and clean-up and installation of sprinkler system at Triangle in the amount of \$4865.00” **(Exhibit D)**

G. New Business

- Curb repair and potential curb project on Circle Drive.
- Installation of new streetlight on the pole in front of 100 Circle Drive

H. Public Comment

I. Executive Session

Next Meeting 5/17/2022



(EXHIBIT A)

VILLAGE OF PLANDOME MANOR

55 Manhasset Avenue, Manhasset, NY 11030

Tel. (516) 627-3701 • Fax (516) 627-7067 • clerk@plandomemanor.com

2022 MAYORAL APPOINTMENTS

The following appointments were approved by the Board of Trustees on April 12, 2022:

- Deputy Mayor – Matthew Clinton (1 year)
- Budget Officer— Matthew Clinton (1 year)
- Road Commissioner – Ed Butt (1 year)
- Associate Justice – Rachel Scelfo Esq. (1 year)
- Village Prosecutor – Richard Prisco Esq. (1 year)
- North Shore Cable Commission – Barbara Donno
- Manhasset Bay Protection Committee Representative - Tom Lang
- DRB Seat #3—Jed Siegel (1 year)
- DRB Alternate— Janine Petracca (1 year)
- Planning Board Seat #1 – Kevin McCormick
- Village Arborist – Ann Frankel (1 year)
- Village Attorney's – Sahn Ward Coschignano by John Farrell Esq. (1 year)
- Village Engineer – West Side Engineering by James Antonelli (1 year)
- Village Auditor—Cullen and Dankowski, LLP (1 year)
- Registrar of Vital Statistics – Town of North Hempstead's Clerk Ragini Srivastava (1 year)
- Deputy Registrar of Vital Statistics - Town of North Hempstead's Deputy Clerk Margaret Malito (1 year)

MAYOR
Barbara C. Donno

VILLAGE ATTORNEY
John Farrell, Esq.

TRUSTEES
Matthew Clinton
Tony DeSousa
Patricia O'Neill, RA, AIA
James Baydar, Esq.

BUILDING INSPECTOR
Edward P. Butt, RA, AIA

CODE ENFORCEMENT OFFICER
Robert Rockelein

VILLAGE CLERK
Randi I. Malman

VILLAGE TREASURER
Marie DePalo

(Exhibit B)

Village of Plandome Manor
55 Manhasset Avenue
Manhasset, NY 11030
BOT Meeting 4/12/2022 7:00pm-Public Hearing

Reorganization Agenda

Organizational Resolutions

Be it Resolved,

- a. that in the absence of the Mayor or in his/her inability to act, the Deputy Mayor be and is hereby authorized to assume all the responsibilities and perform all the duties of the Mayor of said Village as are provided by law
- b. that the Board of Trustees designates Manhasset Press as the Official Newspaper of the Village.
- c. that the Board of Trustees designates the third Tuesday of each month as the regular meeting date for the Board of Trustees.
- d. that the Board of Trustees adopts that Special Meetings may be called by the Mayor or any Trustee with 24 hours' notice by telephone, fax, e-mail or in writing, unless an emergency exists.
- e. that the Board of Trustees designates April 18, 2023, as the date of the next Village Organizational Meeting.
- f. that the Board of Trustees does hereby designate Bank of America, Chase Bank, Wells Fargo, First National Bank of Long Island, Signature Bank, Flushing Bank and People's United Bank as the official depositories of all money received by the Village.
- g. that the Board of Trustees authorizes Planning Board, Board of Zoning Appeals, Design Review Board, Mayor, Board of Trustees, Village Justice, Associate Justice, Village Clerk, Treasurer, Building Inspector, and Code Enforcement Officer to attend any training schools and/or conferences.
- h. that the Board of Trustees shall approve reimbursement for actual expenses for attendance at meetings, schools, and conferences.
- i. that the Village Clerk is authorized to execute all documents in relation to grant applications on behalf of the Village.
- j. that the Board of Trustees approve the Comprehensive Emergency Management Plan.

Upon roll call, the vote was as follows:

Mayor Donno:	Aye/ No
Trustee Clinton:	Aye/ No
Trustee DeSousa:	Aye/ No
Trustee O'Neill:	Aye/ No
Trustee Baydar:	Aye/ No

Motion carried.

Resolution # C-c/2022

(Exhibit C)

Nassau County



Police Department

BRUCE A. BLAKEMAN
COUNTY EXECUTIVE

1490 Franklin Avenue
Mineola, New York 11501
(516) 573-8800

PATRICK J. RYDER
COMMISSIONER

100 Community Drive
Manhasset, NY 11030

February 17, 2022

Mayor Barbara Donno
Inc. Village of Plandome Manor
55 Manhasset Avenue
Manhasset, NY 11030

Dear Mayor Donno:

Shown below is the Police Report for the month of January 2022:

AUTO ACCIDENTS

Accidents: See attached

AIDED CASES (other than auto)

Total Aided: 1

BURGLARY RESIDENCE

None

BURGLARY BUSINESS

None

ROBBERY

None

LARCENY AUTO

None

LARCENY (other than auto)

None

CRIMINAL MISCHIEF

None

SUMMONS

Movers: 3

Parkers: 1

Very truly yours,

Michael Dolan
Deputy Commanding Officer
Sixth Precinct

(Exhibit D)

Lisa Mancuso

From: Robert Keogh <rekeogh@hotmail.com>
Sent: Sunday, April 3, 2022 1:41 PM
To: Lisa Mancuso; Edward Butt
Subject: Estimates

Misc. projects:

1. Remove stones at 3 corners of Triangle and clean, put new fabric and metal edging.....\$660.00
2. Move large boulders along Stonytown that contractors have moved so they can park there.....\$325.00
3. Triangle wall- Replace concrete caps and parge wall with mortar.....\$875.00
4. See below.

Triangle sprinkler system:

As per MLWD, PW Plumbing and Professional Irrigation

Port Plumbing.....	\$3,600.00
Professional Irrigation.....	<u>\$1,265.00</u>
TOTAL.....	\$4,865.00

Two additional costs:

- Neither has the back flow valve in their estimate.
- I will do a permanent patch of asphalt for \$340.00

Thanks,
Bob Keogh

Lisa Mancuso

(Exhibit E)

From: Robert Keogh <rekeogh@hotmail.com>
Sent: Sunday, April 3, 2022 12:47 PM
To: Lisa Mancuso; MaryBeth Harris
Subject: Beautification at Elm Sea Lane

ESTIMATE:

Purchase and plant 150 Four- inch Sun Impatiens throughout the 2 islands.
Multicolors of Deep Rose, Hot Pink, Fire Red, Orchid, Tropical Rose, White,
Rose Glow and Electric Orange.

Labor and materials.....\$900.00

Thanks,
Bob Keogh
Robert Keogh Inc.