

BOARD OF TRUSTEES MEETING
VILLAGE OF PLANDOME MANOR
PUBLIC HEARING
May 17, 2022

A regular meeting of the Board of Trustees of the Incorporated Village of Plandome Manor, Nassau County, New York, was held in Village Hall, at 55 Manhasset Avenue, on Tuesday May 17, 2022, at 7:00 p.m.

Present:	Barbara Donno	Mayor
	Tony DeSousa	Trustee
	Patricia O'Neill	Trustee
	James Baydar	Trustee
Absent:	Matthew Clinton	Deputy Mayor

Also Present:	Lisa Mancuso	Village Clerk
	Edward Butt	Building Inspector
	Marie DePalo	Village Treasurer
	John Farrell, Esq.	Village Attorney

Mayor Donno called the meeting to order at 7:00 p.m. and verified the presence of a quorum.

THE PLEDGE OF ALLEGIANCE

Mayor Donno led the Pledge of Allegiance

MINUTES

Mayor Donno then called for the approval of the minutes from the BOT meeting held on April 12, 2022.

Trustee Baydar made a motion to accept the minutes, seconded by Trustee O'Neill.

Trustee DeSousa: Aye

Trustee O'Neill: Aye

Trustee Baydar: Aye

Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

REPORTS

Village Clerk

- Village Clerk, Lisa Mancuso provided the NCPD monthly report for March 2022. Mayor Donno stated the NCPD report may not be up to date with the number of car thefts and break-ins we have had during daylight hours. Mayor Donno stated people in stolen cars are being dropped off to steal other cars out of driveways
- States ARPA (American Rescue Protection Act) submission is completed and submitted
- States the Grant for the Triangle was extended for 1 year
- Light to be installed on Circle Drive will be delayed due to backordered products from Wellsbach. Trustee O'Neill asks about the light and expected delivery, company has no information

Village Treasurer:

- Treasurer, Marie DePalo, provided the report on the Abstract Report of Audited Vouchers and the Profit and Loss Statement.
- Reports Budget modifications for 2021-2022 fiscal year

Building Inspector

- Bob Keogh's estimates on Stonytown Road stones and Triangle Sprinkler system. Cow Bay less expensive for Sprinkler.
- Bob Keogh's estimate on Aspen Gate was less expensive than McGowan
- Building Inspector, Mayor Donno and Bob Keogh will go inspect stones on Stonytown Road
- Storm drains need to be cleaned out and will use APRA funds for storm drains
- DRB and BZA were very busy in April
- Trustee O'Neill inquires if Cow Bay has done curb assessments from snowplow damage. Clerk will follow up with Cow Bay.

Mayor

- Extenet Update 4 poles still to go and the PSEG will hook up the power
- Mayor stated the osprey nest pole from PSEG is not being used and has never been. Village clerk to call and have them take down
- Block Party Policy from Flower Hill will not be adopted by Plandome Manor
- Boardwalk, discusses follow up from Village Clerk with Ken Arnold and Rich Nicoletto

Village Attorney

- Village Attorney John Farrell stated he is leaving his discussion for executive session

PUBLIC COMMENT (Limit to 20 min)

- Mr. Dunn, 71 Circle Drive, states the neighbor at 100 Circle is putting garbage out on non-garbage days and states the property is overgrown. Mayor Donno states we will be updating the Garbage Collection information on the Village Website for all residents. Mayor Donno also states that the Code Enforcement Officer will drive around more frequently.
- Mrs. Pace, 31 Circle Drive, asks about the drainage issue from the LIRR. Inspector Butt states the markings in the roads are the beginning process of repairing
- Mrs. Pace asks about updated information regarding the Richardson House. Mr. Butt states the developer will be knocking it down
- Mrs. Dunn, 71 Circle, wants to know the specs on the light that will be installed in front of her house and wants assurance that the light will not shine into her home
- Mrs. Meriggi, 81 Circle Drive, also wants the light installed as well
- Mrs. Brosokas, 24 Circle Drive, asks about papers stating Village Hall should be in the Village boundaries. Mayor Donno states NY States looks unfavorably on Villages operating outside the Village. Mayor Donno also states the papers may have been damaged in the flood at the Science Museum
- Mr. Kattan, 21 Circle Drive, asks for clarification about how the state feels about operating outside the Village boundaries
- Mrs. Brosokas, 24 Circle Drive, asks about plans for Circle Drive lot and moving Village Hall
- Mr. Kattan, 21 Circle Drive, asks if we are putting the Village at risk by not signing a lease
- Mrs. Brosokas, 24 Circle Drive, asks if there was any follow up on the anonymous email sent to Trustee O'Neill
- Mr. Kattan, 21 Circle Drive, asks about the lot being fixed because it is used frequently by many people, including disabled people, and states the skid marks from the tires of testing trucks are still there and is concerned about safety. Mayor Donno states we will go out and look
- Mr. Kattan, 21 Circle Drive, asks what our Code Enforcement policy is about property summons', and he notices people dropping off passengers for the LIRR by the Village Lot. Mayor Donno explains many reports come from residents who call the office. We then notify our Code Enforcement Officer, and he will go issue citations but that he works for the Village part-time only. Mr. Farrell, Village Attorney, states most municipalities, even larger municipalities respond to active complaints because it is hard to cover all Village grounds at one time. Trustee O'Neill also states a resident can file an affidavit with the Village Clerk and report violations if code enforcement is not available. Mr. Kattan states our policy is causing discrimination. Mr. Farrell states it is unequivocally incorrect and that Village laws are based on complaints
- Mr. Kattan, 21 Circle Drive, still feels the Village retaliates against Circle Drive residents
- Mrs. Meriggi, 81 Circle Drive, states she wants the Village to put on record how she was not involved in the email sent to Trustee O'Neill
- Trustee O'Neill states the FBI is looking into the email
- Mayor Donno ended public comment section due to exceeding the 20-minute allotment

MOTIONS:

Trustee DeSousa made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated May 17, 2022, and the Profit & Loss Statement ending April 30, 2022. The motion was seconded by Trustee Baydar.

Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve the proposal submitted by Borg & Borg Insurance for the 2022-2023 insurance renewal in the amount of \$19,525.00.

Mayor Donno and Treasurer DePalo explained that the cost for the policy has increased by \$2,400.00 due to Extenet lawsuit and we continue to pay higher premiums from a previous resident who sued the Village. Other insurance companies did not want to insure us due to these lawsuits. The motion was seconded by Trustee Baydar.

Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the proposal submitted by PERMA Insurance for the 2022-2023 Worker's Compensation renewal in the amount of \$5,076.00." The motion was seconded by Trustee O'Neill.

Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made motion that the Board of Trustees approve the Mayoral appointments of Mario Harris to the Board of Zoning Appeals, seat #3, for a 5-year term expiring May 2027. The motion was seconded by Trustee Baydar.

Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye
Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made motion that the Board of Trustees approve the Mayoral appointment of Traci Clinton to the Design Review Board, seat #4, for a 3-year term expiring in May 2025. The motion was seconded by Trustee O'Neill.

Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye
Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve the 2021-2022 beautification funds request from the residents of Plandome Mills in the amount of \$460.00 for stump grinding and tree debris removal. The motion was seconded by Trustee Baydar.

Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye
Approved. VOTE: 4/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve the 2022-2023 beautification funds request from the residents of Gulls Cove, Circle Drive, Plandome Mills, Plandome Park and Elm Sea for the sole purpose of improving or maintaining each area for beautification and not to exceed the amount of \$2,000.00 for each area.

This is different than previous years. The motion was seconded by Trustee O'Neill.

Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye
Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the estimate submitted by Bob Keogh in the amount of \$660.00 for removing stones at 3 corners of Triangle, cleaning and installing new fabric and metal edging. The motion was seconded by Trustee O'Neill.

Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye
Approved. VOTE: 4/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve the estimate submitted by Bob Keogh for the repair of the gutters and road on Aspen gate in the amount of \$9,230.00. (This was the less expensive of the 2 estimates provided; McGowan cost was \$11,895.00). The motion was seconded by Trustee Baydar.

Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye
Approved. VOTE: 4/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve the estimate submitted by Cow Bay for the installation of a sprinkler system at the Triangle in the amount of \$2,025.00. (This was the less expensive of the 2 estimates provided; Bob Keogh cost was \$5205.00).

Trustee DeSousa inquired about how they will install the sprinkler system, whether a road open or if they have a box. Inspector Butt says there is a box and will directly drill into water supply from there.

The motion was seconded by Trustee Baydar.

Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye
Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the estimate submitted by Dejana Industries for street sweeping, initial sweep cost is \$3,490.00, and each additional sweep thereafter is \$1,420.00. (McGowan & Sons estimate was \$4,200.00 per sweep).

Mayor Donno asked Village Clerk to set up schedule to begin sweeping.

The motion was seconded by Trustee O'Neill.

Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye
Approved. VOTE: 4/0 - Motion passes

The following motions will be carried over until the next Board of Trustees meeting, June 21, 2022, as per Mayor and Inspector Butt due to conditionality of moving the stones and designation of funding sources for the proposed projects.

- a. **Recommended motion:** “that the Board of Trustees approve the estimate submitted by Bob Keogh in the amount of \$325.00 to move large boulders along Stonytown Road to improve parking.”
- b. **Recommended motion:** “that the Board of Trustees approve the estimate submitted by Bob Keogh in the amount of \$875.00 to replace the concrete caps and parge wall with mortar at the Triangle.”

NEW BUSINESS

Mayor Donno explains receiving a letter from a resident about putting a crosswalk at Luquer and Elm Sea. Mayor Donno referred to a previous study performed by Sidney Bowne in 2014 which stated a crosswalk may also be a hazard as well. Mayor asked if she should perform the study again. Mayor states Town of North Hempstead is putting in a crosswalk by the Yacht Club but will be experimental with added lights. Mayor Donno states she will follow up with ToNH. Trustee O’Neill states no one stops at crosswalks and may be more dangerous. Trustee O’Neill also asked if we could look at crosswalks in other villages. (see attached study by Sidney Bowne)

Mayor Donno stated she was appointed to the NYCOM Women in Government Advisory Committee, see attached letter.

Trustee DeSousa made a motion to convene into executive session. The motion was seconded by Trustee O’Neill.

Trustee DeSousa: Aye Trustee O’Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee DeSousa made a motion to enter back into public session at 9:22pm. The motion was seconded by Trustee O’Neill.

MOTIONS

Trustee DeSousa made a motion to retain an appraiser and do a judgment and lien search on 1999 North Plandome Road not to exceed \$3,000.00. The motion was seconded by Trustee O’Neill.

Trustee DeSousa: Aye Trustee O’Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion for an appraiser for the purpose of appraising Village owned property not to exceed \$2,500.00. The motion was seconded by Trustee O’Neill.

Trustee DeSousa: Aye Trustee O’Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Meeting was adjourned at 9:30pm.

Signed by Lisa Mancuso 5/25/2022

Lisa Mancuso
Village Clerk