

**BOARD OF TRUSTEES MEETING**  
**VILLAGE OF PLANDOME MANOR**  
September 20, 2022

A regular meeting of the Board of Trustees of the Incorporated Village of Plandome Manor, Nassau County, New York, was held in Village Hall, at 55 Manhasset Avenue, on Tuesday September 20, 2022, at 7:00 p.m.

Present:	Barbara Donno	Mayor
	Matthew Clinton	Deputy Mayor
	Patricia O'Neill	Trustee
	James Baydar	Trustee
	Tony DeSousa	Trustee
Also Present:	Lisa Mancuso	Village Clerk
	Edward Butt	Building Inspector
	John Farrell, Esq.	Village Attorney
	Marie DePalo	Village Treasurer

Mayor Donno called the meeting to order at 7:02 p.m. and verified the presence of a quorum.

**THE PLEDGE OF ALLEGIANCE**

Mayor Donno led the Pledge of Allegiance.

**MINUTES**

Mayor Donno then called for the approval of the corrected minutes from the BOT meeting held on July 19, 2022, as Trustee DeSousa was absent from the meeting on July 19, 2022.

Trustee Clinton made a motion to accept the minutes, seconded by Trustee Baydar.

Trustee Clinton: Aye      Trustee DeSousa: Aye      Trustee O'Neill: Aye

Trustee Baydar: Aye      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

**PUBLIC COMMENT (Limit to 20 min, 3 min each)**

- Jane Reyes, 285 Stonytown Road, would like to enhance the 9-11 memorial and would like to help organize efforts to move the location to the lot at the train station after reading the article in the Manhasset Press. She stated it is a great location and much more visible than where it currently is and would like to share her ideas with the Village.

**REPORTS**

**Village Clerk**

- Village Clerk, Lisa Mancuso provided the NCPD monthly report for July and August of 2022.
- Light was installed on Plandome Road other 2 remain on backorder from Wellsbach.
- FEMA- Hurricane Ida Final Payment Received (\$11,060.00).
- CHIPS/Pave NY Submissions Completed by 8/9/2022-Final payment received 9/19/22 (\$71,444.00).
- Catch Basin Filters cannot be ordered from Flower Hill this year as they are not ordering until April 2023.
- Village Clerk thanked the BOT for being able to attend NYCOM conference.

**Village Treasurer:**

- Treasurer, Marie DePalo, provided the report on the Abstract Report of Audited Vouchers and the Profit and Loss Statement.
- Marie DePalo stated TD Bank has best interest rate for municipalities.
- Treasurer DePalo stated the audit was added this month which increased expenditures.
- Trustee Clinton asked about the Village looking into treasury yields, and to have FNB meet with the Village to discuss options for investing and saving money. Trustee Clinton also explains the changes to the interest rates.

**Building Inspector**

- Inspector Ed Butt discussed assessment of catch basins with Bob Keogh, report completed on conditions. May need to consult with Village Engineer to assess conditions of a few catch basins. Inspector Butt states there will be a 3-year maintenance schedule for cleaning out basins on a rotational basis.
- Trustee Clinton asks about the Culvert drainage system and if it will be fixed. Mayor Donno and Inspector Butt will meet with ToNH to discuss the matter.
- Plandome Country Club has 2 huge LED lights on back patio which is lighting up the neighborhood. Mayor stated she is concerned about the lights that will shine into homes after leaves fall.
- Sidewalk (IMA with ToNH) will be putting in a crosswalk/warning lights; will extend sidewalk to end of Luquer Road. Traffic study was done in the VPM years ago by Sidney Bowne and was determined it would be more of a danger to put in the crosswalk due to an ample line of sight. Mayor Donno asks the Board to go see where the sidewalk will be extended from Luquer to the end of our Village. (Possible start in October from ToNH).

- Trees around Village lights/intersections need to be pruned. We will get estimates from 2 tree companies.
- Sign Pole replacement Plandome Road falling (12ft.) Bob Keogh will replace the pole.
- Bike Path needs repairing in some spots. Bob Keogh will mark areas with Building Inspector Ed Butt. Triangle piece of property belongs to Nassau County, but we maintain. Attorney John Farrell has reached out to the county legal council but has not heard back. John Farrell will reach out again. Bob Keogh and Ed Butt will go take pictures.
- Step to Beach; drop off is a hazard. Three cones put there were stolen. The Village needs to meet with Ken Arnold.

**Mayor**

- Mayor gave update on press conference she attended earlier today with NCVOA officials to discuss Bail Reform and how it is hurting all towns in Nassau County. There has been a very big increase in crime in all villages. Businesses are no longer calling the police because there are no penalties for criminals. Increased cases of mailbox theft and home break-ins while people are home. Mayor Donno also stated Commissioner Ryder continues to emphasize the importance of locking cars and being aware of your surroundings.
- Mr. Weinstock, 32 Colonial Drive, asked if the Village gets a full report from police department. The Village does not.
- Mayor Donno spoke about Ted Goldsmith's memorial service Saturday afternoon from 2-5pm. They will need parking to be available on neighboring streets. Village clerk and the Building Inspector to notify the police department.
- Mayor Donno addressed the noise complaint on Aspen Gate the Village received.
- Mayor Donno spoke about the cases of Polio that were found in some of the water around in surrounding areas and stated Gov. Hochul's office spoke about it with some of the mayors. Mayor Donno also stated none was found in our immediate area.
- Heather Kattan, in response to Eric Kattan's email, asked about the possible danger of a tree limb falling from the property address at 149 Circle Drive. The Building Inspector and previous Code Enforcement Officer, Robert Rockelein both stated the limb was not in immediate danger and the owner was notified.

**Village Attorney**

- Village Attorney John Farrell stated he will be creating a draft for new local law regarding changes to Open Meetings Law Section 103 and the use of videoconferencing to be presented at the next BOT meeting.

**MOTIONS:**

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated September 20, 2022, and the Profit & Loss Statement ending August 31, 2022. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye      Trustee DeSousa: Aye      Trustee O'Neill: Aye  
Trustee Baydar: Aye      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O'Neill made a motion that the Board of Trustees grant permission to the Manhasset Women's Coalition Against Breast Cancer to hold their annual walk/run through the Village on Sunday, October 2, 2022, from 9:30am to 10:30am, the motion was seconded by Trustee Clinton.

Trustee Clinton: Aye      Trustee DeSousa: Aye      Trustee O'Neill: Aye  
Trustee Baydar: Aye      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Baydar made a motion that the Board of Trustees approve the 4 day/week employment of Katie Hannon as assistant to the Building Superintendent for 1 year. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye      Trustee DeSousa: Aye      Trustee O'Neill: Aye  
Trustee Baydar: Aye      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O'Neill made a motion that the Board of Trustees approve the purchase of 7 catch basin filters in the amount of \$1295.00. (\$185.00 each). The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye      Trustee DeSousa: Aye      Trustee O'Neill: Aye  
Trustee Baydar: Aye      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O'Neill made a motion to convene into executive session. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye      Trustee DeSousa: Aye      Trustee O'Neill: Aye  
Trustee Baydar: Aye      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Meeting was adjourned at 8:15pm.

*Signed by Lisa Mancuso 9/28/2022*  
Lisa Mancuso, Village Clerk