

BOARD OF TRUSTEES MEETING
VILLAGE OF PLANDOME MANOR
October 18, 2022

A regular meeting of the Board of Trustees of the Incorporated Village of Plandome Manor, Nassau County, New York, was held in Village Hall, at 55 Manhasset Avenue, on Tuesday October 18, 2022, at 7:00 p.m.

Present:	Barbara Donno	Mayor
	Matthew Clinton	Deputy Mayor
	Patricia O'Neill	Trustee
	James Baydar	Trustee
Absent:	Tony DeSousa	Trustee
Also Present:	Lisa Mancuso	Village Clerk
	Edward Butt	Building Inspector
	John Farrell, Esq.	Village Attorney
	Marie DePalo	Village Treasurer

Mayor Donno called the meeting to order at 7:02 p.m. and verified the presence of a quorum.

THE PLEDGE OF ALLEGIANCE

Mayor Donno led the Pledge of Allegiance.

MINUTES

Mayor Donno then called for the approval of the minutes from the BOT meeting held on September 20, 2022, as Trustee DeSousa was absent from the meeting on October 18, 2022.

Trustee Clinton made a motion to accept the minutes. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

PUBLIC COMMENT (Limit to 20 min, 3 min each)

- Heather Kattan, 21 Circle Drive, in response to Eric Kattan's email, asked about the status of removing a tree limb from the property address at 149 Circle Drive. The Building Inspector inspected the tree again on Tuesday October 18, 2022, and did not see any danger. Mayor Donno stated the owner was notified and will remove the limb when he trims the rest of the trees at that property.

REPORTS

Village Clerk

- Village Clerk, Lisa Mancuso provided the NCPD monthly report for July and August of 2022. Trustee O'Neill asked if there is any way we can get a more detailed report. Mayor Donno stated she will speak with Commissioner Ryder.
- Village Clerk reported that many trees have fallen in the Village with all heavy rain and wind. One tree fell across Rock Hollow Road, belonging to Nassau County, and one across the Jogging Path on Stonytown Road, belonging to one resident. Discussion raised as to who is responsible for these.
- Village Clerk also reminds Board members to complete their annual compliance on sexual harassment and workplace violence.

Village Treasurer:

- Treasurer, Marie DePalo, provided the report on the Abstract Report of Audited Vouchers and the Profit and Loss Statement.
- Marie DePalo presented TD Bank certificate of deposits and explained the resolution for the BOT to authorize the Deputy Mayor and Treasurer to open and maintain deposit accounts on behalf of the Village's investment policy.
- Treasurer DePalo stated the Village purchased to CD's for the Village's investments
- Trustee Clinton explained a future increase in interest rates.

Building Inspector

- Inspector Ed Butt's report given by Lisa Mancuso. Inspector states he, Bob Keogh and Jim Antonelli, the Village Engineer, will compile a report on assessment and repairs needed for catch basins. The report should be done in approximately 2 weeks due to the size of the job.

Mayor

- Mayor Donno discussed the IMA with Nassau County and the Science Museum and her meeting with Inspector Butt at the Science Museum on Monday October 17th. Mayor Donno stated the museum is getting very busy.
- Mayor Donno presented the Board with the history of the Leeds Pond Preserve.
- Leeds Pond belongs to Town of North Hempstead
- Trustee Clinton states there used to be a Village Fair at the Science Museum many years ago and Kate Dunn stated that the Village used to pay for it.

Village Attorney

- Village Attorney John Farrell presented the draft for new local law regarding changes to Open Meetings Law Section 103 and the use of videoconferencing. The Village will hold a public hearing for the approval of the Local Laws regarding videoconferencing at the next BOT meeting November 15, 2022.
- The Village Attorney stated the Village will need to adopt a Local Law to adopt changes.

- Attorney Farrell stated the meeting must be a public hearing and noticed in the papers.

MOTIONS:

Trustee O'Neill made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated October 18, 2022, and the Profit & Loss Statement ending September 30, 2022. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees authorize the Deputy Mayor and Treasurer to open and maintain deposit accounts on behalf of the Village subject to the terms and conditions of the Village's investment policy. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the estimate submitted by We-Care Trees or trim the trees obstructing Village lights in the amount of \$3500.00. The motion was seconded by Trustee O'Neill

Trustee Clinton: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve the contract with Lawman Enterprises for Village code enforcement. The motion was seconded by Trustee Baydar:

Trustee Clinton: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

- Mr. Weinstock, 32 Colonial Drive, asked if the Village always used outside contractors for code enforcement. Mayor Donno stated yes, the Village always has in the past.

Trustee O'Neill made a motion to approve the appointment of Katie Hannon as Court Clerk beginning in December. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the scheduling of a Public Hearing on the Local Laws for videoconferencing for the November 15, 2022, Board of Trustees Meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion to convene into executive session. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Meeting was adjourned at 7:52pm.

Executive Session

Trustee O'Neill made a motion to exit executive session at 8:14pm and convene into public session. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion to accept the services of Breslin Appraisal Co., Inc., for the real property appraisal located in the Village of Plandome Manor, Section 5, Block 152, Lot 114. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion to adjourn the meeting at 8:17pm. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Signed by Lisa Mancuso 10/19/2022

Lisa Mancuso, Village Clerk