

BOARD OF TRUSTEES MEETING
VILLAGE OF PLANDOME MANOR
November 15, 2022

A regular meeting of the Board of Trustees of the Incorporated Village of Plandome Manor, Nassau County, New York, was held in Village Hall, at 55 Manhasset Avenue, on Tuesday November 15, 2022, at 7:00 p.m.

Present:	Barbara Donno	Mayor
	Matthew Clinton	Deputy Mayor
	Patricia O'Neill	Trustee
	Tony DeSousa	Trustee
Absent:	James Baydar	Trustee
Also Present:	Lisa Mancuso	Village Clerk
	Edward Butt	Building Inspector
	John Farrell, Esq.	Village Attorney
	Marie DePalo	Village Treasurer

Mayor Donno called the meeting to order at 7:00 p.m. and verified the presence of a quorum.

THE PLEDGE OF ALLEGIANCE

Mayor Donno led the Pledge of Allegiance.

MINUTES

Mayor Donno then called for the approval of the minutes from the BOT meeting held on October 18, 2022. As Trustee DeSousa was absent from the meeting on October 18, 2022, he abstained from the vote.

Trustee Clinton made a motion to accept the minutes. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee O'Neill: Aye

Trustee DeSousa: Abstained Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Public Hearing on the Local Law 4 adding Ch. 48 of the Attendance of Meetings via Videoconferencing

Trustee Clinton made a motion to open the Public Hearing on adding Ch. 48 of Local Law 4 of the Attendance of Meetings via Videoconferencing consistent with Section 103-a of the Public Officer's Law.

The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee O'Neill: Aye

Trustee DeSousa: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee DeSousa made a motion to close the Public Hearing on adding Ch. 48 of Local Law 4 regarding Attendance of Meetings via Videoconferencing consistent with Section 103-a of the Public Officer's Law. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee O'Neill: Aye

Trustee DeSousa: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve adding Ch. 48 for the adoption of Local Law 4 regarding Attendance via Videoconferencing consistent with Section 103-a of the Public Officer's Law. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee O'Neill: Aye

Trustee DeSousa: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

PUBLIC COMMENT (Limit to 20 min, 3 min each)

- Rob Weinstock, 32 Colonial Drive, Plandome Manor, asked the BOT about the Recycling Program the Village has with Meadow Carting. Mr. Weinstock stated that he spoke with Meadow Carting and was informed that they are not performing single-stream recycling. Mr. Weinstock asked the BOT for clarification from the Carting Company. Mayor Donno stated she or the Village Clerk will call the company and follow up with is concerns.

REPORTS

Village Clerk

- Village Clerk, Lisa Mancuso provided the NCPD monthly report for September of 2022. Mayor Donno stated she has heard other Villages are getting more detailed reports will speak with Commissioner Ryder about it
- Village Clerk reported that trees were trimmed all through the village.
- Village Clerk reported on website changes and updates.
- Village Clerk also reminds Board members to complete their annual compliance on sexual harassment and workplace violence.
- Village Clerk presented the Board with calendar dates for 2023.

Village Treasurer:

- Treasurer, Marie DePalo, provided the report on the Abstract Report of Audited Vouchers and the Profit and Loss Statement.
- Trustee Clinton explained another future increase in interest rates.

Building Inspector

- Inspector Ed Butt stated he, Bob Keogh and Jim Antonelli, the Village Engineer, will perform a full assessment for repairs needed for catch basins and explained the estimate provided by Jim Antonelli for the project. The project should be paid for from ARPA funding the Village received.
- Inspector Butt stated the Building Dept. has been very busy.

Mayor

- Mayor Donno to meet with Commissioner Ryder in 2 weeks
- Mayor Donno attended NYCOM meeting and discussed all mayors going to NYS to address the Accessory Dwelling Unit Bill Gov. Hochul removed from budget but is now a standalone bill.
- Mayor Donno stated Jack Mancusi, our new Code Enforcement Officer has begun.
- Mayor Donno asked the question as to whether the BOT would consider licensing landscapers in the Village. Mayor Donno explained it would make contractors accountable and more apt to follow Village Code. Trustee Clinton asked if the Village requires insurance certificates from landscapers like other contractors, the Village does not require insurance from landscapers.
- Trustee O'Neill asks when gas blowers are allowed, none permitted from June 15 to Sept. 15.
- Mayor Donno stated the Board will revisit the landscaping at our January meeting. There is no December meeting.

Village Attorney

- Nothing stated at this time

MOTIONS:

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated November 15, 2022, and the Profit & Loss Statement ending October 31, 2022. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee O'Neill: Aye
Trustee DeSousa: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve the estimate submitted by Jim Antonelli for stormwater systems and analysis at the rate of \$180.00/hr. but not to exceed \$16,000.00. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee O'Neill: Aye
Trustee DeSousa: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve the estimate submitted by N2 Designs regarding a space analysis for the Village of Plandome Manor in the amount of \$1000.00 plus any additional time needed for attendance at meetings or appearances at a rate of \$250.00/hr. but not to exceed \$1500.00. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee O'Neill: Aye
Trustee DeSousa: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the scheduling of a Public Hearing for the January 17, 2023 Board of Trustees Meeting, regarding the Port Washington Fire District contract. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee O'Neill: Aye
Trustee DeSousa: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion to convene into executive session. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee O'Neill: Aye
Trustee DeSousa: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Signed by Lisa Mancuso 11/18/2022

Lisa Mancuso, Village Clerk