

Board of Trustees
Village of Plandome Manor
February 21, 2023 - 7:00 PM - Public Hearing
AGENDA

A. Call to Order

- Verification of Quorum & Pledge of Allegiance

B. Approval of Minutes

- Recommended Motion: “that the minutes from the January 17, 2023, Board of Trustees meeting be Approved.”

C. Public Comment

This is the portion of the meeting where residents of Plandome Manor are given 20 minutes total to address the Board of Trustees on any items of interest. Each individual will be limited to 3 minutes.

D. Reports

MBPC – Tom Lang

- Update/Presentation on Manhasset Bay Protection Committee

Village Clerk/Court Clerk

Clerk

- NCPD December 2022 & January 2023 report.
- The Manhasset Bay Protection Committee has voted to set the 2023 dues at the same rate as 2022. Due to the Village’s 2021 IMA, we do not need to approve the dues.
- The public hearing for the approval of Port Washington Fire Department contract has been postponed until March.
- The osprey nest at the beach is cracked in the cement base. We received an estimate from Bob Keogh to fill the cracks in the concrete base with flexible crack sealer and install three (3) large stainless steel metal clamps/straps in the amount of \$470.00.
- The new chevron signs for North Plandome Road have been installed.
- A request has been submitted to Nassau County to repair the broken walkway at the beach. There is no estimated date when the repair work will be completed.
- A request has been submitted to Nassau County to empty the garbage’s at the beach. There is no estimated date when they will be emptied.
- A request has been submitted to Nassau County for the county to replace the metal guardrail on North Plandome Road with a wooden guardrail to match that of the Town of North Hempstead guardrail. The Village as also asked if there is an opportunity to apply for a grant to have the guardrail to be replaced to wood so that it will appear uniform with the North Hempstead guardrail.
- The Village received a request by Mrs. Stam to have a Village tree, located at 6 Janssen Drive & 57 Colonial Drive, to be inspected for removal. Our Village arborist inspected the tree and deemed it to be in good health. The tree does need to be trimmed; Marvin will be doing the work.
- Per our request, we have been granted a one-year extension on the SAM Grant, expiring February 9th, 2023. SAM-6061 is a grant for the drainage improvements on North Plandome Road.
- The Village is currently inquiring about repurposing grant funds for the Triangle on Plandome/Stonytown Road to fund paving of Papermill and Gristmill .
- The Village a request for filming at the Plandome Park Beach. I have notified the association, and they are in direct contact with the film location scout. We have not received further confirmation if this will be happening, and no filming permit has been filed.
- A claim has been filed with PSEG for a downed limb that destroyed a section of the fence to the Mills. It is unclear if it was PSEG’s work on powerlines that caused the damage, but PSEG will be investigating and should respond within 40 days with their conclusion.
- The streetlight (1) replacement located near 71 Circle Drive is still on backorder. There is no estimated date of when it will be in.
- Two (2) service requests for fixing the guardrail were filed with the Town of North Hempstead. One by the Science Museum that was hit by a car and the second by Water Lane. It is awaiting review from the Town’s attorney.
- The Village will be creating email addresses for all the Trustees.

- The Village will be renewing its access to its online GIS Map with ESRI, the yearly cost will be \$489.00 per year. The Village will also be renewing the GIS Consulting Services with H2M for the maintenance and updates to the Village map, the cost should be around \$8,000 and should not exceed \$10,000.
- We have received the Street Sweeping Proposal from Dejana Industries for the year 2023, the initial sweep has increase \$279.00 and for each additional sweep the cost has increased \$113.00 from 2022.
- I will be sending out absentee ballot applications to the residents via mail and email for the Village election on March 21st, 2023.

Court Clerk

- Randi Malman’s resignation.
- The JCAP grant for 2021-22 has been closed out. The court was awarded \$984.90 and spent \$649.95. Due to other items not being ordered in the timeframe required by the grant, \$334.95 was returned to the Commissioner of Taxation and Finance.

Treasurer’s Report

- Investment Opportunity with NYCLASS
- Presentation of the proposed budget for fiscal year 2023-2024 – Deputy Mayor Clinton

Building Inspector

- Septic Systems
- Working on Federal Holidays

Mayor

- New York Housing Compact

Trustee O’Neill

- Presentation on Port Washington EMS Contract

Village Attorney

E. Motions

- Recommended Motion:** “that the Board of Trustees approve the Abstract of Audited Vouchers dated February 21, 2023, and the Profit & Loss Statement ending January 31, 2023.”
- Recommended Motion:** “that the Board of Trustees approve the resolution authorizing the Village Treasurer to open and maintain an account with NYCLASS for the investment funds subject to the terms and conditions of the Village’s Investment Policy.”
- Recommended Motion:** “that the Board of Trustees approve the tree trimming of the Village tree, located at 6 Janssen Drive/57 Colonial Drive, in the amount of \$825.00.”
- Recommended Motion:** “that the Board of Trustees approve the ‘Renewal Quotation,’ prepared and submitted by Esri, for the year 2023, for online GIS mapping, in the amount of \$489.00.”
- Recommended Motion:** “that the Board of Trustees approve the ‘GIS Consulting Services, H2M Proposal No.: LP230230,’ prepared and submitted by H2M Architects & Engineers, for the year 2023, for GIS consulting services, not to exceed \$10,000.00.”
- Recommended Motion:** “that the Board of Trustees approve the ‘Street Sweeping Proposal,’ prepared and submitted by Dejana Industries LLC, for the year 2023, for street sweeping, in the amount of \$3,769.00.”
- Recommended Motion:** “that the Board of Trustees approve the resolution that the Clerk will send by regular mail to all residents, an application of an absentee ballot for the Village election that is to take place on Tuesday, March 21, 2023, and the Village will use Minuteman Press for the mass mailing, not to exceed \$600.00.”
- Recommended Motion:** “that the Board of Trustees accept the resignation of Randi Malman as the Court Clerk with her last date of employment on January 19, 2023.”

F. New / Future Business

- Village Election - Tuesday, March 21, 2023
- Board meeting – Tuesday, March 21, 2023
- Board Meeting – Tuesday, April 18, 2023

G. Correspondence

- The Village received a letter from Mrs. Maliagros, a member of the Plandome Park Association. She is requesting an increase in the Plandome Park Association’s beautification budget.

- The Village received a letter from Tim O’Sullivan, Cow Neck Landing, LLC. He is seeking permission for the Manhasset-Lakeville and Village of Plandome Fire Departments to use his home at 73 Lake Road to do training, prior to the home being demolished.

H. Executive Session