



INCORPORATED VILLAGE OF PLANDOME MANOR

BUDGET

FOR THE YEAR JUNE 1, 2023 TO MAY 31, 2024

ADOPTED BUDGET DOCUMENTS

APRIL 18, 2023

**Plandome Manor Budget
2023-2024
Summary**

Incorporated Village of Plandome Manor
June 1, 2023 to May 31, 2024

	<u>Projected 2023-2024</u>	<u>For Reference Adopted Budget Figures 2022-2023</u>
Appropriations (From Page 3)	\$ 1,650,197.00	\$ 1,252,236.00
Less:		
Estimated Revenues other than Real Property Taxes (Page 1)	586,197.00	252,236.00
Appropriated Surplus (Page 4)	320,000.00	280,000.00
Other Adjustmmt	0.00	0.00
Total Revenues	<u>906,197.00</u>	<u>532,236.00</u>
Balance to be raised by Real Property Tax Levy	<u>744,000.00</u>	<u>720,000.00</u>
Total Assessed Value of Taxable Property	<u>688,571.00</u>	<u>695,290.00</u>
Average Tax Rate per Hundred Dollars	<u>108.05</u>	<u>103.55</u>
Total to be raised by Fire District Tax	28,808.00	28,002.00
Total to be raised by Plandome Manor Village Tax	715,192.00	691,998.00
Total	<u>744,000.00</u>	<u>720,000.00</u>

Est Levy Incr.	Households	Est Increase per HH
24,000.00	286	83.916084

Note: Average incremental increase per household

Plandome Manor Budget
2023-2024

Revenues: General Fund Description	2020-2021		2021-2022		2021-2022		2022-2023		2022-2023		2023-2024	
	Actual Y/E	Adopted	YTD 1/31/22	Actual Y/E	Adopted	YTD 1/31/23	Adopted	YTD 1/31/23	Projected Y/E	Proposed		
Income												
A1090 · Int. & Late Penalties-Prop Tax	7,446.16	3,500.00	4,871.55	5,853.00		1,049.00	5,000.00		1,049.00		1,500.00	
A1120 · Sales Tax Revenue	2,423.00	0.00	2,423.00	2,423.00		2,092.00	2,423.00		2,092.00		2,092.00	
A1130 · Utilities Gross Taxes	11,212.83	10,000.00	6,127.29	10,743.00		3,638.00	10,000.00		10,000.00		10,000.00	
A1170 · Franchise Tax on Cablevision	13,055.27	8,500.00	6,406.99	11,172.00		7,909.00	10,000.00		10,000.00		10,000.00	
A1560 · Bldg. Safety Inspec. Fee/Permit	177,363.02	125,000.00	110,775.05	179,725.00		103,356.00	135,000.00		140,000.00		140,000.00	
A2401 · Interest & Earnings on bank bal	4,464.43	5,000.00	2,923.06	4,385.00		7,670.00	8,000.00		20,000.00		40,000.00	
A2401.L Use of Money&Prop LOSAP	7,407.52	0.00	0.00	-1,924.00		0.00	0.00		0.00		0.00	
A2440 · Rental of Real Property	0.00	0.00	0.00	0.00		2,160.00	0.00		2,160.00		2,160.00	
A2560 · Street Opening Permits	750.00	2,000.00	750.00	2,500.00		1,500.00	750.00		2,500.00		2,500.00	
A2590 · Parking Permits	1,650.00	3,000.00	2,550.00	3,750.00		3,350.00	3,000.00		3,800.00		3,800.00	
A2610 · Fines from Village Court	2,179.00	5,000.00		4,617.00		8,697.00	4,000.00		10,000.00		10,000.00	
A2655 · Other Misc. Income	1,841.62	1,000.00	1,848.00	1,848.00		25.00	1,000.00		25.00		100.00	
2655.1 · Plandome Park Reimbursement	540,641.45	45,374.00	0.00	0.00		0.00	0.00		0.00		0.00	
A2701 · Refunds of Prior Yr. expends	1,126.10	0.00	7,057.76	8,081.00		0.00	0.00		0.00		0.00	
A2750 · AIM Funding	3,829.00	3,063.00	0.00	3,829.00		3,829.00	3,063.00		3,829.00		3,829.00	
A3005 · State Aid Mortgage Tax	41,037.97	30,000.00	30,253.24	46,686.00		25,783.00	35,000.00		32,000.00		30,000.00	
A3501 · State Aid Highway (CHIPS)	67,402.00	55,000.00	8,185.00	8,185.00		79,164.00	35,000.00		79,164.00		75,000.00	
A3599 · State Revenue (Grants) (Other)	1,000.00	0.00	0.00	985.00		0.00	0.00		0.00		0.00	
3599.1 · State Grant Triangle Imp	0.00	112,704.00	0.00	0.00		0.00	0.00		0.00		112,704.00	
3599.2 · State Grant N Plandome Rd	0.00	34,882.00	0.00	0.00		34,882.00	0.00		34,882.00		0.00	
3599.3 · State Grant Storm Drains	0.00	35,000.00	0.00	0.00		0.00	0.00		35,000.00		0.00	
3599.4 · State Grant Jogging Path/Sidewalk	61,254.85	0.00	8,033.03	0.00		0.00	0.00		0.00		0.00	
A4089 · Federal Aid-Other	0.00	0.00	0.00	0.00		0.00	0.00		0.00		0.00	
A4960 · Federal Emergency Disaster Aid	8,681.25	0.00	10,128.13	1,447.00		12,507.00	0.00		12,507.00		0.00	
Transfer from Capital Fund	0.00	35,000.00	35,000.00	35,000.00		0.00	0.00		0.00		50,000.00	
Total Income	954,765.47	514,923.00	237,332.10	329,305.00		297,611.00	252,236.00		399,008.00		586,197.00	

Plandome Manor Budget
2023-2024

Appropriations: General Fund		2020-2021	2021-2022	2021-2022	2021-2022	2022-2023	2022-2023	2022-2023	2022-2023	2023-2024
Expense Description		Actual Y/E	Adopted	YTD 1/31/22	Actual Y/E	Adopted	YTD 1/31/23	Projected Y/E	Proposed	
A1010	Board of Trustees	6,125.71	6,000.00	2,691.23	6,560.00	6,000.00	1,501.00	6,000.00	6,000.00	6,000.00
1110.1	Village Court Salaries	5,961.55	6,000.00	4,153.86	6,000.00	6,000.00	3,923.00	6,000.00	6,000.00	6,000.00
1110.4	Village Justice	0.00	0.00	875.00	1,750.00	4,000.00	1,875.00	4,000.00	4,000.00	4,000.00
1110.41	Village Court Contractual	707.00	4,000.00	649.00	1,094.00	4,000.00	1,642.00	4,000.00	4,000.00	4,000.00
1110.42	Prosecutor	4,995.00	6,000.00	2,880.00	6,705.00	6,000.00	6,964.00	10,000.00	10,000.00	10,000.00
1110.43	Associate Justice	687.50	2,000.00	1,500.00	1,500.00	2,000.00	875.00	875.00	2,000.00	2,000.00
1110.44	Village Court Comp.Pgm/Supplies	1,394.85	1,500.00	638.24	1,073.00	1,500.00	123.00	525.00	1,500.00	1,500.00
A1320	Auditor	8,500.00	8,500.00	9,000.00	9,000.00	9,000.00	10,000.00	10,000.00	10,000.00	10,000.00
1325.1	Treasurer-Salaries	48,577.95	51,100.00	35,946.12	53,050.00	56,210.00	36,491.00	56,210.00	59,000.00	59,000.00
A1410.11	Clerk Salaries	86,382.79	89,548.00	60,851.21	84,336.00	85,000.00	55,577.00	85,000.00	85,000.00	85,000.00
1410.13	Summer Int./Temp. Help	0.00	0.00	0.00	9,106.00	18,500.00	16,718.00	16,718.00	0.00	0.00
1410.2	Clerk Equipment/Furniture	1,573.00	2,500.00	3,042.14	3,006.00	6,000.00	2,460.00	6,000.00	12,000.00	12,000.00
1410.41	Clerk Contractual Exp./Training	10,696.48	12,000.00	7,396.00	11,611.00	13,000.00	13,611.00	18,000.00	14,500.00	14,500.00
1410.42	clerk office equipment rental	2,981.40	3,000.00	2,186.50	3,143.00	3,000.00	1,912.00	3,000.00	3,000.00	3,000.00
1410.43	clerk telephone & fax	3,179.28	3,500.00	2,194.59	3,109.00	3,500.00	2,155.00	3,000.00	3,500.00	3,500.00
1410.44	clerk office supplies & postage	5,712.72	6,000.00	4,149.35	7,643.00	6,000.00	2,470.00	4,500.00	5,000.00	5,000.00
A1420.41	Law Contractual Services	85,863.44	90,000.00	46,810.66	86,033.00	75,000.00	35,597.00	60,000.00	65,000.00	65,000.00
1420.44	Law Codification	2,411.00	3,000.00	0.00	995.00	3,000.00	1,289.00	2,500.00	2,500.00	2,500.00
A1440	Engineer	6,440.00	25,000.00	8,640.00	44,781.00	25,000.00	720.00	18,000.00	25,000.00	25,000.00
1440.10	Engineer-GIS Mapping	483.63	2,000.00	0.00	0.00	0.00	0.00	8,000.00	550.00	550.00
A1450	Village Election	906.70	500.00	35.00	635.00	500.00	0.00	300.00	300.00	300.00
A1480	Pulic Information and Services	0.00	0.00	0.00	0.00	0.00	1,750.00	1,750.00	0.00	0.00
A1620.41	Buildings Contractual Expenses	2,060.00	2,140.00	1,120.00	1,960.00	2,140.00	1,000.00	2,000.00	2,000.00	2,000.00
1620.47	Buildings-rent	55,263.27	60,000.00	41,846.48	55,076.00	60,000.00	39,690.00	58,501.00	57,000.00	57,000.00
1620.48	Building - Utilities	3,256.36	4,000.00	1,844.80	3,611.00	4,000.00	2,563.00	3,700.00	4,000.00	4,000.00
A1910	Unallocated Insurance	19,531.58	25,000.00	20,866.15	23,201.00	29,000.00	24,265.00	27,000.00	30,000.00	30,000.00
A1920	Municipal Assn. Dues	2,804.00	6,000.00	6,370.00	8,450.00	6,000.00	3,187.00	6,000.00	6,000.00	6,000.00
A1964	Property Tax Refunds	0.00	0.00	0.00	0.00	0.00	6,175.00	6,175.00	6,000.00	6,000.00
A1990	Contingent Account	0.00	18,124.00	0.00	0.00	18,484.00	0.00	18,484.00	17,325.00	17,325.00
A3089.11	Grant Other	0.00	34,882.00	0.00	0.00	0.00	34,882.00	34,882.00	0.00	0.00
A3089.13	Grant Storm Drains	0.00	35,000.00	0.00	0.00	0.00	0.00	35,000.00	0.00	0.00
A3089.14	Grant Jogging Path/Sidewalk	61,532.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A3089.15	Grant Triangle Project	0.00	112,704.00	0.00	0.00	0.00	0.00	0.00	112,704.00	112,704.00

Plandome Manor Budget

2023-2024

		2020-2021	2021-2022	2021-2022	2021-2022	2021-2022	2022-2023	2022-2023	2022-2023	2022-2023	2023-2024
		Actual Y/E	Adopted	YTD 1/31/22	Actual Y/E	Adopted	YTD 1/31/23	Projected Y/E	Proposed		
Appropriations-General Fund	Description										
A3410	PWFD Fire Protection										
3410.2	LOSAP	3,806.00	3,806.00	2,636.83	3,806.00	3,806.00	3,806.00	3,806.00	3,806.00	3,806.00	
3410	PWFD Fire Protection - Other	23,397.00	23,669.00	13,807.90	23,890.00	24,196.00	12,945.00	24,196.00	25,002.00	25,002.00	
A3620.2	Bldg Safety										
3620.41	Bldg. Inspections (Superintendent)	114,999.82	118,450.00	81,879.02	118,630.00	122,000.00	79,587.00	122,000.00	125,000.00	125,000.00	
3620.43	Code Enforcement	17,782.00	24,000.00	7,500.00	11,360.00	20,000.00	4,061.00	10,000.00	15,000.00	15,000.00	
A5110.47	Normal Road Care/Winter Repairs	1,159.62	12,000.00	4,671.75	4,672.00	12,000.00	3,824.00	7,000.00	12,000.00	12,000.00	
A5112	Road Construction Perm.Impr.	0.00	140,000.00	0.00	7,560.00	80,000.00	16,725.00	16,725.00	300,000.00	300,000.00	
5112.1	Private Road Construction	459,839.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5112.4	Road Construction (CHIPS)	55,692.00	55,000.00	8,185.00	8,185.00	35,000.00	79,164.00	79,164.00	75,000.00	75,000.00	
A5142.41	Snow removal Contractor	33,040.00	50,000.00	9,890.00	27,190.00	50,000.00	1,150.00	10,000.00	50,000.00	50,000.00	
5142.42	Snow Removal Supplies	13,061.45	20,000.00	3,318.18	11,642.00	20,000.00	4,487.00	8,000.00	20,000.00	20,000.00	
514241a	Snow Removal - Non Roads	9,117.00	10,000.00	1,475.00	3,249.00	10,000.00	0.00	3,000.00	10,000.00	10,000.00	
A5182.41	Street Lighting inc. new fixtur	0.00	3,000.00	1,681.00	2,827.00	3,500.00	964.00	2,000.00	3,500.00	3,500.00	
5182.42	Street Lighting elec & pole	3,070.42	5,000.00	971.94	2,046.00	3,000.00	1,637.00	3,000.00	3,000.00	3,000.00	
A6560	Payroll Expenses	1,628.45	2,000.00	1,216.90	1,721.00	2,000.00	1,289.00	1,850.00	2,000.00	2,000.00	
A8140	Storm Sewers	1,190.00	10,000.00	910.00	1,760.00	10,000.00	1,405.00	1,405.00	30,000.00	30,000.00	
A8160.4	Refuse & Garbage Removal	215,000.04	235,000.00	156,666.64	235,000.00	255,000.00	170,000.00	255,000.00	265,000.00	265,000.00	
A8170	Street Sweeping	0.00	4,000.00	3,200.00	6,400.00	6,400.00	0.00	6,800.00	6,800.00	6,800.00	
A8510.41	Community Beaut-Community Maint	61,247.50	55,000.00	31,830.24	44,142.00	55,000.00	43,725.00	60,000.00	60,000.00	60,000.00	
8510.42	Community Beaut-Projects	11,325.00	10,000.00	6,310.00	10,000.00	10,000.00	8,150.00	10,000.00	12,500.00	12,500.00	
8510	Community Beaut-Other(Tri/Mem)	1,920.73	4,000.00	2,765.00	2,765.00	4,000.00	1,804.00	4,000.00	4,000.00	4,000.00	
A8560	Shade Trees	0.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00	0.00	
A9025.8	401K Pension Contribution	14,983.01	17,000.00	10,809.61	15,396.00	17,000.00	10,300.00	16,200.00	16,610.00	16,610.00	
A9025	Employee Benefits-LOSAP	8,739.06	0.00	0.00	-10,555.00	0.00	0.00	0.00	0.00	0.00	
A9030.8	Social Security	18,781.78	22,000.00	13,426.83	19,228.00	21,000.00	13,880.00	20,200.00	22,000.00	22,000.00	
A9040.8	Workers' Compensation	6,288.00	6,600.00	6,254.00	6,254.00	6,500.00	5,076.00	5,076.00	5,100.00	5,100.00	
A9060.8	Benefits - Health Insurance	31,191.93	35,500.00	24,172.35	29,912.00	26,000.00	20,270.00	27,500.00	30,000.00	30,000.00	
		1,535,288.54	1,489,023.00	659,282.52	1,020,508.00	1,252,236.00	793,664.00	1,213,042.00	1,650,197.00	1,650,197.00	

**Plandome Manor Budget
2023-2024**

For the year June 1, 2023 to May 31, 2024

	Estimated <u>2022-2023</u>
Fund Balance Analysis:	
Unassigned Fund balances at May 31, 2022	\$ 967,091
Estimated Year End Surplus	\$ 175,962
Estimated Fund Balances Year End	\$ 1,143,053
Less Budget Appropriated Reserve for 2023-2024	\$ 320,000
Net Balance After Appropriation	<u>\$ 823,053</u>

Cash Analysis	
Total bank balances as of January 31, 2023	\$ 1,510,138
Less remaining fiscal year expenses	\$ 350,000
Estimated cash end of fiscal year	\$ 1,160,138

Cash at 1/31/23:	
CD's	702,147.00
checking	30,344.00
Capital Funds	153,712.00
MM	623,935.00
	1,510,138.00

Tax Cap Calculation for Fiscal Year 2023-2024

Tax Levy FYE 2022/23	\$720,000
Tax Base Growth Factor	1.0118
Allowable Levy Growth Factor	1.0200
Tax Levy Limit 2023/24	\$743,066
Allowable carryover from 2022/23:	1,560
Max Tax Levy 2023/24:	\$744,626

**Plandome Manor Capital Fund Budget
For the year June 1, 2023 to May 31, 2024**

	Budget Officer's Recommended Transfer In from General	Budget Officer's Recommended Transfer Out to General	Adopted
Balance June 1, 2020	186,144		
Transfer in 2020-2021	0		
Transfer out 2020-2021	0	0	0
Balance May 31, 2021	<u>186,144</u>		
Balance June 1, 2021	186,144		
Transfer in 2021-2022	0		
Transfer out 2021-2022	-35,000	35,000	35,000
Estimated Balance May 31, 2022	<u>151,144</u>		
Balance June 1, 2022	151,144		
Transfer in 2022-2023	0		
Transfer out 2022-2023	0	0	0
Estimated Balance May 31, 2023	<u>151,144</u>		
Balance June 1, 2023	151,144		
Transfer in 2023-2024	0		
Transfer out 2023-2024	-50,000	50,000	0
Estimated Balance May 31, 2024	<u>101,144</u>		

**Plandome Manor Budget
2023-2024**

Incorporated Village of Plandome Manor
Budget year June 1, 2023 to May 31, 2024

Schedule of Salaries and Wages

		2021-2022	2022-2023	2023-2024
	Unit and Title	Total Appropriation	Total Appropriation	Total Appropriation
A1110.1	Village Court Clerk-PT 1 person for 12 months	6,000.00	6,000.00	6,000.00
A1325.1	Treasurer-PT 1 person for 12 months	51,100.00	56,210.00	59,000.00
A1410.11	Clerk-FT 1 person for 12 months	89,548.00	85,000.00	85,000.00
A3620.41	Superintendent of Buildings-FT 1 person for 12 Months	118,450.00	122,000.00	125,000.00
	Total General Fund Salaries and Wages	<u>265,098.00</u>	<u>269,210.00</u>	<u>275,000.00</u>

I certify that this is a true copy of the budget of the
Village of Plandome Manor for the Fiscal Year ending
May 31, 2024 as it was adopted by the Village Board of
Trustees on April 18, 2023.

Signed Marie DePalo

Title Treasurer