



VILLAGE OF PLANDOME MANOR

55 Manhasset Avenue, Manhasset, NY 11030

Tel. (516) 627-3701 • Fax (516) 627-7067 • clerk@plandomemanor.ny.gov

RENTAL REGISTRATION

1. Property Information:

Rental property address: _____

Section: _____ Block: _____ Lot: _____

2. Owner Information:

Property owner name: _____

Property owner physical address (No P.O. Boxes): _____

Property owner mailing address: _____

Contact information for owner:

Daytime: _____ Evening: _____

Emergency: _____ E-mail: _____

3. Managing agent information (if any):

Name: _____

Address of managing agent: _____

Contact information for managing agent:

Daytime: _____ Evening: _____

Emergency: _____ E-mail: _____

4. Tenant Information:

Term of Lease- Beginning date: _____ End date: _____

Contact information for tenant:

Home: _____ Cell: _____

MAYOR
Barbara C. Donno

TRUSTEES
Matthew Clinton
Tony DeSousa
Patricia O'Neill, RA, AIA
James Baydar, Esq.

BUILDING INSPECTOR
Edward P. Butti, RA, AIA

CODE ENFORCEMENT OFFICER
Jack Mancusi

VILLAGE CLERK
Katherine Hannon

VILLAGE ATTORNEY
John Farrell, Esq.

VILLAGE TREASURER
Marie DePalo



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Emergency: _____ E-mail: _____

5. Declaration:

Signature **MUST** be by the owner of the property and **MUST** be notarized.

STATE OF _____ }

COUNTY OF _____ }

I, _____, certify under penalty of perjury, that the statements made in this application (including statements made in any accompanying papers) have been examined by me and the same are true and accurate. I have read copies of Chapter 165 (Rental Properties) of the Code of the Village of Plandome Manor and the New York State Property Maintenance Code and agree to abide by the same. To the best of my knowledge, there are no existing safety or health code violations of the Code of the Village of Plandome Manor or the New York State Uniform Fire Prevention and Building Code at the property for which is the subject of this rental permit application. I do not have any knowledge of complaints from tenants or others regarding any existing code, safety or health violations at the property which is the subject of this rental permit application. I understand that I am responsible for proper maintenance of the premises. There are working smoke detectors and carbon monoxide detectors in proper locations throughout the dwelling.

Property owner's name: _____

Property owner's signature: _____

Sworn to before this _____ day

of _____, 20____

Notary Public

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