

**Board of Trustees  
Village of Plandome Manor  
May 16, 2023 - 7:00 PM - Public Meeting  
AGENDA**

**A. Call to Order**

- Verification of Quorum & Pledge of Allegiance

**B. Nelson & Pope Presentation – Septic Systems**

**C. Approval of Minutes**

- Recommended Motion: “that the minutes from the April 18, 2023, Board of Trustees meeting be Approved.”

**D. Public Comment**

This is the portion of the meeting where residents of Plandome Manor are given 20 minutes total to address the Board of Trustees on any items of interest. Each individual will be limited to 3 minutes.

**E. Reports**

Treasurer’s Report

- Budget modifications
- Resolution authorizing increase to the expenditure budget

Village Clerk/Court Clerk

- Mrs. Stam of 6 Janssen Drive has requested a free-standing library to be installed on Circle Drive.
  - The Village has received six letters in support of the free-standing library to be placed on Village property.
  - The free-standing library that Mrs. Stam has requested is \$389.95, post and topper kit: \$79.95, shipping for library & post: \$84.85 and the estimate from Bob Keogh to assemble and install the library: \$240.00. Total: \$797.75.
- NCPD March 2023 report
- Extenet Annual Fee
- The boardwalk at the beach has been temporarily fixed by Nassau County until their carpenters can properly repair it.
- Welsbach streetlight still on back order.
- Nassau County CRP update and LandTek estimate.
- Trustee emails and .gov transfer.
- Village Taxes:
  - Offering AllPaid for Village tax collection for the first month pay period.
  - Due to the July 4<sup>th</sup> holiday, July 5<sup>th</sup> will be the last day the Village will receive tax bills with no penalty.
  - Tax bills will go out no later than May 19<sup>th</sup>.
- Street sweeping
- ‘No Parking’ signs at the Science Museum.
- Village Hall locks proposals
- MS4 2023 Annual Report Forms Draft – Posted on Village website. Public comment can be emailed to the Clerk.

Building Inspector

Mayor

- NYS Housing Compact

Village Attorney

- Resolution to amend Chapter A228-1. ‘Schedule of Fees’
- Proposed amendment to tree code (for discussion only)
- Proposed local law for Road Moratorium (for discussion only)
- Proposed local law for Large Project Fees (for discussion only)

**F. Motions**

- a. **Recommended Motion:** “that the Board of Trustees approve the Abstract of Audited Vouchers dated May 16, 2023, and the Profit & Loss Statement ending April 30, 2023.”
- b. **Recommended Motion:** “that the Board of Trustees adopt a resolution to increase the expenditure budget for the 2022-2023 adopted budget.”
- c. **Recommended Motion:** “that the Board of Trustees approve the budget modifications for the 2023-23 adopted budget, presented by the Treasurer. ”
- d. **Recommended Motion:** “that the Board of Trustees adopt a resolution approving the amending of Chapter A228-1. ‘Schedule of Fees’ of the Village code of the Village of Plandome Manor.”
- e. **Recommended Motion:** “that the Board of Trustees approve the ‘Security Systems Proposal,’ prepared and submitted by Telstar Integrated Solutions, for changing the lock system on Village Hall, in the amount of \$6,735.00.”

**G. New / Future Business**

- Board Meeting – Tuesday, June 20, 2023
- Board Meeting – Tuesday, July 18, 2023

**H. Correspondence**

- Mrs. Stam has requested the Village to install a ‘blinking light crosswalk’ on North Plandome Road by Leeds Pond.

**I. Executive Session**