

Board of Trustees
Village of Plandome Manor
July 18, 2023 - 7:00 PM - Public Meeting
AGENDA

A. Call to Order

- Verification of Quorum & Pledge of Allegiance

B. GIS Map Presentation – Christopher Kobos, H2M Architects & Engineers

C. Approval of Minutes

- Recommended Motion: “that the minutes from the June 20, 2023, Board of Trustees meeting be Approved.”

D. Public Comment

This is the portion of the meeting where residents of Plandome Manor are given 20 minutes total to address the Board of Trustees on any items of interest. Each individual will be limited to 3 minutes.

E. Reports

Treasurer’s Report

- Village tax collection update

Village Clerk

- NCPD May 2023 report
- Streetlight for Circle Drive is still on backorder.
- Information for blinking crosswalk signs for North Plandome Road.
- Lock change on Village Hall is complete. A fob and keypad system were installed. The Chairs of the boards and Trustees have an access code to get into Village Hall.
- Wooden guardrail for North Plandome Road updates:
 - The Village will utilize the Town of North Hempstead’s contract with LandTek (the wooden guardrail installers)
- Amending the Procurement Policy to reflect new clerks name

Court Clerk

- JCAP Application
- Village Safety Assessment

Building Inspector

- Bob Keogh Estimates:
 - Install a 4 inch by 4 foot trough drain near the LIRR platform and connect it to a 30 gallon PVC drywell.
 - Estimate - \$1,110.00
 - Replace 3 metal edges at the Plandome Road Triangle holding stones in place with new PVC edging. Clean and rest stones with landscape cloth.
 - Estimate - \$670.00
- Cow Bay (Creative Landscaping) Estimates:
 - Road sealing on Stonytown Road from the start of Circle Drive to the end of the Village (start of Flower Hill)
 - Estimate - \$2,035.00
 - Sprinklers on the Elm Sea Island
 - Repair the existing sprinklers
 - Estimate - \$1,470.00

OR

- Replace entire sprinkler system (does not include any new piping in the roadway)
 - Estimate - \$ 1,585.00

Mayor

Village Attorney

- Proposed Local Law 2 of 2023 for Trees - Proposed Amendment to Chapter 206 of the Village Code (for discussion only)
- Proposed Local Law 3 of 2023 for Road Moratorium - Proposed Amendment to Chapter 189 of the Village Code (for discussion only)

Copies of the Local Laws can be found here- <https://plandomemanor.ny.gov/local-laws/>

F. **Motions**

- a. **Recommended Motion:** “that the Board of Trustees approve the Abstract of Audited Vouchers dated July 18, 2023, and the Profit & Loss Statement ending June 30, 2023.”
- b. **Recommended Motion:** “that the Board of Trustees approve the proposal for auditing services submitted by Cullen & Danowski, LLP for the Village and Village Justice Court audits for year ended May 31, 2023, in the amount of \$11,000.”
- c. **Recommended Motion:** “that the Board of Trustees, pursuant to the State Environmental Quality Review Act, determines that the installation of a wooden guardrail on North Plandome Road is a Type II action and will not have a significant impact on the environment.”
- d. **Recommended Motion:** “that the Board of Trustees adopt a Resolution authorizing the Village to enter into a contract with the LandTek for the replacement of the guardrail on North Plandome Road.”
- e. **Recommended Motion:** “that the Board of Trustees adopt a Resolution authorizing the Mayor to enter into an Inter-Municipal Agreement with Nassau County for the replacement of the guardrail on North Plandome Road. ”
- f. **Recommended Motion:** “that the Board of Trustees approve the amended Village Procurement Policy.”
- g. **Recommended Motion:** that the Board of Trustees of the Village of Plandome Manor authorize the Plandome Manor Village Court to apply for a grant from the Justice Court Assistance Program (JCAP) for 2023-2024 grant cycle up to \$30,000.00.”
- h. **Recommended Motion:** “that the Board of Trustees set a date for the public hearing on proposed LL 2 of 2023, amendments to Chapter 206 of the Village Code of the Village of Plandome Manor. Hearing date: September 19, 2023.”
- i. **Recommended Motion:** “that the Board of Trustees set a date for the public hearing on proposed LL 3 of 2023, amendment to Chapter 189 of the Village Code of the Village of Plandome Manor. Hearing date: September 19, 2023.”
- j. **Recommended Motion:** “that the Board of Trustees approve the estimate submitted by Robert Keogh for the installation of a trough drain near the LIRR platform and connect it to a PVC drywell in the amount of \$1,110.00.”
- k. **Recommended Motion:** “that the Board of Trustees approve the estimate submitted by Robert Keogh for repairs to the Plandome Road Triangle in the amount of \$670.00.”
- l. **Recommended Motion:** “that the Board of Trustees approve the estimate submitted by Cow Bay Creative Landscaping for road sealing on Stonytown Road in the amount of \$2,035.00.”
- m. **Recommended Motion:** “that the Board of Trustees approve the estimate submitted by Cow Bay Creative Landscaping for the repairs to the sprinklers on the Elm Sea Island in the amount of \$1,470.00.”

OR

- n. **Recommended Motion:** “that the Board of Trustees approve the estimate submitted by Cow Bay Creative Landscaping for the replacement of the sprinklers on the Elm Sea Island in the amount of \$1,585.00.”

G. **New / Future Business**

- No August Board meeting.
- Next Board Meeting – Tuesday, September 19, 2023

H. **Correspondence**

- Letter from Kael Duprey – 1 Stonytown Road

I. **Executive Session**