

**INCORPORATED VILLAGE OF PLANDOME MANOR**  
**BOARD OF TRUSTEES**  
**NOTICE OF SPECIAL MEETING**

**NOTICE IS HEREBY GIVEN** that the Board of Trustees of the Incorporated Village of Plandome Manor will hold a special meeting on Monday, August 21, 2023 at 11:00 a.m. at the Village of Plandome Manor Village Hall located at 55 Manhasset Avenue, Manhasset, New York, for the purpose of reviewing the bid package for road resurfacing and concrete gutters for the Gristmill Lane, Papermill Road, and Rockhollow Road.

All interested parties may attend said special meeting in person at Village Hall or via videoconference. Residents will be permitted to join and will be given the opportunity to comment at the appropriate time during the meeting. Any person needing special assistance in attending, please notify Katie Hannon, Village Clerk at 516-627-3701.

To participate in the video conference please use the following link:

<https://us02web.zoom.us/j/82967605844>

Meeting ID: 829 6760 5844

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One tap mobile

+16465588656,,82967605844# US (New York)

+16469313860,,82967605844# US

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Dial by your location

- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 669 900 9128 US (San Jose)

Meeting ID: 829 6760 5844

Find your local number: <https://us02web.zoom.us/u/kcr64ky71f>

By Order of the Board of Trustees  
Of the Inc. Village of Plandome  
Manor

By: Katie Hannon  
Village Clerk

Dated: August 16, 2023

**Board of Trustees**  
**Village of Plandome Manor**  
**August 21, 2023 – 11:00AM – Special Meeting**  
**AGENDA**

**A. Call to Order**

- a. Verification of Quorum

**B. Reports**

Treasurer

- Treasurer’s packet

**C. Review of the Bid Package - Gristmill Lane, Papermill Road, and Rockhollow Road**

**D. Motions**

- a. **Recommended Motion:** “that the Board of Trustees approve the Abstract of Audited Vouchers dated August 21, 2023, and the Profit & Loss Statement ending July 31, 2023.”
- b. **Recommended Motion:** “that the Board of Trustees adopt a Resolution authorizing the Village Clerk to advertise for bids for the Gristmill Lane, Papermill Road, and Rockhollow Road, Resurfacing and Concreate Gutter Contract, which bids may be received starting August 30, 2023 and shall be opened by the Village Clerk on September 15, 2023 at 12:00pm.