

BOARD OF TRUSTEES MEETING
VILLAGE OF PLANDOME MANOR
PUBLIC MEETING VIA ZOOM & VILLAGE HALL
MINUTES
August 21, 2023

A special meeting of the Board of Trustees of the Incorporated Village of Plandome Manor, Nassau County, New York, was held in Village Hall, at 55 Manhasset Avenue, on Monday, August 21, 2023, at 11:00 a.m. The special meeting was also conducted on the platform, Zoom, and was open to public. Notice of the special meeting was posted on the Village website so residents of Plandome Manor were provided with a URL and phone number to listen/watch the meeting.

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| Present: | Barbara Donno | Mayor | |
| | Matthew Clinton | Deputy Mayor | Via Zoom |
| | Tony DeSousa | Trustee | |
| | Patricia O'Neill | Trustee | |
| | James Baydar | Trustee | |

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| Also Present: | Katherine Hannon | Village Clerk |
| | Edward Butt | Building Inspector |
| | Marie DePalo | Village Treasurer |
| | John Farrell, Esq. | Village Attorney |

Mayor Donno called the meeting to order at 11:12 a.m. and verified the presence of a quorum.

Reports:

Village Treasurer

The Village Clerk updated the Board on the following items:

- Treasurer, Marie DePalo, provided the report on the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Building Inspector

The Building Inspector updated the Board on the following items:

- The Building Inspector reviewed the bid packet for the Resurfacing and Concrete Gutter Contract for Gristmill Lane, Papermill Road, and a portion of Rockhollow Road.

Mayor

The Mayor updated the Board on the following items:

- The Mayor stated that the streetlight that was previously on backorder has been installed on Circle Drive.
- The Mayor mentioned that she received a call from the Deputy Mayor of Plandome. The Village of Plandome would like to repave their portion of Stonytown Road in 2024 and would like the Village of Plandome Manor to do their section as well. The Mayor added that Stonytown Road was recently crack sealed on the Plandome Manor portion of the road.
- The Mayor also mentioned that there is a large pothole on Plandome Road, in front of a construction site in the Village of Plandome. The Mayor stated that the pothole is not in Plandome Manor but is in the Village of Plandome.

Motions:

Trustee DeSousa made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated August 21, 2023, and the Profit & Loss Statement ending July 31, 2023. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee O'Neill: Aye Trustee Baydar: Aye

Trustee DeSousa: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees adopt a Resolution authorizing the Village Clerk to advertise for bids for the Gristmill Lane, Papermill Road, and a portion of Rockhollow Road, Resurfacing and Concrete Gutter

Contract, which bids may be received starting August 30, 2023 and shall be opened by the Village Clerk on September 15, 2023 at 12:00pm. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee O'Neill: Aye Trustee Baydar: Aye
Trustee DeSousa: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee O'Neill: Aye Trustee Baydar: Aye
Trustee DeSousa: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Signed by Katherine Hannon

Katherine Hannon
Village Clerk

APPROVED