

**Board of Trustees**  
**Village of Plandome Manor**  
**January 16, 2024 -- 7:00 PM – Public Hearing**  
**AGENDA**

**A. Call to Order**

- a. Verification of Quorum & Pledge of Allegiance

**A. Approval of Minutes**

- a. Recommended Motion: “that the minutes from the November 21, 2023, Board of Trustees meeting be Approved.”

**B. Public Hearing**

**Port Washington Fire Department**  
**2024 Contract**

- **Recommended Motion**: “that the Board of Trustees open the public hearing regarding the 2024 Port Washington Fire Department Contract”
- **Recommended Motion**: “that the Board of Trustees close the public hearing regarding the 2024 Port Washington Fire Department Contract.”
- **Recommended Motion**: “that the Board of Trustees approve the 2024 Port Washington Fire Department contract.”

**Local Law 3 of 2023**  
**Local Law 1 of 2024 repealing Chapter 42. ‘Planning Board’**

- **Recommended Motion**: “that the Board of Trustees open the public hearing on proposed Local Law 1 of 2024 repealing Chapter 42. ‘Planning Board.’”
- **Recommended Motion**: “that the Board of Trustees close the public hearing on proposed Local Law 1 of 2024 repealing Chapter 42. ‘Planning Board.’”
- **Recommended Motion**: “that the Board of Trustees approve Local Law 1 of 2024 repealing Chapter 42. ‘Planning Board.’”

**Local Law 2 of 2024**  
**Local Law 2 of 2024 amending Chapter 20. ‘Design Review Board’**

- **Recommended Motion**: “that the Board of Trustees open the public hearing on proposed Local Law 2 of 2024 amending Chapter 20. ‘Design Review Board.’”
- **Recommended Motion**: “that the Board of Trustees close the public hearing on proposed Local Law 2 of 2024 amending Chapter 20. ‘Design Review Board.’”
- **Recommended Motion**: “that the Board of Trustees approve Local Law 2 of 2024 amending Chapter 20. ‘Design Review Board.’”

**C. Public Comment**

This is the portion of the meeting where residents of Plandome Manor are given 20 minutes total to address the Board of Trustees on any items of interest. Each individual will be limited to 3 minutes.

**D. Reports**

Treasurer

- Treasurer’s Report
- Audit Report
- Bond Closing – Debt Service Schedule

Village Clerk / Court Clerk

- Treasurer’s computer
- The Plandome Mills Association is requesting to install sprinklers at the entrance to Gristmill Lane.
- Welsbach 2024 Lighting maintenance contract
- Annual subscription of the Esri ArcGIS online village map

- Estimate for guardrail on Stonytown Road from LandTek.
- CowBay snow removal contract
- Garbage contract
- Dead End sign for Circle Lane

Building Inspector

- Emergency repair to jogging path in front of 1999 Plandome Road.
- Estimate from Bob Keogh for repairs to the jogging path on North Plandome Road: \$9,310.00.
- Storm drains/catch basins

Mayor

- Recent crime/break-ins
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Village Attorney

**E. Motions**

- Recommended Motion:** “that the Board of Trustees approve the Abstract of Audited Vouchers dated January 16, 2024, and the Profit & Loss Statement ending December 31, 2024.”
- Recommended Motion:** “that the Board of Trustees the resolution to approve the Audited Financial Report prepared and submitted by Cullen and Danowski, LLP for the fiscal year ended May 31, 2023.”
- Recommended Motion:** “that the Board of Trustees approve the ‘Street Lighting Maintenance Rates,’ prepared and submitted by Welsbach Electric, for the year 2024”
- Recommended Motion:** “that the Board of Trustees approves the ‘Renewal Quotation’ prepared and submitted by Esri Inc, for the ArcGIS Oline Creator and Viewer Annual Subscription, in the amount of \$650.85.”
- Recommended Motion:** “that the Board of Trustees set a date and time for the public hearing on the Planning Board Application for 280 Stonytown Road. Hearing date: February 6, 2024, at 7:00pm.”
- Recommended Motion:** “that the Board of Trustees approve the contract with LandTek for the replacement of the white fence along Stonytown Road, at the bottom of North Drive, with a wooden guardrail, in the amount of \$16,085.00. ”
- Recommended Motion:** “that the Board of Trustees approves the appointment of Election Inspectors Rosemarie Ciani, as Chairman, and Jerald Samuels to be paid at the rate of \$150.00 each.”
- Recommended Motion:** “that the Board of Trustees approves Sarah S. Adams for the appointment of alternate election inspector.”
- Recommended Motion:** “that the Board of Trustees adopt a Resolution authorizing the Village Clerk to advertise for bids for the Village's garbage contract, which bids must be received by January 31, 2024 at noon and shall be opened by the Village Clerk on February 14, 2024 at noon.”
- Recommended Motion:** “that the Board of Trustees approve the estimate submitted by Bob Keogh to repair the jogging path on Plandome Road in the amount of \$9,310.00.”

**F. New / Future Business**

BOT Meeting - February 20<sup>th</sup>, 2024  
 Planning Board Hearing & DRB Appeal – February 6<sup>th</sup>, 2024  
 Village Election - March 19<sup>th</sup>, 2024  
 BOT Meeting - March 20<sup>th</sup>, 2024

**G. Correspondence**

- NCPD monthly report for November & December 2023

**H. Executive Session (If needed)**