

BOARD OF TRUSTEES MEETING
VILLAGE OF PLANDOME MANOR
PUBLIC HEARING
February 20, 2024

A regular meeting of the Board of Trustees of the Incorporated Village of Plandome Manor, Nassau County, New York, was held in Village Hall, at 55 Manhasset Avenue, on Tuesday, February 20, 2024, at 7:00 p.m.

Present:	Barbara Donno	Mayor
	Matthew Clinton	Deputy Mayor
	Tony DeSousa	Trustee
	Patricia O'Neill	Trustee
	James Baydar	Trustee

Also Present:	Edward Butt	Building Inspector
	Marie DePalo	Village Treasurer
	John Farrell, Esq.	Village Attorney
	Nancy Cuneo	Resident

Absent:	Katherine Hannon	Village Clerk
---------	------------------	---------------

Mayor Donno called the meeting to order at 7:10 p.m. and verified the presence of a quorum.

The Pledge of Allegiance

Mayor Donno led the Pledge of Allegiance.

Minutes

Mayor Donno called for the approval of the minutes from the Board of Trustees meeting held on January 16, 2024.

Trustee DeSousa made a motion to accept the minutes, seconded by Deputy Mayor Clinton.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 5/0 - Motion passes

REPORTS:

Village Treasurer

- Treasurer, Marie DePalo, provided the Abstract Report of Audited Vouchers dated February 20, 2024 and the Profit and Loss Statement ending January 31, 2024.
- The Treasurer also informed the Board that the Cyber Liability policy expires March 18, 2024 and a renewal quote had been received from Borg and Borg in the amount of \$5,178.13 representing no change in the premium from the prior year.
- Trustee Clinton presented the proposed budget for fiscal year 2024-2025. Trustee Clinton stated the Village maintains a strong financial position, remains prudent in its spending and that the Village will not be piercing its 2% tax cap. Trustee Clinton continued with an overview of the budget and advised the budget followed the prior year's budget lines with minimal increases. A few changes include the increase of the beautification areas line, a \$50,000 transfer to the capital fund, and establishing a public safety-equipment line. The public safety-equipment line would possibly fund the cost of license plate readers once the Village is able to complete its due diligence in researching LPRs.

Village Clerk

In the absence of the Clerk, the Mayor updated the Board on the following items:

- The Village had received the garbage bid results. The bid packets will be reviewed by the Village attorney to assist the Village in awarding the contract to the lowest responsible bidder.

- The Village received an estimate from Glenco Supply Inc. for full replacement of street signs at \$32,728 not including labor. Robert Keogh, Inc. will supply the labor for this project and will submit an estimate to be considered at the next BOT meeting.
- The Mayor informed the Board that Robert Keogh's estimate for the repair of the jogging path on Plandome Road had been increased from \$5,000 to \$5,370. The Mayor indicated the Board had approved Mr. Keogh's \$5,000 estimate at the January meeting. The Board agreed not to approve the increased estimate amount.
- The Mayor turned the conversation to the poor appearance of 1999 N Plandome Road and asked the Building Inspector to speak with the homeowner about cleaning up the house and property.
- The Dejana Street Sweeping proposal was presented. The proposal included a minimal increase from the prior year.
- The Mayor advised the Board that the work on the Stonytown Road guardrail is expected to begin in the next couple of weeks.

Building Inspector

The Building Inspector updated the Board on the following items:

- The Building Inspector is working with the village engineer on the yearly MS4 Report.
- The Building Inspector reported he and the village engineer are working on putting together a bid packet for the storm drain repair on N Plandome Road.

Mayor

The Mayor updated the Board on the following items:

- The Mayor addressed the recent crime and break-ins in neighboring villages and asked Trustee O'Neill to share information from the February 5th public meeting held by Nassau County Police Commissioner Patrick Ryder.
- Trustee O'Neill shared the following points from the meeting:
 - Residents must be vigilant. They must be the eyes and ears for the neighborhood.
 - Lock house windows and doors.
 - Lock car windows and doors.
 - Keep car fobs in a secure location.
 - Park newer vehicles in front of older vehicles in driveways.
 - Leave lights on in and around home, especially when away.
 - Do not hesitate to call 911 if someone or something seems suspicious.
 - There are police patrolling Village in unmarked vehicles.
 - Nassau County currently has the largest police force in years.
 - Visit the Nassau County police website for updated crime activity in area to stay informed.
 - In general, crime is down in Nassau County.
 - With regard to the recent talk of hiring private security:
 - "Blue on blue" (mis-identity) a real issue and a concern.
 - High speed chase could be very dangerous.
 - Private security gives residents a false sense of security.
 - One patrol car cannot be everywhere in the village.
- The Mayor discussed an attempted car break-in in the Village of Flower Hill while the Village's private security was on duty. A neighbor saw the attempted break-in and called police.
- The Mayor discussed another attempted car break-in in Plandome Heights where the car alarm went off and scared off the suspects.

Motions:

Deputy Mayor Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated February 20, 2024, and the Profit & Loss Statement ending January 31, 2024. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye

Deputy Mayor Clinton: Aye

Trustee O'Neill: Aye

Trustee Baydar: Aye

Trustee DeSousa: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve the Village's Cyber Liability Insurance Policy for 2024, in the amount of \$5,178.13. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees set a date and time for the public hearing on the Planning Board Application for 280 Stonytown Road. Hearing date: March 5, 2024, at 7:00pm. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees set a date and time for the Design Review Board Appeal Application for 1362 North Plandome Road. Hearing date: March 5, 2024, at 7:00pm. The motion was seconded by Trustee DeSousa.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve the 'Street Sweeping Proposal,' prepared and submitted by Dejana Industries LLC, for the year 2024, for street sweeping, in the amount of \$3,845 for the initial sweep and \$1,565 for each additional sweep. The motion was seconded by Deputy Mayor Clinton.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence:

The Village Treasurer presented the Board with the following piece of correspondence:

1. The Nassau County Police Department reports December 2023.

Motions:

Trustee Baydar made a motion that the Board of Trustees convene into executive session. The motion was seconded by Trustee DeSousa.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees convene into regular session. The motion was seconded by Trustee DeSousa.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 5/0 - Motion passes

Signed by Marie DePalo

Marie DePalo
Village Treasurer