

BOARD OF TRUSTEES MEETING
VILLAGE OF PLANDOME MANOR
PUBLIC MEETING
March 20th, 2024

A regular meeting of the Board of Trustees of the Incorporated Village of Plandome Manor, Nassau County, New York, was held in Village Hall, at 55 Manhasset Avenue, on Wednesday, March 20th, 2024, at 7:00 p.m.

Present:	Barbara Donno	Mayor
	Tony DeSousa	Trustee
	Patricia O’Neill	Trustee
	James Baydar	Trustee
Also Present:	Edward Butt	Building Inspector
	Marie DePalo	Village Treasurer
	John Farrell, Esq.	Village Attorney
	Katherine Hannon	Village Clerk
Absent:	Matthew Clinton	Deputy Mayor

Mayor Donno called the meeting to order at 7:05 p.m. and verified the presence of a quorum.

The Pledge of Allegiance

Mayor Donno led the Pledge of Allegiance.

Minutes

Mayor Donno called for the approval of the minutes from the Board of Trustees meeting held on February 20, 2024. Trustee Baydar made a motion to accept the minutes, seconded by Trustee DeSousa.

Mayor Donno: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 4/0 - Motion passes

Reports

Building Inspector

The Building Inspector updated the Board on the following items:

- The Building Inspector presented various proposed locations for a ‘Dead End’ sign on Circle Lane. After reviewing four different locations, the Board agreed for the sign to be moved to in front of the utility pole at 10 Circle Lane.
- The Building Inspector presented a proposal from Port Plumbing received in March of 2023 for the installation of a water meter at the Elm Sea Lane island for the sprinkler system. A resident in the Elm Sea Lane area has been supplying water to the island. Upon discussion with the board, the board determined that the village would install a water meter at the island so that the village is responsible for watering it and seek two additional estimates for the project.
- The Inspector provided the board with a proposal of services from the village engineer, West Side Engineering, PC, for the new MS4 report for storm water management. The Inspector explained that the proposal would be in place of the engineering costs that are usually spent on the old MS4 report.
- The Building Inspector provided the board with two estimates for the cleaning of the catch basins on North Plandome Road and Plandome Road from Dejana Industries and E&B Industrial Cleaning Corp. Upon reviewing the estimates, the board determined that Dejana was the lower estimate for the project.
- The Building Inspector gave the board an update on the road paving schedule for the Mills. The Inspector mentioned that he had previously met on the site with united Paving and the Village Engineer and tat the project would being with the replacement of the curb. The Inspector also mentioned that any repairs that are needed to the storm drains would be done prior to the curbing.

Village Treasurer

The Village Treasurer updated the Board on the following items:

- Treasurer, Marie DePalo, provided the Abstract Report of Audited Vouchers dated March 20th, 2024 and the Profit and Loss Statement ending February 29th, 2024.
- The village treasurer presented the proposed budget for the fiscal year 2024-2025. The treasurer reported that there were no changes to the budget since it was last reviewed at the February 20th, 2024 Board of Trustees meeting.

Village Clerk

The Village Clerk updated the Board on the following items:

- The clerk presented the village Election, held on March 19th, results. Both incumbent Trustee O'Neill and DeSousa were reelected. Trustee O'Neill received thirty-two votes and Trustee DeSousa received thirty votes.
- The clerk presented the village garbage contract bid results. The village attorney mentioned that upon reviewing the proposals for bid, that the package submitted by Mangano Real Estate LLC was incomplete and several requested documents per the contract were missing in the submission. The Mayor stated that the Deputy Mayor has reviewed the results and that the difference in costs between the two contracts was a 1% difference. The board determined that they would reject the bid submitted by Mangano Real Estate LLC via resolution.
- The clerk provided the board with three estimates for the replacement of street signs in the village. The estimate submitted by Bob Keough for the installation of the signs was in the amount of \$6,380.00. For the signs and materials, the estimate from Glenco Supply Inc. was in the amount of \$32,728.00, Signature Streetscapes: \$31,927.62, and Capital Streetscapes: \$20,590.05. After reviewing the specifics of the three estimates, the board determined that the materials from Glenco Supply were favorable and instructed the clerk to get another estimate for a different sign bracket.
- The clerk informed the board that due to the recent storms; the village computers have been vulnerable to power surges and two computers have been recently replaced. The clerk provided the board with an estimate from NeighborTech for backup power batteries for all village computers in the amount of \$1,951.00.
- The clerk provided the board with the annual services contract from Professional Irrigation for the sprinklers at the Triangle on Plandome Road for 2024, for turning on and off the sprinklers in the amount of \$ 351.95.
- The clerk informed the board that during the February 28th rainstorm a streetlight on Plandome Road came down on a utility pole. The clerk mentioned that she is awaiting an estimate for Welsbach for a replacement fixture.

Mayor

The Mayor updated the Board on the following items:

- The mayor addressed the radar speed sign that was knocked down and stolen on North Plandome Road. The clerk mentioned that the Town of North Hempstead had recently ordered a radar speed sign and it was priced around \$4,000. After discussion among the mayor and the board, the mayor instructed the clerk to seek information about filing an insurance claim. The board was also in agreement that the replacement of the speed sign was not crucial.
- The mayor stated that she has scheduled a meeting with Nassau County Police Commissioner, Patrick Ryder and the mayors in villages in Port Washington, Manhasset, and Roslyn to discuss the recent uptick in crime in the community. The mayor mentioned that the meeting is scheduled for Wednesday, March 27th.
- The mayor informed the board that she would be meeting with Legislator Pilip in early April. The mayor surveyed the board if there were any items they would like her to address in the meeting with the Legislator.
- The mayor presented a resolution in support of an increase in AIM funding. The mayor stated that there has not been an increase in AIM funding in the last several years.
- The mayor mentioned that reflectors should be put on the new guardrail on Stonytown Road. The clerk presented server reflector options. The board determined that reflectors are necessary for the guardrail.
- The mayor informed the board that the Village of Plandome and the Village of Flower Hill both plan to pave Stonytown Road in the near future. The mayor mentioned that she would speak with both mayors of the neighboring villages about a joint paving project.
- The mayor mentioned to the board that she was in receipt of an inquiry from the Manhasset Times to be considered as the official newspaper of the village. The mayor had asked the clerk to survey the other villages in Manhasset as to their official newspaper. The clerk reported that all the villages in Manhasset use the Manhasset Press which the Village of Plandome Manor currently uses.

Village Attorney

The Village Attorney updated the Board on the following items:

- The Village Attorney provided the board with an update on the IMA with the village and Nassau County. The attorney mentioned that he is continuing to work on the IMA and has been in contact with Nassau County.

Motions:

Trustee O’Neill made a motion that the Board of Trustees approve the installation of a water meter located on Elm Sea Lane, for the island sprinkler system, in an amount not to exceed \$5,700.00 The motion was seconded by Trustee DeSousa.

Mayor Donno: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O’Neill made a motion that the Board of Trustees approve the Catch Basin Cleaning Proposal prepared and submitted by Dejana Industries LLC. The motion was seconded by Trustee DeSousa.

Mayor Donno: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated March 20th, 2024, and the Profit & Loss Statement ending February 29th, 2024. The motion was seconded by Trustee DeSousa.

Mayor Donno: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O’Neill made a motion that the Board of Trustees set a date for the public hearing on the 2024-2025 Village Budget. Public Hearing date: April 16th, 2024. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees adopt a resolution rejecting the contract bid of Mangano Real Estate LLC, for Village of Plandome Manor garbage contract. The motion was seconded by Trustee DeSousa.

Mayor Donno: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees adopt a resolution awarding the Village of Plandome Manor garbage contract to Meadow Carting Corp., for garbage collection three (3) days a week, option E (2). The motion was seconded by Trustee DeSousa.

Mayor Donno: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O’Neill made a motion that the Board of Trustees approve the estimate prepared and submitted by NeighborTech, for four (4) computer backup power batteries, in the amount of \$1,951.00. The motion was seconded by Trustee DeSousa.

Mayor Donno: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O’Neill made a motion that the Board of Trustees approve the ‘2024 Irrigation Season – Annual Service Options,’ prepared and submitted by Professional Irrigation, for the year 2024, for 2024 Package (Turn-on & Turn-off) in the amount of \$351.95. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adopt a resolution to support an increase in AIM Funding. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 4/0 - Motion passes

Correspondence:

The Village Clerk presented the Board with the following piece of correspondence:

1. The Nassau County Police Department report for January 2024.

Motions:

Trustee DeSousa made a motion that the Board of Trustees convene into executive session. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees convene into regular session. The motion was seconded by Trustee DeSousa.

Mayor Donno: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Trustee DeSousa: Aye

Approved. VOTE: 4/0 - Motion passes

Signed by Katherine Hannon

Katherine Hannon
Village Clerk