

DESIGN REVIEW BOARD SHORT FORM
Village of Plandome Manor
55 Manhasset Avenue
Manhasset, NY 11030
(516) 627-3701

Approval issued pursuant to Chapter 20, of the Village Code of Plandome Manor.

PLEASE NOTE: This form is only to be used if directed by the Building Department.

Date: _____ Section: _____ Block: _____ Lot(s): _____

Address: _____, Plandome Manor

Name of Owner: _____

Telephone #: _____ Email: _____

Is the proposed work a modification of a previous Design Review Board approval? Yes/No

If yes: DRB Application #: _____ Approval Date: _____

I, _____, understand that should the Design Review Board determine that the application has a significant impact on the surrounding community or requires an extensive review, it may, on its own motion, call for a public hearing for the proposed project.

Signature

Instructions

Submit one (1) copy of the Building Permit Application and eight (8) copies of the following:

1. Copies of this application
2. Plans (if applicable)
3. Property survey
4. Photo of the building and the area of proposed work
5. Catalog cut of the materials/structure
6. If replacing existing structure or material, submit a photo of the existing material/structure.

Application Fee: \$100

DESCRIPTION/DETAILS OF WORK:

Fence

Structure: New Modified Rebuilt/Replacement Change Prev

Material: Wood PVC Wrought Iron Chain-link

Height: _____ (Maximum height 4ft from grade)

Style: _____

DESCRIPTION/DETAILS OF WORK:

Shed

Pergola/Gazebo

Structure: New Modified Rebuilt/Replacement Change Prev
Approved

Height: _____ (Maximum height: 15ft to highest pitch)

Dimensions: _____ x _____ = _____

Distance from rear and side lot lines:

(Rear/side no less than 15ft)

Rear: _____

Side: _____

Side: _____

Sheds, Pergolas, and Gazebos cannot be placed in the front yard without a variance granted by the BZA.

Fire Pit (Permanent)

BBQ (Permanent)

Structure: New Rebuilt/Replacement Change Prev. Approved

Gas Non-Gas

Dimensions: _____ x _____ = _____

Roof

Structure: New Replacement Change Prev. Approved

Proposed Material: _____

Manufacturer: _____

Color: _____

If replacement or a change from what was previously approved, existing color & material: _____

Siding

Type/style: Replacement Change Prev. Approved

Existing/Prev. Approved siding type/style: _____

Replacement siding type/style: _____

DESCRIPTION/DETAILS OF WORK:

Windows/Door Replacement

Windows

Number of window(s) to be replaced: _____

Location of window(s) to be replaced: _____

Existing/Prev. Approved window(s) type/style: _____

Replacement window(s) type/style: _____

Doors (Including garage door(s))

Number of door(s) to be replaced: _____

Location of door(s) to be replaced: _____

Existing/Prev. Approved door(s) type/style: _____

Replacement door(s) type/style: _____

 Miscellaneous _____

(Ex. Driveways, walkways, porticos, decks, patios, railings, etc.)

Structure: New Rebuilt/Replacement Change Prev. Approved

Existing/Prev. Approved type/style: _____

Replacement type/style: _____

Miscellaneous _____

(Ex. Driveways, walkways, porticos, decks, patios, railings, etc.)

Structure: New Rebuilt/Replacement Change Prev. Approved

Existing/Prev. Approved type/style: _____

Replacement type/style: _____

FOR BUILDING DEPARTMENT USE ONLY:

DRB APPROVAL:

Approval Date: _____

Denied

DRB Chair Signature: _____

Formal Hearing Req.