

BOARD OF TRUSTEES MEETING
VILLAGE OF PLANDOME MANOR
PUBLIC MEETING
October 15th, 2024

A regular meeting of the Board of Trustees of the Incorporated Village of Plandome Manor, Nassau County, New York, was held in Village Hall, at 55 Manhasset Avenue, on Tuesday, October 15th, 2024, at 7:00 p.m.

Present:	Barbara Donno	Mayor
	Patricia O'Neill	Trustee
	James Baydar	Trustee
	Peter Kulka	Trustee

Also Present:	Edward Butt	Building Inspector
	Marie DePalo	Village Treasurer
	John Farrell	Village Attorney
	Katherine Hannon	Village Clerk
	Kevin Dunn	Resident

Mayor Donno called the meeting to order at 7:08 p.m. and verified the presence of a quorum.

The Pledge of Allegiance

Mayor Donno led the Pledge of Allegiance.

Resignations

Mayor Donno read the resignation letters of Trustee Tony DeSousa, Design Review Chairperson Isabel, and Associate Justice Rachel Scelfo. The Mayor expressed that Trustee and Chairperson DeSousa had been a valuable asset to the Village, making a significant impact through unwavering commitment and many years of dedicated service to the community.

Trustee O'Neill made a motion that the Board of Trustees accept the resignation of Antonio DeSousa as Village Trustee. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees accept the resignation of Isabel DeSousa as Chairperson of the Design Review Board. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees accept the resignation of Rachel Scelfo as Associate Justice. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye

Approved. VOTE: 3/0 - Motion passes

Appointment

Mayor Donno read a bio of Peter Kulka and stated his involvement with the village since 2004, previously serving on both the Design Review Board and the Board of Zoning and Appeals.

Trustee O'Neill made a motion that the Board of Trustees approve the Mayor's appointment of Peter Kulka to the Board of Trustees, to fulfill the remainder of Trustee DeSousa's term of office, expiring March 31st, 2026. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye

Approved. VOTE: 3/0 - Motion passes

Public Hearing

Local Law 3 of 2024 **Amending Chapter 225. 'Zoning'**

Trustee Baydar made a motion that the Board of Trustees open the public hearing on proposed Local Law 3 of 2024, amending Chapter 225. 'Zoning.' The motion was seconded by Trustee O'Neill.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Trustee Kulka: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Kulka made a motion that the Board of Trustees close the public hearing on proposed Local Law 3 of 2024, amending Chapter 225. 'Zoning.' The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Trustee Kulka: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve Local Law 3 of 2024, amending Chapter 225. 'Zoning.' The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Trustee Kulka: Aye

Approved. VOTE: 4/0 - Motion passes

Public Comment

The Mayor opened the public comment portion of the meeting. Kevin Dunn of 71 Circle Drive spoke to the Board about the streetlight on Circle Drive near his home. Mr. Dunn expressed concerns that the streetlight shines into three bedrooms of his house, impacting his family's quality of life. The Mayor responded, explaining that the light was installed at the request of Mr. Dunn's neighbor, following an assessment by the Village's lighting engineer, who deemed it necessary due to the darkness at that corner. Mr. Dunn suggested replacing the current fixture with one that directs light downward, but the Mayor noted that the light matches others throughout the Village. She also mentioned that Mr. Dunn's wife had requested its installation. Trustee O'Neill added that additional lighting helps deter crime, especially given recent incidents in the area. The Mayor concurred, citing Nassau County Police Department's recommendation that lighting is effective in preventing criminal activity. The Mayor stated that the Village would revisit the initial engineering report and consult with the village lighting contractor to explore options to minimize the impact on Mr. Dunn and his family.

Reports

Village Treasurer

The Village Treasurer updated the Board on the following items:

- Treasurer, Marie DePalo, provided the Abstract Report of Audited Vouchers dated October 15th, 2024, and the Profit and Loss Statement ending September 30th, 2024.

Village/Court Clerk

The Village/Court Clerk updated the Board on the following items:

- The Court Clerk reported to the Board that the JCAP grant (Justice Court Assistance Program) application was submitted for the 2024-2025 grant cycle. The Clerk expanded by detailing the items that the Court had submitted for.
- The Clerk informed the Board that the DASNY grant for drainage on North Plandome Road was to be spent by January 2025. The Clerk added that the Village Engineer estimates that the project's cost will fall below the \$35k threshold for a public bid, therefore the project would be put out to an invitational bid at the end of October. The Building Inspector explained the scoop of the project to the Board that would address the drainage issues on North Plandome Road.

Mayor

The Mayor updated the Board on the following items:

- The Mayor updated the Board on information that she received while attending the Port Washington fire department's budget meeting. The Mayor informed the Board on changes to OSHA regulations for fire departments.
- The Mayor updated the Board on information she received while at a NYCOM (New York State Conference of Mayors) executive board meeting. The Mayor mentioned that upcoming NYS legislation was discussed, such as new legislation that would require contractors that are hired for public works projects to be registered with the state.

Motions:

Trustee O'Neill made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated October 15th, 2024, and the Profit & Loss Statement ending September 30th, 2024. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Trustee Kulka: Aye

Approved. VOTE: 4/0 - Motion passes

Correspondence:

The Village Clerk presented the Board with the following pieces of correspondence:

1. The Nassau County Police Department report for August 2024.
2. Email from residents Shiva and Bina Kumar, 1242 Plandome Road, requesting sidewalks to be installed on Plandome Road.

Motions:

Trustee Baydar made a motion that the Board of Trustees convene into executive session. The motion was seconded by Trustee O'Neill.

Mayor Donno: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Trustee Kulka: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees convene into regular session. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Trustee Kulka: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Kulka.

Mayor Donno: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Trustee Kulka: Aye

Approved. VOTE: 4/0 - Motion passes

Signed by Katherine Hannon

Katherine Hannon
Village Clerk

APPROVED