



INCORPORATED VILLAGE OF PLANDOME MANOR

BUDGET

FOR THE YEAR JUNE 1, 2025 TO MAY 31, 2026

**FINAL BUDGET DOCUMENTS
ADOPTED APRIL 22, 2025**

**Plandome Manor Budget Summary
2025-2026**

Incorporated Village of Plandome Manor
June 1, 2025 to May 31, 2026

**For Reference
Adopted
Budget Figures
2024-2025**

	<u>Adopted 2025-2026</u>	<u>For Reference Adopted Budget Figures 2024-2025</u>
Appropriations (From Page 3)	\$ 1,576,463.00	\$ 1,677,245.00
Less:		
Estimated Revenues other than Real Property Taxes (Page 1)	458,463.00	528,245.00
Appropriation from Reserves (Page 5)	227,000.00	390,000.00
Other Adjustment	0.00	0.00
Total Revenues	<u>685,463.00</u>	<u>918,245.00</u>
Balance to be raised by Real Property Tax Levy	<u>891,000.00</u>	<u>759,000.00</u>
Total Assessed Value of Taxable Property	<u>646,567.00</u>	<u>661,698.00</u>
Average Tax Rate per Hundred Dollars	<u>137.80</u>	<u>114.70</u>
Total to be raised by Fire District Tax	30,483.00	29,629.00
Total to be raised by Plandome Manor Village Tax	860,517.00	729,371.00
Total	<u>891,000.00</u>	<u>759,000.00</u>

		Est Increase
	Est Levy Incr. Households	per HH
Note: Average incremental increase per household	\$ 132,000.00	286 \$ 461.54

Plandome Manor Budget
2025-2026

Revenues:General Fund		2022-2023	2023-2024	2023-2024	2023-2024	2024-2025	2024-2025	2024-2025	2025-2026
Description		Actual Y/E	Adopted	YTD 1/31/24	Actual Y/E	Adopted	YTD 1/31/25	Projected Y/E	Adopted
Income									
	A1090 · Int. & Late Penalties-Prop Tax	1,049.21	1,500.00	1,427.00	1,427.00	1,500.00	2,688.00	2,688.00	1,500.00
	A1120 · Sales Tax Revenue	4,184.00	2,092.00	0.00	2,092.00	2,092.00	0.00	2,092.00	2,092.00
	A1130 · Utilities Gross Taxes	8,750.00	10,000.00	8,004.00	8,182.00	8,750.00	7,893.00	8,000.00	8,000.00
	A1170 · Franchise Tax on Cablevision	12,374.00	10,000.00	5,965.00	11,847.00	11,000.00	5,795.00	11,000.00	11,000.00
	A1560 · Bldg. Safety Inspec Fee/Permit	176,508.00	140,000.00	152,330.00	226,988.00	150,000.00	138,788.00	160,000.00	150,000.00
	A1789 · Other Transportation Income	0.00	0.00	29,588.00	94,478.00	10,000.00	21,003.00	21,003.00	15,000.00
	A2401 · Interest & Earnings on bank bal	25,681.00	40,000.00	46,373.00	82,562.00	65,000.00	41,346.00	51,000.00	40,000.00
	A2401.L Use of Money&Prop LOSAP	-1,030.00	0.00	0.00	5,903.00	0.00	0.00	0.00	0.00
	A2440 · Rental of Real Property	7,335.00	2,160.00	0.00	3,835.00	4,320.00	0.00	4,320.00	4,320.00
	A2560 · Street Opening Permits	1,500.00	2,500.00	1,000.00	2,000.00	2,000.00	0.00	250.00	250.00
	A2590 · Parking Permits	4,450.00	3,800.00	3,250.00	4,100.00	4,200.00	1,700.00	4,100.00	4,100.00
	A2591 · Landscaper Permits	0.00	0.00	985.00	4,305.00	2,500.00	830.00	4,300.00	4,300.00
	A2610 · Fines from Village Court	12,818.00	10,000.00	4,822.00	9,734.00	10,000.00	3,775.00	6,000.00	8,000.00
	A2655 · Other Misc. Income	17,439.00	100.00	365.00	487.00	350.00	17.00	100.00	100.00
	A2750 · AIM Funding	3,829.00	3,829.00	3,829.00	3,829.00	3,829.00	3,829.00	3,829.00	3,829.00
	A3005 · State Aid Mortgage Tax	39,604.00	30,000.00	9,238.00	15,852.00	30,000.00	14,300.00	18,000.00	18,000.00
	A3089 · State Aid Other	0.00	0.00	0.00	0.00	0.00	268.00	268.00	268.00
	A3501 · State Aid Highway (CHIPS)	79,164.00	75,000.00	0.00	0.00	75,000.00	12,104.00	17,104.00	75,000.00
	A3599 · State Revenue (Other Grants)	0.00	0.00	0.00	1,512.00	0.00	0.00	6,500.00	0.00
	3599.1 · State Grant Triangle Imp	0.00	112,704.00	0.00	0.00	112,704.00	0.00	0.00	112,704.00
	3599.2 · State Grant N Plandome Rd	34,882.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3599.3 · State Grant Storm Drains	0.00	0.00	0.00	0.00	35,000.00	0.00	29,270.00	0.00
	A4960 · Federal Emergency Disaster Aid	12,507.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	A5710 · Proceeds of Long Term Obligations	0.00	0.00	300,000.00	300,000.00	0.00	0.00	0.00	0.00
	A5031 · Transfer from Capital Fund	0.00	50,000.00	50,000.00	50,000.00	0.00	0.00	0.00	0.00
Total Income		441,044.21	493,685.00	617,176.00	829,133.00	528,245.00	254,336.00	349,824.00	458,463.00

Plandome Manor Budget
2025-2026

Appropriations:General Fund		2022-2023	2023-2024	2023-2024	2023-2024	2024-2025	2024-2025	2024-2025	2025-2026
Description		Actual Y/E	Adopted	YTD 1/31/24	Actual Y/E	Adopted	YTD 1/31/25	Projected Y/E	Adopted
Expense									
	A1010 · Board of Trustees	5,411.00	6,000.00	2,399.00	5,083.00	6,000.00	1,684.00	4,000.00	6,000.00
	1110.1 · Village Court Salaries	6,462.00	6,000.00	3,923.00	6,115.00	6,000.00	3,808.00	6,000.00	6,500.00
	1110.4 · Village Justice	3,828.00	4,000.00	3,563.00	4,938.00	5,000.00	3,000.00	5,000.00	5,000.00
	1110.41 · Village Court Contractual	2,083.00	4,000.00	459.00	1,839.00	3,000.00	305.00	1,500.00	2,000.00
	1110.42 · Prosecutor	11,059.00	10,000.00	7,853.00	10,868.00	12,000.00	8,798.00	12,800.00	13,000.00
	1110.43 · Associate Justice	875.00	2,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
	1110.44 · Village Court Comp.Pgm/Supplies	458.00	1,500.00	142.00	729.00	1,500.00	2,807.00	3,200.00	7,500.00
	A1320 · Auditor	10,000.00	10,000.00	11,000.00	11,000.00	11,000.00	0.00	13,000.00	14,000.00
	1325.1 · Treasurer-Salaries	58,110.00	59,000.00	38,523.00	60,100.00	61,000.00	38,692.00	61,000.00	63,000.00
	A1410.11 · Clerk Salaries	88,269.00	85,000.00	55,577.00	86,683.00	90,000.00	57,067.00	90,000.00	93,000.00
	1410.13 · Summer Int./Temp. Help	16,718.00	0.00	2,465.00	2,465.00	0.00	0.00	0.00	0.00
	1410.2 · Clerk Equipment/Furniture	6,113.00	12,000.00	7,803.00	12,752.00	20,000.00	0.00	0.00	5,000.00
	1410.41 · Clerk Contractual Exp./Training	17,966.00	14,500.00	13,786.00	17,920.00	21,000.00	15,714.00	24,000.00	20,000.00
	1410.42 · clerk office equipment rental	2,868.00	3,000.00	1,912.00	2,892.00	3,000.00	1,912.00	3,000.00	3,000.00
	1410.43 · clerk telephone & fax	3,174.00	3,500.00	2,036.00	3,054.00	3,500.00	1,984.00	3,000.00	3,500.00
	1410.44 · clerk office supplies & postage	5,756.00	5,000.00	4,270.00	6,433.00	6,000.00	3,183.00	4,000.00	6,000.00
	A1420.41 · Law Contractual Services	67,935.00	65,000.00	46,635.00	88,601.00	65,000.00	28,600.00	55,000.00	65,000.00
	1420.44 · Law Codification	2,821.00	2,500.00	1,150.00	3,479.00	2,500.00	600.00	1,500.00	2,500.00
	A1440 · Engineer	7,220.00	25,000.00	11,160.00	19,260.00	25,000.00	8,280.00	10,000.00	20,000.00
	1440.10 · Engineer-GIS Mapping	9,846.00	550.00	5,145.00	6,122.00	1,650.00	238.00	1,500.00	2,000.00
	A1450 · Village Election	300.00	300.00	0.00	400.00	400.00	0.00	500.00	600.00
	A1620.41 · Buildings Contractual Expenses	1,720.00	2,000.00	1,240.00	2,000.00	2,000.00	1,200.00	2,000.00	2,500.00
	1620.47 · Building Capital Improvements	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	33,000.00
	1620.47 · Buildings-rent	2,501.00	57,000.00	41,116.00	1,426.00	70,000.00	39,690.00	50,000.00	71,000.00
	1620.48 · Building - Utilities	4,453.00	4,000.00	1,880.00	3,938.00	5,000.00	1,947.00	4,000.00	5,000.00
	A1910 · Unallocated Insurance	25,559.00	30,000.00	28,935.00	29,798.00	37,000.00	32,821.00	39,000.00	43,000.00
	A1920 · Municipal Assn. Dues	4,387.00	6,000.00	3,152.00	4,440.00	6,000.00	3,520.00	6,500.00	6,500.00
	A1964 · Property Tax Refunds	6,174.00	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	A1990 · Contingent Account	0.00	17,325.00	0.00	0.00	19,993.00	0.00	19,993.00	18,888.00
	A3089.11 · Grant Other	34,882.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	A3089.13 · Grant Storm Drains	0.00	0.00	0.00	0.00	35,000.00	29,270.00	29,270.00	0.00
	A3089.15 · Grant Triangle Project	0.00	112,704.00	0.00	0.00	112,704.00	0.00	0.00	112,704.00

Plandome Manor Budget
2025-2026

Appropriations:General Fund		2022-2023	2023-2024	2023-2024	2023-2024	2024-2025	2024-2025	2024-2025	2025-2026
Description		Actual Y/E	Adopted	YTD 1/31/24	Actual Y/E	Adopted	YTD 1/31/25	Projected Y/E	Adopted
A3097.0	Public Safety-Equipment	0.00	0.00	0.00	0.00	20,000.00	9,461.08	9,461.00	2,500.00
A3410	PWFD Fire Protection								
3410.2	LOSAP	3,806.00	3,806.00	3,806.00	3,806.00	3,806.00	3,806.00	3,806.00	3,806.00
3410	PWFD Fire Protection - Other	23,362.00	25,002.00	14,584.50	25,345.00	25,823.00	15,064.00	25,823.00	26,677.00
A3620.2	Bldg Safety								
3620.41	Bldg. Inspections (Superintendent)	126,510.00	125,000.00	81,692.00	127,403.00	129,000.00	81,827.00	129,000.00	133,000.00
3620.43	Code Enforcement	6,580.00	15,000.00	3,185.00	6,630.00	10,000.00	536.00	4,100.00	6,000.00
A5110.2	Maintenance of Roads-Equipment	0.00	0.00	0.00	68,035.00	40,000.00	39,702.00	39,702.00	5,000.00
5110.47	Normal Road Care/Winter Repairs	3,824.00	12,000.00	7,213.00	7,683.00	12,000.00	0.00	1,000.00	10,000.00
A5112	Road Construction Perm.Impr.	16,725.00	300,000.00	17,500.00	17,500.00	60,000.00	24,675.00	24,675.00	50,000.00
5112.4	Road Construction (CHIPS)	79,164.00	75,000.00	0.00	0.00	75,000.00	12,104.00	17,104.00	75,000.00
A5142.41	Snow removal Contractor	5,550.00	50,000.00	1,360.00	9,960.00	40,000.00	6,950.00	30,000.00	40,000.00
5142.42	Snow Removal Supplies	6,733.00	20,000.00	4,650.00	13,623.00	20,000.00	7,058.00	25,000.00	25,000.00
514241a	Snow Removal - Non Roads	2,147.00	10,000.00	0.00	5,069.00	10,000.00	2,146.00	10,000.00	10,000.00
A5182.41	Street Lighting inc. new fixtur	963.00	3,500.00	1,199.00	1,875.00	3,500.00	232.00	2,500.00	3,000.00
5182.42	Street Lighting elec & pole	2,390.00	3,000.00	1,452.00	2,254.00	3,000.00	1,567.00	2,500.00	3,000.00
A6560	Payroll Expenses	1,943.00	2,000.00	1,344.50	2,048.00	2,300.00	1,358.00	2,200.00	2,200.00
A8140	Storm Sewers	1,405.00	30,000.00	1,680.00	3,190.00	30,000.00	4,670.00	15,000.00	20,000.00
A8160.4	Refuse & Garbage Removal	255,000.00	265,000.00	176,667.00	265,000.00	253,680.00	169,120.00	253,680.00	258,480.00
A8170	Street Sweeping	3,490.00	6,800.00	8,368.00	8,368.00	10,000.00	4,631.00	7,500.00	10,000.00
A8510.41	Community Beaut-Community Maint	58,982.00	60,000.00	23,059.00	46,868.00	60,000.00	32,355.00	50,000.00	70,000.00
8510.42	Community Beaut-Projects	8,851.00	12,500.00	7,134.00	11,596.00	25,000.00	13,335.00	20,000.00	25,000.00
8510	Community Beaut-Other(Tri/Mem)	2,704.00	4,000.00	4,324.00	4,324.00	4,000.00	2,070.00	4,000.00	5,000.00
A9025	Employee Benefits-LOSAP	156.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A9025.8	401K Contribution	16,512.00	16,610.00	10,783.00	16,818.00	17,200.00	10,884.00	17,000.00	17,700.00
A9030.8	Social Security	21,539.00	22,000.00	13,297.00	20,710.00	23,000.00	13,222.00	21,000.00	22,200.00
A9040.8	Workers' Compensation	5,076.00	5,100.00	5,208.00	5,208.00	5,400.00	5,379.00	5,379.00	5,600.00
A9060.8	Benefits - Health Insurance	26,133.00	30,000.00	22,586.00	28,996.00	45,000.00	33,145.00	48,500.00	50,000.00
A9710.0	Serial Bond Principal	0.00	0.00	0.00	0.00	55,000.00	55,000.00	55,000.00	57,000.00
A9710.7	Serial Bond Interest	0.00	0.00	0.00	0.00	12,289.00	12,292.00	12,292.00	10,108.00
A9788.6	Leased Assets-Principal	51,985.00	0.00	0.00	52,267.00	0.00	0.00	0.00	0.00
A9788.7	Leased Assets-Interest	935.00	0.00	0.00	653.00	0.00	0.00	0.00	0.00
A9950.9	Transfer to Capital Projects Fund	0.00	0.00	300,000.00	300,000.00	50,000.00	183,288.20	183,288.20	0.00
		1,139,413.00	1,650,197.00	1,007,216.00	1,447,564.00	1,677,245.00	1,030,997.28	1,474,273.20	1,576,463.00

Plandome Manor Budget
For the year June 1, 2025 to May 31, 2026

Audited Fund Balance Analysis:

Audited Unassigned General Fund balances at May 31, 2024	\$ 765,652
Audited Unassigned Capital Fund balances at May 31, 2024	\$ 101,154
Estimated Year End Surplus May 31, 2025	\$ 14,760
Estimated Fund Balance May 31, 2025	\$ 881,566

Cash breakdown at January 31, 2025:

checking	25,799
Capital Funds	154,230
Money Market	84,397
NY CLASS	<u>1,046,949</u>
Total	\$ 1,311,375
Salaries & Related	110,000
Expected Expenses	260,000
Total	370,000
Expected cash balance year end	\$ 941,375

Tax Cap Calculation for Fiscal Year 2025-2026

Tax Levy FYE 2024/25	\$759,000
Tax Base Growth Factor	1.0000
Allowable Levy Growth Factor	1.0200
Tax Levy Limit 2025/26	774,180
Allowable carryover from 2025/26:	506
Max Tax Levy 2025/26:	774,686
Proposed increase above max tax levy (15%)	890,889

Result of required appropriated reserve using the tax cap levy:

Expenses	\$ 1,576,463.00
Revenues	458,463.00
Max Tax Levy	774,686.00
Appropriated Reserve Allocation	343,314.00

Result of required appropriated reserve using the 15% tax cap piercing:

Expenses	\$ 1,576,463.00
Revenues	458,463.00
15% Tax Cap Piercing	891,000.00
Appropriated Reserve Allocation	227,000.00

**Plandome Manor Capital Fund Budget
For the year June 1, 2025 to May 31, 2026**

		Budget Officer's Recommended Transfer In from General	Budget Officer's Recommended Transfer Out to General	Adopted
Balance June 1, 2022	151,144			
Transfer in from GF 2022-2023	0	0		
Transfer out to GF 2022-2023	0		0	0
Estimated Balance May 31, 2023	<u>151,144</u>			
Balance June 1, 2023	151,144			
Transfer in from GF 2023-2024	0	0		
Transfer out to GF 2023-2024	-50,000		50,000	50,000
Transfer in from Bond proceeds	300,000			
Estimated Balance May 31, 2024	<u>401,144</u>			
Balance June 1, 2024	401,144			
Transfer in from GF 2024-2025	50,000	50,000		50,000
Transfer in from GF -Road Project	237,905		0	
Payment to Road Contractor	-537,905			
Balance May 31, 2025	<u>151,144</u>			
Balance June 1, 2025	151,144			
Transfer in from GF 2025-2026	0	0		
Transfer out to GF 2025-2026	0		0	
Balance May 31, 2026	<u>151,144</u>			

**Plandome Manor Budget
2025-2026**

Incorporated Village of Plandome Manor
Budget year June 1, 2025 to May 31, 2026

Schedule of Salaries and Wages

			<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
			Total Appropriation	Total Appropriation	Total Appropriation
	Unit and Title				
A1110.1	Clerk to Village Justice-PT 1 person for 12 months	FDA	6,000.00	6,000.00	6,500.00
A1325.1	Treasurer-PT 1 person for 12 months	CPF	59,000.00	61,000.00	63,000.00
A1410.11	Clerk-FT 1 person for 12 months	GPA	85,000.00	90,000.00	93,000.00
A3620.41	Superintendent of Buildings-FT 1 person for 12 Months	XSK	<u>125,000.00</u>	<u>129,000.00</u>	<u>133,000.00</u>
Total General Fund Salaries and Wages			<u><u>275,000.00</u></u>	<u><u>286,000.00</u></u>	<u><u>295,500.00</u></u>

I certify that this is a true copy of the budget of the
Village of Plandome Manor for the Fiscal Year ending
May 31, 2026 as it was adopted by the Village Board of
Trustees on April 22, 2025.

Signed Marie Detalo

Title Treasurer