

BOARD OF TRUSTEES MEETING
VILLAGE OF PLANDOME MANOR
PUBLIC HEARING
March 19, 2025

A regular meeting of the Board of Trustees of the Incorporated Village of Plandome Manor, Nassau County, New York, was held in Village Hall, at 55 Manhasset Avenue, on Wednesday, March 19th, 2025, at 7:00 p.m.

Present:	Barbara Donno	Mayor
	Matthew Clinton	Deputy Mayor
	Patricia O’Neill	Trustee
	James Baydar	Trustee
	Peter Kulka	Trustee

Also Present:	Katherine Hannon	Village Clerk
	Marie DePalo	Village Treasurer
	John Farrell, Esq.	Village Attorney
	Edward Butt	Building Inspector

Mayor Donno called the meeting to order at 7:09 p.m. and verified the presence of a quorum.

The Pledge of Allegiance

Mayor Donno led the Pledge of Allegiance.

Swearing In

Village Attorney John Farrell swore, Mayor Donno, Trustee Clinton, and Trustee Baydar into office.

Minutes

Mayor Donno called for the approval of the minutes from the Board of Trustees meeting held on February 18, 2025.

Deputy Mayor Clinton made a motion to accept the minutes, seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye

Trustee Baydar: Aye Trustee O’Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Motions:

Deputy Mayor Clinton made a motion that the Board of Trustees adopt a resolution setting the public hearing date for the tentative budget for the 2025-2026 fiscal year. The motion was seconded by Trustee O’Neill.

Mayor Donno: Aye Deputy Mayor Clinton: Aye

Trustee Baydar: Aye Trustee O’Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Public Hearings:

Local Law 1 of 2025

Local Law to Override the Tax Levy Limit
Established in General Municipal Law §3-C

Trustee Baydar made a motion that the Board of Trustees open the public hearing on proposed Local Law 1 of 2025, ‘Local Law to Override the Tax Levy Limit. The motion was seconded by Trustee O’Neill.

Mayor Donno: Aye Deputy Mayor Clinton: Aye

Trustee Baydar: Aye Trustee O’Neill: Aye

Approved. VOTE: 4/0 - Motion passes

No members of the public spoke with respect to the presentation. Remarks can be found in the hearing’s transcript.

Trustee Baydar made a motion that the Board of Trustees close the public hearing on proposed Local Law 1 of 2025, 'Local Law to Override the Tax Levy Limit. The motion was seconded by Deputy Mayor Clinton.

Mayor Donno: Aye Deputy Mayor Clinton: Aye
Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adopt Local Law 1 of 2025, 'Local Law to Override the Tax Levy Limit. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye
Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Kulka arrived at 7:16pm.

Tentative Budget for the 2025-2026 Fiscal Year

Trustee Baydar made a motion that the Board of Trustees open the public hearing on the Tentative Budget for the fiscal year June 1, 2025, to May 31, 2026. The motion was seconded by Trustee O'Neill.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye
Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 5/0 - Motion passes

No members of the public spoke with respect to the presentation. Remarks can be found in the hearing's transcript.

Trustee O'Neill made a motion that the Board of Trustees close the public hearing on the Budget for the fiscal year June 1, 2025 to May 31, 2026. The motion was seconded by Trustee Kulka.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye
Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 5/0 - Motion passes

Public Comment

No members of the public were present.

Appointment

Mayor Donno proposed the appointment of Daniel Mermel to the Board of Zoning and Appeals to fulfill the remainder of Peter Kulka's term of office, seat # 1.

Motion:

Deputy Mayor Clinton made a motion that the Board of Trustees approve the Mayor's appointment of Daniel Mermel to the Board of Zoning and Appeals to fulfill the remainder of Peter Kulka's term of office, seat # 1, term of office expiring March 31st, 2025. The motion was second by Trustee Kulka.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye
Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 5/0 - Motion passes

Reports:

Village Treasurer

The Village Treasurer updated the Board on the following items:

- Treasurer, Marie DePalo, provided the report on the Abstract Report of Audited Vouchers dated March 19th, 2025, and the Profit and Loss Statement ending February 28th, 2025.
- The Treasurer informed the Board that the village has a request for proposals for auditing services with a return date of April 7th.

Village/Court Clerk

The Village Clerk/Court Clerk updated the Board on the following items:

- The Clerk presented the Village election results. The vote counts were as follows: Mayor Donno, 48 votes, Trustee Clinton, 46 votes and Trustee Baydar, 42 votes.
- The Clerk mentioned to the Board that the stop lines on Circle Drive had been repainted.
- The Clerk presented two estimates from Bob Keogh. One estimate was to install a gravel path from the shed on the Village lot on Circle Drive to the asphalt path in the amount of \$1,930.00. The Clerk added that the Board had previously also approved repairs to the asphalt path on the Village lot. The second estimate was for shelves for the shed, in the amount of \$1,310.00. Upon discussion the Board found that shelves for the shed was not a priority.
- The Court Clerk reported to the Board that the court applied for the Justice Court Assistance Grant (JCAP) for furniture and other court equipment. The Clerk mentioned that \$12,071.59 was applied for and only \$2,100.00 was received. The Clerk also mentioned that other villages had not received as much as they have in prior years as well.
- The Clerk informed the Board that a quorum would be needed to attend the joint public hearing on the Verizon Cabel Franchise Renewal Agreement on April 28th.
- The Clerk mentioned to the Board that the April Board of Trustees meeting would be moved to April 22nd.

Building Inspector

The Building Inspector updated the Board on the following items:

- The Building Inspector provided the Board with an update on two properties in the Village with outstanding violations for maintenance and work being done without a permit.

Mayor

The Mayor updated the Board on the following items:

- The Mayor presented information on the Governor's, Senate, and Assembly budget.
- The Mayor mentioned to the Board that the Village of Flower Hill plans to repave Stonytown Road and has asked the Village if they would like to join the project.
- The Mayor provided the Board with information from the New York State Conference of Mayors (NYCOM) regarding abandoned properties.
- The Mayor informed the Board that a historian in the area had reached out to her about making 107 Bayview Road, "Laurimore" a historical preservation property as the property is for sale. Upon discussion of the Board, it was decided that the Village would not make a historical designation for the home.

Motions:

Trustee Baydar made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated March 19, 2025, and the Profit & Loss Statement ending February 28, 2025. The motion was seconded by Deputy Mayor Clinton.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye
Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Kulka made a motion that the Board of Trustees approve the estimate submitted by Bob Keogh for the gravel path on the village lot, in the amount of \$1,930.00. The motion was seconded by Deputy Mayor Clinton.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye
Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill that the Board of Trustees set a date for the public hearing on the Verizon Cabel Franchise Agreement. Hearing date: April 28, 2025, 7:30pm, Location: Great Neck South Middle School. The motion was seconded by Trustee Kulka.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye
Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence:

The Village Clerk presented the Board with the following pieces of correspondence:

1. The Nassau County Police Department reports for January 2025.

Motions:

Trustee O'Neill made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Kulka.

Mayor Donno: Aye

Deputy Mayor Clinton: Aye

Trustee Kulka: Aye

Trustee Baydar: Aye

Trustee O'Neill: Aye

Approved. VOTE: 5/0 - Motion passes

Signed by Katherine Hannon

Katherine Hannon

Village Clerk

APPROVED