

BOARD OF TRUSTEES MEETING
VILLAGE OF PLANDOME MANOR
PUBLIC HEARING
June 17, 2025

A regular meeting of the Board of Trustees of the Incorporated Village of Plandome Manor, Nassau County, New York, was held in Village Hall, at 55 Manhasset Avenue, on Tuesday, June 17, 2025, at 7:00 p.m.

Present:	Barbara Donno	Mayor
	Matthew Clinton	Deputy Mayor
	Patricia O'Neill	Trustee
	James Baydar	Trustee

Also Present:	Katherine Hannon	Village Clerk
	Marie DePalo	Village Treasurer
	John Farrell, Esq.	Village Attorney
	Edward Butt	Village Building Inspector

Mayor Donno called the meeting to order at 7:04 p.m. and verified the presence of a quorum.

The Pledge of Allegiance

Mayor Donno led the Pledge of Allegiance.

Minutes

Mayor Donno called for the approval of the minutes from the Board of Trustees meeting held on May 20, 2025. Deputy Mayor Clinton made a motion to accept the minutes, seconded by Trustee O'Neill.

Mayor Donno: Aye Deputy Mayor Clinton: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Public Hearings

Local Law 2 of 2025
Amending §225 Zoning

Trustee Baydar made a motion that the Board of Trustees open the public hearing on proposed Local Law 2 of 2025, Amending §225 Zoning. The motion was seconded by Deputy Mayor Clinton.

Mayor Donno: Aye Deputy Mayor Clinton: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 4/0 - Motion passes

The Board's discussion can be found in the public hearing transcript.

Trustee O'Neill made a motion that the Board of Trustees close the public hearing on proposed Local Law 2 of 2025, 'Amending §225 Zoning. The motion was seconded by Deputy Mayor Clinton.

Mayor Donno: Aye Deputy Mayor Clinton: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adopt Local Law 2 of 2025, 'Amending §225 Zoning. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Local Law 3 of 2025

Notice of Defect

Trustee Baydar made a motion that the Board of Trustees open the public hearing on proposed Local Law 3 of 2025, Notice of Defect. The motion was seconded by Trustee O'Neill.

Mayor Donno: Aye Deputy Mayor Clinton: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 4/0 - Motion passes

The Board's discussion can be found in the public hearing transcript.

Trustee O'Neill made a motion that the Board of Trustees close the public hearing on proposed Local Law 3 of 2025, Notice of Defect. The motion was seconded by Deputy Mayor Clinton.

Mayor Donno: Aye Deputy Mayor Clinton: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Deputy Mayor Clinton made a motion that the Board of Trustees adopt Local Law 3 of 2025, Notice of Defect. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Public Comment

No members of the public were present.

Reports:

Treasurer

The Village Treasurer updated the Board on the following items:

- The Treasurer provided the report on the Abstract Report of Audited Vouchers dated June 17th, 2025, and the Profit and Loss Statement ending May 31st, 2025.
- The Treasurer presented budget modifications for the 2024-2025 adopted budget.
- The Treasurer mentioned to the Board that the First National Bank of Long Island is merging with Connect One Bank.
- The Treasurer informed the Board that 30% of the Village taxes have been collected thus far.

Village/Court Clerk

The Village Clerk/Court Clerk updated the Board on the following items:

- The Clerk updated the Board on information regarding the paving of Stonytown Road. The Clerk mentioned that the Village of Flower Hill will be paving in August and Plandome Manor will pave with them. The Clerk then presented the Board with two resolutions for the project.
- The Clerk presented the Board with an estimate from Bob Keogh for removing trees and brush on North Plandome Road opposite the Science Museum. Upon discussion the Board decided to put approving the estimate on hold until Bob could provide a more specific outline of the clearing.

- The Clerk presented the Board with a letter from the Village Engineer, James Antonelli. The letter stated that the Village Engineer would be raising his hourly rates from \$180 to 195.

Mayor

The Mayor updated the Board on the following item:

- The Mayor mentioned to the Board that the Home Rule in the State Assembly and Senate for the Village would be expiring in December 2025. The Mayor referred to the meeting on June 6th, where the Board of Trustees adopted a resolution authorizing the Home Rule Request. The Mayor updated the Board that the bill had passed the Senate but not the Assembly prior to the close of session. The Mayor added that prior to the current bills expiring in December, that the Village would hold a tax lien sale for the outstanding taxes.
- The Mayor shared Peter Cinquemani, Superintendent of Buildings for the Village of North Hills resume with the Board. The Mayor added that Peter would be hired to be a consultant to the Design Review Board and guide them through applications before the Board. The Board decided that Peter would be paid at a rate of \$200 per DRB application and \$250 per hour to appear for meetings.
- The Mayor mentioned to the Board that landscaping around the Village shed should be done. Trustee O’Neill agreed that the area around the shed should be cleaned up.
- The Mayor informed the Board NYCOM has notified the villages that the NYS intelligence center has stated that there is a heightened cyber-attack alert due to the conflicts in the Middle East.

Building Inspector

The Building Inspector updated the Board on the following items:

- The Building Inspector updated the Board on the construction progress on Village Hall; he mentioned that the interior renovations would start at the end of June.
- The Building Inspector mentioned to the Board that he was working on establishing a comprehensive list of standards suggested by Trustee O’Neill to be included in the Design Review Board application.

Motions:

Deputy Mayor Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated June 17, 2025, and the Profit & Loss Statement ending May 31, 2025. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye
Trustee Baydar: Aye Trustee O’Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O’Neill made a motion that the Board of Trustees approve plantings around the shed, in an amount not to exceed \$1,500.00. The motion was seconded by Deputy Mayor Clinton.

Mayor Donno: Aye Deputy Mayor Clinton: Aye
Trustee Baydar: Aye Trustee O’Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Deputy Mayor Clinton made a motion that the Board of Trustees approve the budget modifications for the 2024-25 adopted budget. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye
Trustee Baydar: Aye Trustee O’Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O’Neill made a motion that the Board of Trustees adopt a resolution, pursuant to the State Environmental Quality Review Act, determining that the milling and paving of the portion of Stonytown Road

located within the geographic boundaries of the Village is a Type II action and will not have a significant impact on the environment. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adopt a Resolution authorizing the Village to enter into a contract with the Metro Paving, for the milling and paving of the portion of Stonytown Road located within the geographic boundaries of the Village. The motion was seconded by Deputy Mayor Clinton.

Mayor Donno: Aye Deputy Mayor Clinton: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Deputy Mayor Clinton made a motion that the Board of Trustees convene into executive session. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Mayor Donno made a motion that the Board of Trustees convene into regular session. The motion was seconded by Trustee O'Neill.

Mayor Donno: Aye Deputy Mayor Clinton: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 4/0 - Motion passes

Signed by Katherine Hannon

Katherine Hannon

Village Clerk

APPROVED