

BOARD OF TRUSTEES MEETING
VILLAGE OF PLANDOME MANOR
PUBLIC HEARING
October 21, 2025

A regular meeting of the Board of Trustees of the Incorporated Village of Plandome Manor, Nassau County, New York, was held in Village Hall, at 55 Manhasset Avenue, on Tuesday, October 21, 2025, at 7:00 p.m.

Present:	Barbara Donno	Mayor
	Patricia O'Neill	Trustee
	James Baydar	Trustee

Also Present:	Katherine Hannon	Village Clerk
	Marie DePalo	Village Treasurer
	John Farrell, Esq.	Village Attorney
	Edward Butt, RA	Village Building Inspector

Absent:	Peter Kulk	Trustee
	Matthew Clinton	Deputy Mayor

Mayor Donno called the meeting to order at 7:04 p.m. and verified the presence of a quorum.

The Pledge of Allegiance

Mayor Donno led the Pledge of Allegiance.

Minutes

Mayor Donno called for the approval of the minutes from the Board of Trustees meeting held on September 23, 2025. Trustee O'Neill made a motion to accept the minutes, seconded by Trustee O' Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye

Approved. VOTE: 3/0 - Motion passes

Public Hearing

Local Law 5 of 2025
Amending §225 Zoning

Trustee O'Neill made a motion that the Board of Trustees open the public hearing on proposed Local Law 5 of 2025, Amending §225 Zoning. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye

Approved. VOTE: 3/0 - Motion passes

The Board's discussion can be found in the public hearing transcript.

Trustee Baydar made a motion that the Board of Trustees close the public hearing on proposed Local Law 5 of 2025, Amending §225 Zoning. The motion was seconded by Trustee O'Neill.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adopt Local Law 5 of 2025, Amending §225 Zoning. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye

Approved. VOTE: 3/0 - Motion passes

Public Comment

No members of the public were present.

Reports:

Treasurer

The Village Treasurer updated the Board on the following items:

- The Treasurer provided the report on the Abstract Report of Audited Vouchers dated October 21, 2025, and the Profit and Loss Statement ending September 30th, 2025.

Village Clerk

The Village Clerk updated the Board on the following items:

- The Clerk presented the Board with an estimate from Professional Irrigation to connect the sprinkler system at Elm Sea Lane to the new plumbing and to install a timer in the amount of \$3,450.00.
- The Clerk and Treasurer presented the Board with a calculation to determine a fair reimbursement amount to Mr. & Mrs. Howard Curd for the water they had previously been supplying to the Elm Sea Lane sprinkler system.
- The Clerk mentioned that the new Code Enforcement Officer, Andy, had started and has begun monitoring the train pickups and drop-offs at the village lot on Circle Drive. After several reports from Mr. Eric Kattan, 21 Circle Drive, the Board determined that Andy would monitor the lot around the train times.
- The Court Clerk provided the Board with an update on a pending appeal by Mr. Paul Livigni, 295 Stonytown Road for village ordinance violations. The Court Clerk also updated the Board on continuing maintenance violations for 1999 N. Plandome Road. Upon discussion, the Board determined that the village may explore the option of doing a fall clean up on the property towards the end of the fall. Lastly, the Court Clerk reported that the court had submitted a grant application to the Justice Court Assistance Program (JCAP) for new furniture for the court room/staff.
- The Clerk presented the Board with an estimate from Bob Keogh to clear the corner area and shoulder of North Plandome Road and Luquer Road. The estimate then led to a discussion of a letter received from Gavin Boyle, a Port Washington resident, and James Carillo of Aspen Gate. The letter detailed a request for consideration regarding the installation of a crosswalk on North Plandome Road by Luquer Road and the extension of the Port Washington sidewalk on North Plandome Road into the Village to Luquer Road. The Board noted that previous engineering reports had been completed regarding both a potential sidewalk extension and the installation of a crosswalk along this corridor of North Plandome Road. Following discussion, the Board approved the estimate from Bob Keogh to clear and level the area to improve pedestrian access to the existing Port Washington sidewalk.

Building Inspector

The Building Inspector updated the Board on the following item:

- The Building Inspector provided the Board with an estimate from Bob Keogh in the amount of \$3,930.00 for further clearing a path on North Plandome Road by Luquer Road and an additional \$2,000.00 for gravel and a metal edge. The Board discussed the estimate and determined it would be reviewed further as the project is not within the current budget.
- The Building Inspector provided the Board with an update on the landlord's renovation at Village Hall.

Mayor

The Mayor updated the Board on the following items:

- The Mayor discussed with the Board the paving on Stonytown Road. The Board discussed the noise that the road is making when driven on and the Mayor mentioned that she had discussed the issue with the Mayor of Flower Hill who has reported the same. The Clerk added that the Village Engineer would be reviewing the issue and would provide a report.

Village Attorney

The Village Attorney updated the Board on the following items:

- The Village Attorney updated the Board on the status of the tax lien sale for two unpaid property taxes. The Attorney added that a legal notice of the sale would be put in the paper for three consecutive weeks and the sale would have to be conducted within 10 days of the last published notice. The Attorney then presented a resolution authorizing the tax lien sale to be conducted on November 19th.

Correspondence

- The Board reviewed a letter from Gavin Boyle, a Port Washington resident and James Carillo, 4 Aspen Gate regarding the installation of a crosswalk and sidewalk on North Plandome Road by Luquer Road.

Motions:

Trustee Baydar made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated October 21, 2025, and the Profit & Loss Statement ending September 30, 2025. The motion was seconded by Trustee O'Neill.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the estimate submitted by Professional Irrigation, for Elm Sea Lane sprinklers, in the amount of \$3,450.00. The motion was seconded by Trustee O'Neill.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adopt a resolution authorizing reimbursement to Mr. and Mrs. Curd, 18 Elm Sea Lane, for providing water services to the Elm Sea Lane sprinkler system, in the amount of \$500.00. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adopt a retroactive resolution appointing Andrew Mulchinski as a Village Code Enforcement Officer. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees adopt a resolution authorizing the Village to conduct a tax lien sale of unpaid village taxes on November 19th. The motion was seconded by Trustee O'Neill.

Mayor Donno: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye

Approved. VOTE: 3/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye

Trustee O'Neill: Aye

Trustee Baydar: Aye

Approved. VOTE: 3/0 - Motion passes

Signed by Katherine Hannon

Katherine Hannon

Village Clerk

DRAFT