

**BOARD OF TRUSTEES MEETING**  
**VILLAGE OF PLANDOME MANOR**  
**PUBLIC HEARING**  
January 20, 2026

A regular meeting of the Board of Trustees of the Incorporated Village of Plandome Manor, Nassau County, New York, was held in Village Hall, at 55 Manhasset Avenue, on Tuesday, January 20, 2026, at 7:00 p.m.

Present:	Barbara Donno	Mayor
	Matthew Clinton	Deputy Mayor
	Patricia O'Neill	Trustee
	James Baydar	Trustee
	Peter Kulka	Trustee

Also Present:	Katherine Hannon	Village Clerk
	Edward Butt	Building Inspector
	Marie DePalo	Village Treasurer
	John Farrell, Esq.	Village Attorney
	Eric Kattan	Resident

Mayor Donno called the meeting to order at 7:01 p.m. and verified the presence of a quorum.

**The Pledge of Allegiance**

Mayor Donno led the Pledge of Allegiance.

**Minutes**

Deputy Mayor Clinton called for the approval of the minutes from the Board of Trustees meeting held on October 21, 2025, as amended. Trustee Baydar made a motion to accept the minutes, seconded by Trustee O'Neill.

Mayor Donno: Aye                      Trustee O'Neill: Aye

Trustee Baydar: Aye

**Approved. VOTE: 3/0 - Motion passes**

Deputy Mayor Clinton called for the approval of the minutes from the Board of Trustees meeting held on November 18, 2025, as amended. Trustee Baydar made a motion to accept the minutes, seconded by Trustee Kulka.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye

Trustee Baydar: Aye                      Trustee Kulka: Aye

**Approved. VOTE: 4/0 - Motion passes**

**Public Hearings**

**2026 Port Washington Fire Department Contract**

Trustee O'Neill made a motion that the Board of Trustees open the public hearing regarding the 2026 Port Washington Fire Department Contract. The motion was seconded by Trustee Kulka.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye

Trustee Baydar: Aye                      Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

No members of the public spoke with respect to the presentation. A discussion regarding the contract can be found in the hearing transcript.

Trustee O'Neill made a motion that the Board of Trustees close the public hearing regarding the 2026 Port Washington Fire Department Contract. The motion was seconded by Trustee Kulka.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye

Trustee Baydar: Aye                      Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O'Neill made a motion that the Board of Trustees approve the 2026 Port Washington Fire Department contract. The motion was seconded by Mayor Donno.

Mayor Donno: Aye

Deputy Mayor Clinton: Aye

Trustee Kulka: Aye

Trustee Baydar: Aye

Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

**Public Comment**

- Eric Kattan of 21 Circle Drive addressed the Board at length regarding train pick-up and drop-off activity occurring at the Village lot on Circle Drive. He stated that such activity has continued and repeatedly pressed the Board for immediate action to prohibit it entirely. The Mayor responded that the Village has hired additional personnel who have monitored the area, though not exclusively for Circle Drive. The Mayor explained that vehicles often park briefly on nearby roads and leave quickly, making enforcement difficult, and noted that license plates cannot be tracked if violations are not directly issued to the driver or vehicle. Mr. Kattan disputed the adequacy of enforcement and continued to assert that ongoing activity demonstrates insufficient enforcement. He pressed the Board for a definitive solution. The Mayor stated that the Village is enforcing the law to the best of its ability and emphasized that 100% compliance is not achievable. The Mayor reiterated that enforcement efforts must be balanced with available resources and suggested that forming a committee would be a constructive approach. The Board noted that the Village lot is a public facility funded by all taxpayers and is not designated exclusively for Circle Drive residents. Discussion followed regarding broader parking issues in the area, including driveway access and on-street parking, and the practical limitations of continuous enforcement. Mr. Kattan stated that he observes the area when enforcement personnel are present and absent and maintained that the Village laws are not being adequately enforced. He stated that he is a law-abiding resident and requested additional action by the Board. The Board discussed potential measures including additional signage, painting the curb yellow, and posting "No Pick-Up or Drop-Off" signs. It was noted that photographing license plates or installing cameras is not legally permissible and that constant enforcement would require staffing throughout the day, which is not feasible. The Mayor advised that enforcement efforts will continue and that patrol times may be varied. The possibility of forming a committee of Circle Drive residents was discussed. The Mayor asked Mr. Kattan if he would be willing to participate in or lead such a committee, to which no response was provided.

**Reports:**

**Village Treasurer**

The Village Treasurer updated the Board on the following items:

- The Treasurer presented the audit report for fiscal year 2025. Deputy Mayor Clinton provided an overview of the financial highlights of the 2025 financials.
- Treasurer, Marie DePalo, provided the report on the Abstract Report of Audited Vouchers dated January 20, 2026, and the Profit and Loss Statement ending December 31<sup>st</sup>, 2025.
- The Treasurer advised the Board that she had begun working on the 2026-2027 budget.

**Village Clerk**

The Village Clerk updated the Board on the following items:

- The Clerk presented the Board with the consideration of piercing the tax cap for the 2026–2027 fiscal year budget. The Clerk asked the Board if they wanted to change the March Board of Trustees meeting date as it falls on St. Patrick's Day and is the day prior to the election.
- The Clerk presented the Welsbach lighting maintenance contract renewal for 2026. The Clerk noted that there was no increase in rates from 2025.
- The Clerk presented the Professional Irrigation 2026 contracts for the triangle sprinklers and for the Elm Sea Lane island sprinklers for turn-on and turn-off services.
- The Clerk presented the 2026 Jamaica Ash street sweeping rates and noted that there was no increase in the rates from 2025.

- The Clerk presented an update from Tom Lang, the village representative for the Manhasset Bay Protection Committee.

**Building Inspector**

The Building Inspector updated the Board on the following items:

- The Building Inspector presented a cost estimate from Nelson & Pope Engineers for the roadway expansion at Plandome Road and Stonytown Road. The Board discussed with Village Counsel that an easement would be required.

**Mayor**

The Mayor updated the Board on the following items:

- The Mayor advised the Board that she would speak with NYS Senator Martins and NYS Assemblymember Norber regarding sponsorship of a Home Rule request to permit the sale of Village tax liens.

**Motions:**

Mayor Donno made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated January 20, 2026, and the Profit & Loss Statement ending December 31, 2025. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O’Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Kulka made a motion that the Board of Trustees adopt the resolution to approve the Village Audited Financial Report prepared and submitted by Cullen and Danowski, LLP for the fiscal year ended May 31, 2025. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O’Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Baydar made a motion that the Board of Trustees approve the ‘Street Lighting Maintenance Rates,’ prepared and submitted by Welsbach Electric, for the year 2026. The motion was seconded by Trustee Kulka.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O’Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O’Neill made a motion that the Board of Trustees approve the 2026 Professional Irrigation service contract for the Plandome Road Triangle, in the amount of \$365.00. The motion was seconded by Trustee Kulka.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O’Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O’Neill made a motion that the Board of Trustees approve the 2026 Professional Irrigation service contract for the Elm Sea Lane island, in the amount of \$394.00. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O’Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Mayor Donno made a motion that the Board of Trustees approve Street Sweeping proposal, submitted by Jamaica Ash, for 2026. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O’Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Baydar made a motion that the Board of Trustees approve the appointment of Election Inspectors Rosemarie Ciani, as Chairman, and Sandra Wright, to be paid at the rate of \$200.00 each. The motion was seconded by Trustee Kulka.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O’Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O'Neill made a motion that the Board of Trustees approve the appointment of Alternate Election Inspector Tom Lang. The motion was seconded by Trustee Kulka.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

**Correspondence:**

The Village Clerk presented the Board with the following pieces of correspondence:

1. The Nassau County Police Department reports for October & November 2025.

**Motions:**

Mayor Donno made a motion that the Board of Trustees convene into executive session. The motion was seconded by Deputy Mayor Clinton.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O'Neill made a motion that the Board of Trustees convene into regular session. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Baydar made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Kulka.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

*Signed by Katherine Hannon*

Katherine Hannon  
Village Clerk